**American Statistical Association**

**Section on Teaching of Statistics in the Health Sciences**

**Minutes of the September 2018 Executive Committee Meeting**

**September 17, 2018**

Attendees: Jeff Szychowski (Chair), Amy Nowacki (Chair-Elect), Jose-Miguel Yamal (Past Chair and Council of Sections Representative-Elect), Laila Poisson (Chair-Elect-Elect and Newsletter/Blog Editor), Kendra Schmid (Program Chair), Jacqui Milton (Program Chair-Elect), Bob Oster (Secretary/Treasurer), Ann Brearley (Publications Officer), Ed Gracely (Webmaster)

Unable to attend: Carol Bigelow (Council of Sections Representative), Maria Ciarleglio (Program Chair-Elect-Elect), Katy Wright (Book Review Editor)

Jeff called the meeting to order at 1:00 PM (Eastern).

**REVIEW/APPROVAL OF MINUTES FROM PRIOR CALL**

*Motion: To approve the minutes of the July 30 meeting. The motion was made and seconded. The motion was approved.*

**TREASURY UPDATE**

Bob mentioned that there is approximately $9,700 in the treasury. No new deposits were made during the past month. The only new charge to the account was $70 to pay for the lunches of our Roundtable Luncheon discussion leaders. There were two leaders, and each lunch cost $35.

The contributions from Stata and R Studio have not yet been credited to our account. However, the charge for our TSHS mixer at JSM 2018 has not yet been deducted from our account; in fact, we have not yet seen the bill for the mixer.

**JSM 2018 RECAP**

A list of our mixer attendees was sent to executive committee (EC) members. This list was based on business cards that were collected for the prize drawings. It was noted that several other attendees signed in on a paper pad. Jeff will follow up on this to locate the paper sign-in that was used to record attendance.

Jeff thanked everyone who staffed the JSM education booth. He said that we would staff the booth at JSM 2019. He then noted that all of the TSHS sessions went well.

Kendra sent slides/materials from the TSHS presenters to Ed. Ed has already posted these on the TSHS website. Ed also posted pictures of our 2018 TSHS Outstanding Teaching Award winners, Amy Nowacki and Jacqui Milton, on the website.

**JSM 2019 PLANNING**

Jacqui noted that the proposal for our one allocated invited session is ready to be submitted. A second proposal that she received was submitted to the invited session competition. She noted that she would keep the EC informed regarding updates on the invited sessions. She has begun organizing our topic contributed sessions – we will be allocated three of these.

**NEWSLETTER/BLOG UPDATES**

Laila discussed going from a weekly blog update to a bi-weekly blog update. She identified two individuals at JSM who may be interested in leading the blog/newsletter. Jeff also knows one of these individuals.

**OTHER BUSINESS**

Amy led a discussion about nominating one or two TSHS members as ASA Fellows each year. She noted that these nominations would go through TSHS, and that a team of TSHS members could serve as the nominating group for an ASA Fellow Nominee. She asked EC members to do two things in this regard: 1) to consider helping to put together a nomination packet for a worthy TSHS member, and 2) to think about, and let her know, who you would want to nominate. Amy will circulate the “how to nominate an ASA Fellow” guidelines to the EC.

**NEXT MEETING**

The next TSHS executive committee conference call will take place on October 15, 2018 at 1:00 PM (Eastern).

**ADJOURNMENT**

Jeff adjourned the meeting at 12:45 PM (Eastern).