

ENVR Officers – Elected	2011	2012	2013	2014	2015
Chair	Jennifer Hoeting	Jun Zhu	Petrutza Caragea	Alix Gitelman	Kate Calder
Chair-Elect	Jun Zhu	Petrutza Caragea	Alix Gitelman	Kate Calder	Alix Gitelman
Past-Chair	Dale Zimmerman	Jennifer Hoeting	Jun Zhu	Petrutza Caragea	Megan Higgs
Secretary	William Christensen	Megan Higgs	Paul Patterson	Brian Gray	Kathi Irvine
Treasurer	Megan Higgs	Paul Patterson	Brian Gray	Kathi Irvine	Emily Kang
Publications Chair	Margaret Short	Margaret Short	Kate Calder	Kate Calder	Candace Berrett
Publications Chair-Elect	(Vacant in Odd Years)	Kate Calder	(Vacant in Odd Years)	Candace Berrett	(Vacant in Odd Years)
Program Chair	Devin Johnson	Jarrett Barber	Veronica Berrocal	Mevin Hooten	Ed Boone
Program Chair-Elect	Jarrett Barber	Veronica Berrocal	Mevin Hooten	Edward Boone	Brian Reich
COS Rep	Alix Gitelman (2009-2011)	Ron McRoberts (2012-2014)	Ron McRoberts (2012-2014)	Ron McRoberts (2012-2014)	Jarrett Barber (2015-2017)

ENVR Officers – Appointed	2011	2012	2013	2014	2016
Newsletter Editor	Ronald E. McRoberts	Chong He	TBD	None--website	None--website
Liaison Officer	Don Stevens	Don Stevens	Don Stevens	Don Stevens Veronica Berrocal	Don Stevens Veronica Berrocal
Web Master	Jennifer Hoeting	Jennifer Hoeting	None	Publications Chair	Publications Chair
ASA Staff Liaison	Rick Peterson	Rick Peterson	Rick Peterson	Rick Peterson	Rick Peterson

<b>Committee</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Nominations Committee	Dale Zimmerman, Chair	Jennifer Hoeting, Chair	Jun Zhu, Chair	Petrutza Caragea, Chair	Alix Gitelman, Chair
Committee to Nominate Fellows	Dale Zimmerman, Chair Jennifer Hoeting, ex officio	Jennifer Hoeting, Chair Jun Zhu, ex officio	Jun Zhu, Chair Petrutza Caragea, ex officio	Petrutza Caragea, Chair Jun Zhu, ex officio	Jennifer Hoeting, Kate Calder (2015-2016)
Committee on Distinguished Achievement & Young Investigator Awards	Ron McRoberts, Chair Walt Piegorsch, Vice-Chair Marcia Gumpertz Jennifer Hoeting, ex officio Dale Zimmerman, ex officio	Walt Piegorsch, Chair Marcia Gumpertz, Vice Chair Marc Genton Jun Zhu, ex officio Jennifer Hoeting, ex officio	Marcia Gumpertz, Chair Marc Genton, Vice Chair Dale Zimmerman Petrutza Caragea, ex officio Jun Zhu, ex officio	Marc Genton, Chair Dale Zimmerman William Christensen Alix Gitelman, ex-officio Petrutza Caragea, ex-officio	Dale Zimmerman, Chair William Christensen Chris Wikle Kate Calder, ex-officio Alix Gitelman, ex-officio
Committee on Student Awards and Travel Fellowships 1 Sept – 30 Aug	Alix Gitelman, Chair Andrew Lawson Seth Guikema Brian Gray	Andrew Lawson, Chair Veronica Berrocal Brian Gray	Andrew Lawson, Chair Devin Johnson Megan Higgs Jarred Barber, ex officio	Devin Johnson, Chair Megan Higgs Elizabeth Mannshardt	Megan Higgs, Chair Elizabeth Mannshardt Mevin Hooten Devin Johnson (served an extra year)
JSM Award Committee	Megan Higgs Wendy Meiring ? ?	Kate Calder Megan Higgs ?	TERMINATED (voted on 7/31/2011)		
Liaison ENAR Program Committee	Brian Reich For 2012 ENAR Spring Mgt	Brian Reich For 2013 ENAR Spring Mgt	Veronica Berrocal For 2014 ENAR Spring Mgt	Mevin Hooten For 2015 ENAR Mtg.	Brian Reich For 2016 ENAR Mtg.

