Inactive Members Sample Letter

(Chapter logo – request from chapters@ANFPonline.org)

(Date)

(NAME)

(ADDRESS)

(CITY, STATE & ZIP)

Dear (NAME):

I was sorry to receive word of your decision to leave the Association of Nutrition & Foodservice Professionals. As a member of the Membership Committee of the (STATE) ANFP, I would like to emphasize some of the advantages of membership in this organization and encourage you to once again become involved with the association.

There are many benefits to being a member of this organization, including:

* Educational programs at the local, state and national level, giving you the chance to learn the newest trends and issues in the food service industry.
* Opportunity to network with others in dietary management – learn first-hand what others are doing that may work for you.
* A first-rate magazine that is recognized as a leading food service publication
* The possibility to become a volunteer leader that can make a difference in the industry’s future.

Please contact Association of Nutrition & Foodservice Professionals to reinstate your membership at 1.800.323.1908. I feel confident that your membership in the Association of Nutrition & Foodservice Professionals has been and will be a valuable asset to your professional growth.

Also, please take a moment to fill out the survey below and return it in the enclosed envelope. If you have any questions, please feel free to give me a call.

Sincerely,

(NAME)

(STATE) ANFP Membership Committee

(PHONE)

(EMAIL)

*Please check why you are inactive at this time:*

|  |  |
| --- | --- |
| * No longer in the field, career change
* Failure to pay dues on time
* Failure to maintain continuing education units
 | * Address/Name Change
* No interest
* Failure of ANFP to provide beneficial results
 |

Please clarify further: