

AMERICAN STATISTICAL ASSOCIATION
SAN FRANCISCO BAY AREA CHAPTER
CONSTITUTION AND BY-LAWS
REVISED FEBRUARY 28, 1985

CONSTITUTION
OF THE
SAN FRANCISCO BAY AREA CHAPTER, AMERICAN STATISTICAL ASSOCIATION

Article I. The name of this organization shall be "The San Francisco Bay Area Chapter of the American Statistical Association."

Article II. The purpose of this organization shall be to foster in the broadest manner statistics and its applications, and to promote unity and effectiveness of effort among all groups in the San Francisco Bay Area having an interest in or being concerned with statistical problems.

Article III. The membership shall consist of full members, associate members, and student members.

Section 1. Full members shall be limited to members of the American Statistical Association.

Section 2. Persons who are interested in statistics in general or the organization in particular but who do not wish to join the American Statistical Association may become associate members of the Chapter.

Section 3. Persons holding Student Membership in the American Statistical Association and other Upper Division and Graduate Students may become student members.

Article IV. The officers of the Chapter shall be chosen from among the full and associate members and shall be a President, President-Elect, Vice President-General Applications Programs, Vice President-Biostatistical Programs, Secretary, Treasurer, Representative to the Association's Council of Chapters, and ASQC Statistical Task Group Representative. The President, Secretary, and Council Representative shall be full members.

Section 1. The officers, with the exception of the ASQC Statistical Task Group Representative, shall be elected at the Annual Meeting by the full and associate members of the Chapter. The ASQC Statistical Task Group Representative shall be elected at the Task Group's Annual Meeting. The officers, with the exception of the Council Representative, shall serve one year, beginning July 1, or until their successors are elected and qualified. The Council Representative shall serve a two-year term. The Executive Committee shall fill any vacancy which may occur between the elections in any office, with the exception of Vice President-Biostatistical Programs and ASQC Statistical Task Group Representative. Vacancies in those offices shall be filled by election at any meeting of the Biostatistical Program or ASQC Statistical Task Group.

Section 2. The President-Elect shall automatically succeed to the office of President.

Section 3. The President shall appoint a Nominating Committee of three full or associate members. This Committee shall report to the membership of the Annual Meeting its nominations of officers to be elected. After the Committee has presented its report, the President shall call for any other nominations. When but one person has been nominated for a given office, that person may be elected by a viva voice vote.

Article V. An Executive Committee shall consist of the officers mentioned in Article IV.

Article VI. Section 1. A quorum of the Chapter for the transaction of any business shall consist of those members present.

Section 2. A quorum of the Executive Committee shall consist of four members. A majority of those present and voting shall be necessary for the transaction of business.

Article VII. Amendments to the constitution may be proposed by any member at a Chapter meeting or by the Executive Committee and shall be adopted at the next joint meeting of the Biostatistical and General Applications sections if supported by a two-thirds majority of all full and associate members present. The proposed amendments must be shown in the announcement of the meeting at which they will be voted upon. That announcement shall be sent to each voting member at least two weeks before the date of the meeting in which the proposed amendment is to be voted upon.

Article VIII. There shall be four or more regular meetings in one year, including an annual meeting, during which election of officers shall be held.

Article IX. Any and all provisions of the Constitution and By-Laws of the American Statistical Association shall be considered included herein for use where applicable and necessary.

BY-LAWS

Article 1. Duties of Officers

Section 1. The President shall preside at all meetings of the Chapter and of the Executive Committee, and shall present at the Annual Meeting a report of the work of the Chapter during his/her term of office. He/she shall appoint all committees, and shall be a member ex officio of all committees.

Section 2. The President-Elect shall chair a Program Committee which shall provide assistance to the two Vice Presidents and coordinate meeting schedules. The President-Elect shall also be responsible for promoting membership, and, in the absence of the President, shall perform all the duties of that office.

Section 3. The Vice President-General Applications Programs shall arrange for general applications program meeting facilities and obtain speakers for the meeting.

Section 4. The Vice President-Biostatistical Programs shall arrange for biostatistical program meeting facilities and obtain speakers for the meeting.

Section 5. The Secretary composes and is responsible for distributing meeting announcements or newsletters to all members. The Secretary informs the national office of meetings and their content and of the election of officers. The Secretary performs correspondence for the Chapter as needed and performs the duties of the Treasurer when the Treasurer is absent.

Section 6. The Treasurer manages the funds of the Chapter and keeps an account of receipts and expenditures. The Treasurer presents a report on the finances of the Chapter at the annual meeting. The Treasurer also is responsible for maintaining the membership list.

Section 7. The Council Representative shall serve as the Chapter's liaison to the Council of Chapters.

Section 8. The ASQC Statistical Task Group Representative shall serve as liaison to the Task Group, assisting in the coordination of programs and other Chapter activities.

Article 2. Membership.

Section 1. Persons desiring to become members shall present an application in writing. Persons applying for a student membership should have a faculty member sign the application. Membership shall be conferred by approval of the Executive Committee.

Article 3. Dues.

Section 1. All full and associate members shall pay annual dues of six dollars per year, payable in January or on their National dues schedule.

Members with unpaid dues for six months may be dropped from Chapter membership. New members who pay dues in November or December shall be given credit for dues fully paid for the succeeding calender year. Student membership shall be one dollar.

Article 4. Meetings.

Section 1. Meetings of the Chapter shall be held at the direction of the Executive Committee.

Section 2. The Annual Meeting for election of officers and transaction of business shall be held between May 1 and June 30 of each year.

Section 3. The Executive Committee shall meet at the call of the President or upon request of three of its members.

Article 5. Amendments.

Section 1. These by-laws may be amended by a two-thirds majority of full and associate members present at any joint meeting of the Biostatistical and General Applications sections provided notice shall have been given at a previous meeting, or in the announcement of the meeting at which they are to be voted upon.

Article 6. Parliamentary Authority.

Section 1. The rules contained in Robert's Rules of Order shall govern in all cases wherein they do not conflict with the rules of this Chapter.