Special Meetings Committee/ENVR workshop	For 2010 meeting Bo Li Amanda Herring Need to add the others	For 2012 meeting Murali Haran, Co-Chair Brian Reich, Co-Chair Montse Fuentes Jennifer Hoeting Bo Li	For 2014 meeting Alix Gitelman Mevin Hooten		TBD
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#### 2015 EXECUTIVE COMMITTEE EMAIL LIST

Kate Calder ([calder@stat.osu.edu](mailto:calder@stat.osu.edu))

Alix Gitelman ([gitelman@science.oregonstate.edu](mailto:gitelman@science.oregonstate.edu))

Megan Higgs ([higgs@math.montana.edu](mailto:higgs@math.montana.edu))

Candace Berrett ([cberrett@stat.byu.edu](mailto:cberrett@stat.byu.edu))

Emily Kang ([kangel@ucmail.uc.edu](mailto:kangel@ucmail.uc.edu))

Kathi Irvine ([kirvine@usgs.gov](mailto:kirvine@usgs.gov))

Ed Boone ([elboone@vcu.edu](mailto:elboone@vcu.edu))

Brian Reich ([brian\\_reich@ncsu.edu](mailto:brian_reich@ncsu.edu))

Jarrett Barber ([Jarrett.Barber@asu.edu](mailto:Jarrett.Barber@asu.edu))

### Committee on Fellows Timeline

Month	Activity
March 1	Membership on Committee begins
March – August	Consider ENVR members who would be potential candidates
October	Update list of ENVR members who are ASA Fellows based on AMSTAT NEWS September issue
October - November	Select one or more ENVR members for ASA Fellow nomination and locate someone to lead nomination process
December - February	Follow up with nominators on progress to meet ASA March 1 deadline
February 28	Membership year ends

### Nomination Committee Timeline

Month	Activity
January 1	Membership on Committee begins
January	Update list of ENVR members who have elected and appointed officers
February – August	Consider ENVR members who would be potential candidates: obtain list of current ENVR members from ASA web site
Before Dec 15 (firm deadline)	Submit list of candidates to ASA liaison and ENVR Officers
Before January 15	Submit candidate bios to ASA liaison Membership on current year membership ends

## **Committee on Distinguished Achievement & Young Investigator Awards**

3 year rotating term:

1 year you are a member

2<sup>nd</sup> year you are vice-chair

3<sup>rd</sup> year you are chair

### **Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Membership on Committee begins
January	Send out e-mail to ENVR members using ENVR list server and/or ENVR e-mail list requesting nominations.
January – March	Consider ENVR members who would be potential candidates: obtain list of current ENVR members from ASA web site and check past list of awardees (deadline for outside nominations is 31 Mar.)
April	Review nominations and make selection.
April 15	Submit list of awardees to ENVR Chair. ENVR Chair must submit to ASA in late April (Due to ASA by April 22 in 2011).
August JSM	Committee Chair (or other Committee member) presents award(s) to recipient(s) at JSM.
August - September	After JSM, update list of Distinguished Achievement Awardees on ENVR web page with citations for awardees.
November	Submit news item to Publications Chair for inclusion in ENVR Section AmStat News article. Put solicitation for nominees on ENVR Web page through Publications Chair and ENVR Webmaster.
December 31	Membership on current year membership ends.

### **Committee to Nominate Distinguished Achievement Awards Timeline**

<b>Month</b>	<b>Activity</b>
September 1	Membership on Committee begins
January – March	Consider ENVR members who would be potential candidates: obtain list of current ENVR members from ASA web site and check past list of awardees (deadline for outside nominations is 31 Mar.)
April	Review nominations and make selection.
May 1	Submit list of awardees to ENVR Chair. ENVR Chair must submit to ASA in late April (Due to ASA by April 22 in 2011).
August 31	Membership on current year membership ends.

