

## POSTING A DISCUSSION THROUGH EMAIL ONLY

Now that your profile is complete, you are ready to send your first message. If you prefer to use the Community simply as a listserv, you can post a new message directly from your email client (Outlook, Gmail, Yahoo, etc.).

1. Draft a new email and enter this email address in the To: field

[apbp\\_members@ConnectedCommunity.org](mailto:apbp_members@ConnectedCommunity.org)

2. Type an appropriate and concise subject line.
3. Add your message in the body and attach any files you may want to include.
4. Click send from your email client.

The next page will look at how to reply to a discussion from your email.

## REPLYING TO A DISCUSSION FROM EMAIL

Anatomy of an APBP Community email notification:

