

APIC Chapter 15 Infection Prevention and Control and Quality Improvement (IPC/QI) Project Grant – Frequently Asked Questions

Last updated August 2025

1. How many grants will be awarded this year?

Only one grant will be awarded this year. Future allocations will be re-evaluated based on lessons learned from this pilot.

2. Who is eligible to apply?

Applicants must be active chapter members (i.e., have paid dues and attended at least one chapter meeting or event within the past year).

3. Is there a requirement to present the project to the chapter?

Yes. Grant recipients are expected to present, at minimum, upon project completion. Depending on the timeframe, recipients may be requested to present midway through the project.

4. What if more proposals are received than the number of grants available?

A scoring rubric will be developed and used to evaluate and select the most suitable proposal(s).

5. What is the maximum funding amount?

Each grant may be awarded up to \$2,000. Requests for additional funding must be submitted to the Professional Development Committee for consideration.

6. How will funds be distributed?

Funds will be provided via reimbursement only. Recipients must pay for items upfront and submit receipts as proof of purchase.

7. Are there restrictions on how the grant funds can be used?

There are no predefined restrictions. The Professional Development Committee will review and approve proposed budgets on a case-by-case basis.

8. What happens if the project is not completed?

The grantee must submit a report or rationale explaining why the project was not completed or why conditions were not met.

9. What are the project requirements?

Grant recipients must:

- Complete the project within 1 year within receiving the grant.
- Submit an itemized budget.
- Provide monthly progress reports with process metrics to the Professional Development Committee.
- Present findings to the chapter at the halfway point and upon completion.