**American Statistical Association**

**Section on Teaching of Statistics in the Health Sciences**

**Minutes of the March 2019 Executive Committee Meeting**

**March 28, 2019**

Attendees: Amy Nowacki (Chair), Laila Poisson (Chair-Elect), Jacqui Milton (Program Chair), Maria Ciarleglio (Program Chair-Elect), Bob Oster (Secretary/Treasurer), Ann Brearley (Publications Officer)

Unable to attend: Jose-Miguel Yamal (Council of Sections Representative), John Doucette (Communications Officer), Carol Bigelow (Portal Representative), Ed Gracely (Webmaster)

**CALL TO ORDER**

* Amy called the meeting to order at 12:00 PM (Eastern).

**REVIEW/APPROVAL OF FEBRUARY 2019 MINUTES**

* *Motion: To approve the minutes of the February 28 meeting. The motion was made and seconded. The motion was approved.*

**JSM 2019**

* Program Update
	+ Sessions – There are two invited sessions, two topic contributed sessions, and one regular contributed session. Jacqui should know the specific times of these sessions within the next two weeks; she will inform the executive committee members of these times once they are known to her.
	+ Roundtables – There are three lunch roundtables.
* TSHS Executive Committee Meeting Request (Monday 7/29/2019 at 7:00 am) – Amy submitted this request.
* TSHS Business Meeting and Mixer Request (Monday 7/29/2019 at 6:00 pm) – Amy submitted this request.
* Amy should hear back from ASA on these requests in about one month.

**TREASURY REPORT**

* Bob noted that thus far for 2019, we have had $431 in income from section member dues, and no expenses. Our current balance is $13,416.62.
* Jeff has not yet heard back from Stata but will continue to try and contact them about a potential contribution toward the cost of our JSM mixer for this year.
* Bob will follow up with RStudio regarding their agreed upon contribution ($500) toward the cost of our JSM mixer for this year.

**PUBLICITY UPDATE**

* Ann mentioned that the article describing and promoting our three section awards appeared in the March issue of Amstat News.

**COMMUNICATIONS UPDATE**

* Laila noted that John has posted a few updates to the section blog. He is trying to post an article every other week.
* Laila also noted that articles from the officers are now due for the blog. These articles are those that would have appeared in the spring issue of the newsletter.

**COUNCIL OF SECTIONS (COS) REPORT**

* Jose-Miguel sent an email to the executive committee regarding the formation of a new text analysis interest group. Comments on this should be sent directly to Jose-Miguel.
* Amy emailed section members the candidate statements (for the two candidates for TSHS Chair – Ann Brearley and Todd Schwartz).

**TSHS 2019 WEBINAR(S)**

* Amy provided an update on the possibility of a TSHS-sponsored webinar for 2019. She noted that there is a presenter who is receptive of doing a webinar in May. Amy will follow up with this individual to ascertain his availability.
* Laila will set up the online registration for this.
* Amy suggested using free conference call.
* It was decided that the honorarium for this speaker and future speakers will be $100. This will allow the section to do up to three webinars per year. Also, the section will not be making any money off of the webinars, so keeping the costs low is important.

**AWARD NOMINATIONS**

* Amy noted that TSHS will offer all three major section awards this year. She has received one nomination thus far for the Young Investigator Award.
* The deadline for receipt of nominations for these awards is May 15.
* Laila noted that there was a blog post on these awards.

**OTHER BUSINESS**

* Significance Research Briefs
	+ Ann wrote a research brief on the TSHS Portal and sent it to others to review. The executive committee asked her to submit this on behalf of TSHS.
* Laila is currently reaching out to others regarding the Program Chair-Elect position for 2020. She will run ideas for potential appointees by Jeff and Amy.
* Jeff mentioned that publishers exhibiting at JSM would like a “heads up” prior to JSM that we will be requesting their textbooks as door prizes. We should request books that are geared toward our audience (teachers of statistics in the health sciences). We should also keep a list of the publishers that we are contacting.
* The starting time of future executive committee conference calls will vary between 12:00 noon (Eastern) and 1:00 PM (Eastern). All will be held on the fourth Thursday of the month.

**NEXT MEETING**

* The next TSHS executive committee conference call will take place on April 25, 2019. The time of the call will be determined by Amy.

**ADJOURNMENT**

* Amy adjourned the meeting at 12:55 PM (Eastern).