



CITY OF CLEARWATER
invites applications for the position of:

Gas System Engineering Manager

SALARY: See Position Description

OPENING DATE: 01/08/21

CLOSING DATE: Continuous

POSITION DESCRIPTION:

Entry Salary - \$83,169.46

Under limited direction, the Gas System Engineering Manager provides engineering, technical support, pipeline design, corrosion prevention, capital planning, and project management for Clearwater Gas Systems gas assets and infrastructure.

DUTIES AND RESPONSIBILITIES:

Essential Functions: -- Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. Essential duties and responsibilities may include, but are not limited to, the following:

- Manages, oversees, and directs the daily tasks of permitting, system design, GIS updates, cathodic protection, and other design activities for the gas system; provides technical planning and engineering direction and management.
- Coordinates, organizes, and conducts meetings discussing projects and status of completion; oversees and monitors material requirements, permit status, Contractor agreements, easement and survey requirements, PSC Notification requirements, and other details; identifies and addresses problems or shortfalls in project implementation.
- Thorough knowledge of 49CFR Part 192, Gas Standards and Specifications and Standard Operating Procedures, as well as best industry practices in the engineering design and project construction area of distribution systems.
- Supervises, manages, and oversees personnel hiring, training, discipline, and general human resources; distributes applications, identifies strong candidates, compiles all necessary paperwork, and coordinates interviews; provides performance evaluation, conducts meetings with the supervisor, handles discipline, and assists personnel with problem resolution.
- Engages, communicates, and collaborates with the supervisors and crew involved in various areas of construction, inspection, and maintenance; monitors and stays current with various states of projects and work assignments; identifies and addresses any issues or concerns, communicates with internal and external customers, and follows up on past issues.
- Works with Contractors to ensure all specifications of jobs are communicated; delivers project packets to crews and inspectors, engages with Gas Section Manager (Safety/Training) and Gas Safety & Regulatory Compliance Coordinator to ensure all contractors are qualified to perform work, monitors work progress and delegation of work, and completes necessary documentation for the project.
- Updates staging areas and staging teams for post-storm emergency deployment.
- Manages gas vehicle budgeting and assignments for all sections of Clearwater Gas System.
- Updates and edits stand by template with employees for each section; maintains information and accuracy.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Licenses, Certifications, and Equipment:

A valid State driver's license is required.

Florida Professional Engineering License preferred.

This position is required to operate the below equipment, machines, tools, and other work aides:

Fax, copier, phone, radio, computer, vehicles, and other equipment as assigned.

Education and Experience:

Bachelor's Degree in the field of Engineering (Civil or Mechanical Engineering preferred) AND five (5) years of professional level experience in gas utility pipeline engineering, construction, and maintenance to include two (2) years of supervisory or management experience in gas operations.

SUPPLEMENTAL INFORMATION:

Knowledge of –

- Modern management principles and practices of gas systems
- Gas, supply, transmission, and distribution piping systems
- Applicable Federal and State laws and regulations
- Gas system operations, engineering, and system planning
- Materials and capital planning
- Gas service and maintenance operations and applicable codes and regulations
- Liquefied petroleum gas systems
- Hazards and safety precautions
- Department policies and protocols

Skill in –

- Motivating, directing, and supervising subordinates
- Plan, assign, and direct the work of professional and technical employees
- Understanding and completing oral and written instructions
- Developing and administering contracts and specifications
- Identifying issues and threats to natural gas pipeline systems and establishes mitigation measures
- Establishing and maintaining good relationships
- Dealing tactfully with the public
- Operating a computer with general proficiency

The City of Clearwater is Equal Opportunity Employer
 APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.myclearwater.com>

Position #2021-00037
 GAS SYSTEM ENGINEERING MANAGER
 CS

100 South Myrtle Avenue
 Clearwater, FL 33756
 727-562-4870 x0

humresweb@myclearwater.com

Gas System Engineering Manager Supplemental Questionnaire

- * 1. What is your highest level of education?
- Masters Degree or higher
 - Bachelors Degree
 - Associates Degree
 - High School or GED
 - Less than HS
- * 2. What level of State of Florida Driver's License do you currently possess?
- CDL A
 - CDL B
 - Regular (E)
 - ID Only
 - None of the above
 - Out of State
- * 3. How many years of professional level experience in gas utility pipeline engineering, construction, and maintenance do you possess?
- No experience
 - Less than 1 year of experience
 - More than 1 but less than 2 years
 - More than 2 but less than 3 years
 - More than 3 but less than 4 years
 - More than 4 but less than 5 years
 - More than 5 years of experience
- * 4. How many years of supervisory or management experience in gas operations do you have?

- No experience
 - Less than 1 year of experience
 - More than 1 but less than 2 years
 - More than 2 but less than 3 years
 - More than 3 but less than 4 years
 - More than 4 but less than 5 years
 - More than 5 years of experience
- * 5. Do you possess a Florida Professional Engineering license?
- Yes
 - No
- * Required Question