### Committee on Student Awards and Travel Fellowships Timeline

Month	Activity
September 1	Membership on Committee begins
September - December	Solicit paper submissions by using direct e-mails, AMSTAT news, statistics department announcements, and other advertisements.
January 1 <sup>st</sup> Friday after Jan 1	Paper submissions due.
January 1 – 3 <sup>rd</sup> week January	Receive all student paper submissions, review, and determine award winners. Provide information to Program Chair so that papers can be placed in Topic Contributed Paper session(s). Encourage those not selected to submit paper to JSM as regular contributed paper by February 1.
July 31	Submit solicitation for following year student papers to ENVR web page and AMSTAT NEWS through Publications Chair. Will appear in September issue.
August JSM	Committee Chair (or other committee member) present award to winners at ENVR Business meeting
August	Submit news item on winners to AmStat News through Publications Chair. Submit same information to Newsletter Editor. Both will appear after JSM. After JSM, update list of Student Awardees on ENVR web page with titles of papers
August 31	Membership on committee ends

### Section Awards

1. Student paper awards: \$1500 first place, \$250 honorable mention
2. Young Investigator Award
3. Distinguished Achievement Award

**Discontinued:** in 2011 the board voted to discontinue the ENVR presentation award because it was too difficult to administer fairly and in a simple manner due to the complexities of JSM.

**JSM Presentation Award Committee (TERMINATED)**

Month	Activity
April/May	<ul style="list-style-type: none"><li>• Find new member of the committee (for 3-year commitment)</li></ul>
June	<ul style="list-style-type: none"><li>• After online program becomes available, identify all (roughly 12-14) contributed and topic contributed sessions where ENVR is the primary (first-listed) sponsor.</li><li>• Arrange with the other committee members to ensure that each session is covered by each committee member (or other designated volunteer).</li><li>• Create evaluation forms for each of the sessions.</li><li>• Email the evaluation forms to the assigned committee member.</li></ul>
July	<ul style="list-style-type: none"><li>• Follow up with current section chair to ensure that the previous year's award winner will receive the plaque at the JSM ENVR mixer.</li><li>• Arrange with committee members how the results will be tallied and communicated back to the chair.</li></ul>
At the JSM in August	<ul style="list-style-type: none"><li>• Committee members make announcement at each qualifying session, distribute evaluation forms, and collect them.</li></ul>
Two weeks following JSM	<ul style="list-style-type: none"><li>• Committee members tally votes and email summaries to chair. Chair calculates trimmed means to provide initial sorting of speakers.</li><li>• Committee members choose winner—top-rated speaker after adjusting for irregularities.</li><li>• Draft letter of congratulations and confirm selection with ENVR Chair.</li><li>• Send letter of congratulations to recipient.</li><li>• Send announcement to publications officer for announcement in Amstat News.</li></ul>



## Chair Timeline

Month	Activity
January 1	Begin term in office
February 1	Prepare and submit Annual Section Report (for previous year) to ASA
February 15	Review Section Website and coordinate with Webmaster to update site
March 1	Begin preparations for Spring Meeting (traditionally as a Conference Call) of Exec. Cmte.
mid-March	<ul style="list-style-type: none"> <li>• Schedule Section meetings at current-year JSM</li> <li>• Submit to ASA meeting room/refreshment requests for Section meetings at current-year JSM</li> </ul>
April	<ul style="list-style-type: none"> <li>• Chair Spring Meeting (traditionally as a Conference Call) of Exec. Cmte., if needed</li> <li>• Submit to ASA for inclusion in current-year JSM booklet: <ul style="list-style-type: none"> <li>○ current-year Student Paper Award (\$1500 in 2011, \$250 for honorable mention),</li> <li>○ current-year Distinguished Achievement Award(s) (no cash prize),</li> <li>○ current-year Young Investigator Award (no cash prize)</li> <li>○ previous-year JSM Presentation Award information (\$100), discontinued after giving out 2011 award at 2012 JSM</li> </ul> </li> </ul>
July	<ul style="list-style-type: none"> <li>• Solicit reports from Section officers for review and presentation at August JSM</li> <li>• Secretary prepares Agenda for JSM Executive Committee Meeting</li> <li>• Prepare Agenda and print flyer for JSM Business Meeting/Reception</li> <li>• Have award certificates printed for JSM Award Recipients (coordinate with ASA office to have certificates framed/mounted)</li> </ul>

