



*Welcome to this month's Chapter update! APIC's Chapter Mission is to help you **Learn, Network, Advance, and Lead** through local connections, educational opportunities, and leadership development. Thank you for being an active part of our infection prevention community!*

Chapter Updates

Important Reminder for Chapter Leaders

Please remember to update your Chapter Leader Rosters. Click here for instructions - [Chapter Leader Roster](#)

To receive chapter leader Zoom call invitations, meeting notices, and access to the Chapter Leader Resource Network, you must submit your chapter leader roster annually. This keeps you connected with APIC. You can click here [Navigate to Chapter Functions](#) to make any updates to your leadership roster.

Only the following positions can log into their APIC Portal to make changes to the roster:

Chapter President/Chapter President-elect

Chapter Secretary

Chapter Membership Chair

Chapter Education Chair

Chapter Communication Chair

If you have questions or need assistance with your chapter rosters, please contact Chapters@apic.org.

Save the Date: Upcoming Chapter Events

Please mark your calendars for the upcoming calls. Please note that all calls take place at **2 pm ET**.

Chapter Presidents

November 13 – click [here](#) for the Zoom link to join

Chapter Leaders

October 16 – click [here](#) for the Zoom link to join

December 18 – click [here](#) for the Zoom link to join

Chapter Treasurers

October 9 – click [here](#) for the Zoom link to join

2026 Chapter Leader Orientation – Jan. 15 @ 2- 3:30 pm ET

IMPORTANT! Please complete this [survey](#) to share your recommendations for future chapter calls to ensure we are providing you with the information you need to help you in your role as chapter leaders.

2026 Annual Chapter Renewal Billing

Each year, APIC bills local chapters for renewal and bonding fees. The collective renewal fees help to offset the costs associated with supporting and servicing the chapters throughout the year. The bonding fee is for insurance that protects the chapters from dishonest acts by individuals entrusted with their funds. Both fees are calculated according to the number of members a chapter has.

NEW for 2026! Chapters can expect the 2026 renewal invoices by the beginning of January instead of the fall. The emails will be sent to the Chapter Treasurer and Chapter President on record. Payment deadlines and instructions will be included with the invoice.

APIC Bank Change

APIC transitioned to a new bank in 2025, which affects how chapters receive dues disbursements. We are asking you to please complete and submit the following forms:

Form W-9 – to verify your chapter's taxpayer identification information.

ACH Authorization Form – to enable direct deposit to your chapter bank accounts.

Forms must be completed and submitted by **10/31/2025**. An email will be sent to treasurers and chapter presidents with information on how to submit the forms.

Please contact accounting@apic.org with questions.

APIC News

APIC Elections Open September 24, 2025

Online voting for candidates for the 2026 APIC Board of Directors and the Nominating and Awards Committee will open on Wednesday, **September 24, 2025, at 8am PST, 11am EST**. All eligible APIC members in the Associate, Lifetime, New to Profession, Professional and Retired membership categories will be receiving notices with instructions for voting from the APIC Election Coordinator (noreply@directvote.net). Please check your spam folder if you do not receive your email.

Elections close on Monday, October 27, 2025.

[| Vote Here](#)

APIC Consulting

APIC Consulting is The Trusted Leader in Infection Prevention and Control

APIC Consulting is the leading provider of high-quality infection prevention and control consulting services. Powered by the world's largest and most experienced network of certified infection preventionists, we deliver unmatched expertise within any specialty area or industry. Learn more about our consulting services and request your free consultation today.

[| Explore APIC Consulting Products and Services](#)

Education

FALL into Learning with APIC!

Autumn has arrived, and it's the perfect season to sharpen your skills with a live virtual course from APIC! Whether you're diving into **Long-Term Care IP Essentials**, exploring the **ASC & Ambulatory Settings Intensive**, prepping for your **CIC Certification**, or going deep with the **EPI Intensive**, there's a course tailored to elevate your career.

Don't miss your chance to grow—your next step starts now!

[| Learn More](#)

Tailored Training to Strengthen IPC Practices

At last month's Chapter Leader meeting, our team shared how APIC can support both our chapters and organizations through customized education and training opportunities. Whether you're looking to bring new learning opportunities to your local members or strengthen IPC practices within your workplace, APIC's Group Training team is here to help. We'll work with you to identify the right programs, align with your goals, and make implementation simple.

□ Ready to explore options? [Book a time with our Group Training Team](#) or reply to this newsletter to connect.

CBIC

CBIC Updates

Are you CBIC certified? We want to feature you on our [Spotlight page](#)! Please visit our website and take the time to share your certification story with us.

If you're recertifying through Infection Prevention Units (IPUs), your portfolio must be submitted by **October 31, 2025**. Remember—chapter activities count toward IPUs, so now's a great time to make sure you're logging everything.

For CIC® holders recertifying through the internet-based exam, [you must purchase the exam by November 30, 2025](#) and pass it by **December 31, 2025, at 11:59 PM GMT (6:59 PM EST)**.

If you hold the a-IPC certification, you only need 5 IPUs to maintain your certification!

Full details for both [CIC®](#) and [a-IPC™](#) certifications are available on the CBIC website.



[Manage](#) your preferences | [Opt Out](#) using TrueRemove™

Got this as a forward? [Sign up](#) to receive our future emails.

View this email [online](#).

1400 Crystal Drive | Arlington, VA 22202 US

This email was sent to .

To continue receiving our emails, add us to your address book.

emma®

[Subscribe](#) to our email list.