**ASA Section on Statistical Consulting 2018 Business meeting**

**Joint Statistical Meetings, Vancouver, Canada 5:30-7pm**

**July 31, 2018**

Introduction and welcome by Kim Love: Kim introduced Executive Committee members

Nomination for elections of section officers (Chair-elect (who will become Chair in 2021), Secretary/Treasurer (2-year term), One At-Large Member of Executive Committee (3-year term)) were requested and need to be sent to Chuck Kincaid. Further information can be found at: <http://community.amstat.org/cnsl/aboutus/officers/nominatingcommittee>

A report on the JSM consulting section program is given by Maggie

-There were five invited sessions, three topic contributed sessions, 1 contributed session and 5 poster presentations.

Three awards were presented by Kim Love

1. Best topic contributed session (for the organizer) travel award of $750 with a certificate was awarded to Michiko Wolcott for the session Setting up to Lead with Analytics: Organizational and Managerial Considerations.
2. Best contributed paper, a $500 prize with a certificate was awarded to Viviana Rodriguez for the presentation “Transitioning statistical Consultation Training Away from the Classroom”.
3. Best contributed poster, a $250 prize and certificate were awarded to Iram Usman for the poster Perspectives from a Recent Graduate on Consulting in an Academic Medical Setting

Next year JSM Program was presented by Todd

invited session application will be closed by September 6 and the duration for each is 1 hour and 50 minutes. A total of three proposals will be accepted from our section, and two additional proposals will be submitted for competition with other sections.

Topic contributed sessions application will be opened from November 12 to December 12.

Council of Sections meeting report is presented by Bruce

Changes for charter mainly focused on changing the designation of section to section and interest group

The application of the lifetime interest group to become a section

ASA has now having an award for outstanding section contributor (starts next year)

Treasury report is presented by Mekibib Altaye

The overall balance as of July 31, 2018 was $23,618.85 that is an increase of $3407 from last year (although the expense for the business meeting is not accounted for). This is a healthy amount and the Executive Committee will come with a plan to spend some of this money to the benefit of the members. Actions considered include reducing or eliminating the webinar cost for members.

Current membership is 1528, with 204 memberships expired and 270 new section members added. Among those 167 are lifetime members who do not pay membership due.

Report on progress of Chairs initiative is presented by Kim

Setting up Peer Connections among private consultants were initiated

 Documentation for program chair is edited and finalized

Update website has not been done yet, but it is pointed out that there are some resources available from the council of sections.

Revising charter regarding tasks of officers is being done

Welcome letter for new members will be sent soon and it has been suggested to consider sending letters for members to remind them to renew just before membership expired.

Upcoming Webinar and solicitation for presenters by Chuck

 There are four webinars currently lined up and suggestion for presenters is solicited

Sub group discussion among members: Members divided into four groups and asked to discuss the following four questions (prepared by Kim) with responses tabbed (we will have additional notes on this)

 -Why did you join the section?

 To get an applied perspective

 Lone statistician

 For student training is consulting

 Need career in consulting

 Consulting for graduate school

 University lab consultant

 Connection with others

 Academia medical center statistician need to learn how to consult

 -What activities have you benefitted from in the past?

 Webinar

 Round table discussions

 Networking

 Community discussion in website

 News letter

 Directory of consultant

 -What do you need to see?

 More speaker to participate

 Students need more information about consulting

 Website that contain a link or download of some forms:

Intake form, tips for writing grant, how to start a business, where to go to school

Training materials

 Network of problem solving

 Consulting in a box

 Webinar recordings

 Repository of JSM materials

 Proceedings (consulting presenters)

 Mentoring (develop a career, business startup)

 Training graduate students

 Having a journal

 -What is the best way to communicate?

 SLACK app

 e-mail (addressed from a person, not mass email)

 finding ways to see over website

 Hangout

 Blog about consulting

 Chat (with a set time)

Chair-Elect LeAnne presented her initiative which will be focusing on

 Focus on communication

 More student involvement

Door prizes (based on raffle tickets) were presented to the lucky members. The prizes include: T-shirt, books, gift certificate (from CRC), ASA water bottle, mug, SAS gift certificate, Virginia tech swag, sample size calculating book

Meeting adjourned at 7:15.

Mekibib Altaye

Secretary/Treasurer