August	<ul style="list-style-type: none"> <li>• Attend JSM and Chair Executive Committee Meeting and Business Meeting/Reception</li> <li>• Respond to action items generated at JSM Executive Committee Meeting and Business Meeting/Reception</li> <li>• Appoint new member to Committee on Student Awards and Travel Fellowships (assumes office Jan)</li> </ul>
November 30	Appoint new member to Committee on Distinguished Achievement Awards (assumes office Jan)
December 21	Appoint new member to Committee on Fellows (assumes office Jan.)
December 21	Thank outgoing ENVR committee members

### Chair-Elect Timeline

Month	Activity
January 1	Begin term in office
January 1	Begin term as member of Committee on Nominations
April 30	Present review of ENVR Section Strategic Plan to executive committee
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception
November 30	Write column for January issue of AMSTAT News
December	Update ENVR mailing lists for next year's committees

### Past-Chair Timeline

Month	Activity
January 1	Begin term in office
January	Begin term as chair of Nominations Committee
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception

### Treasurer Timeline

Month	Activity
January 1	Begin term in office
July	Download budget summaries from asa website (login => my volunteer activities => my sections => section financial statements), prepare budget summaries for Exec Comm meeting
August	<ul style="list-style-type: none"><li>• Attend JSM</li><li>• Report on Section finances at Executive Committee Meeting</li><li>• Report on Section finances at Business Meeting/Reception</li></ul>
September	Develop budget projects for next calendar year in consultation w/ Chair & Chair Elect
DEADLINE: October 31	Submit next year's budget projections to COS via AMSTATwebsite (login => my volunteer activities => my sections => Budget submission)
Next January 1	Treasurer becomes Secretary

### Secretary Timeline

Month	Activity
January 1	Begin term in office
July	Prepare Agenda for JSM Executive Committee Meeting
August	<ul style="list-style-type: none"><li>• Attend JSM</li><li>• Report on Past Minutes at Executive Committee Meeting and take new minutes</li><li>• Report on Past Minutes at Business Meeting/Reception</li><li>• Prepare Minutes from JSM Executive Committee Meeting and distribute to Exec. Cmte. for Comments</li></ul>

### **Program Chair Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Begin term in office
August	<ul style="list-style-type: none"><li>• Coordinate Program Activities at JSM</li><li>• Participate in Executive Committee Meeting and Business Meeting/Reception</li></ul>

### **Program Chair-Elect Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Begin term in office
February 1	Organize ENVR roundtable luncheons for August JSM
August	<ul style="list-style-type: none"><li>• Attend Program Committee Meeting(s) at JSM</li><li>• Participate in Executive Committee Meeting and Business Meeting/Reception</li></ul>

### **Council of Sections Representative Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Begin term in office
August	<ul style="list-style-type: none"><li>• Attend JSM and represent Section at all COS functions</li><li>• Participate in Executive Committee Meeting and Business Meeting/Reception</li></ul>

### **Liaison Officer Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Begin term in office
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception

### Newsletter Editor Timeline

Month	Activity
January 1	Begin term in office
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception
Monthly Duties	See attachment

### Webmaster Timeline

Month	Activity
January 1	Begin term in office
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception
Monthly	Update website with ENVR AmStat News column provided by Publications Chair
Ad hoc	Post announcements submitted by ENVR representatives

### Continuing Education Officer Timeline

Month	Activity
January 1	Begin term in office
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception
October 1	Get several short courses, sponsored by ENVR, submitted as part of next years ASA continuing education program

### **Publications Chair Timeline**

<b>Month</b>	<b>Activity</b>
January 1	Begin term in office
Quarterly	Send <i>ENVR News</i> , our electronic newsletter
As needed	Update the ENVR microsite
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception

### **Publications Chair-Elect Timeline**

<b>Month</b>	<b>Activity</b>
January 1 (even years)	Begin term in office
August	Attend JSM and participate in Executive Committee Meeting and Business Meeting/Reception