American Statistical Association
Section on Teaching of Statistics in the Health Sciences
Minutes of the July 16 2018
Executive Committee Conference Call

Attendees: Jeff Syzchowski (Chair), Amy Nowacki (Chair-Elect), Bob Oster (Secretary/Treasurer), Kendra Schmid (Program Chair), Jacqui Milton (Program Chair-Elect), Carol Bigelow (Council of Sections Representative), Laila Poisson (Newsletter Editor), Ed Gracely (Webmaster), Ann Brearley (Publications Officer), Maria Ciarleglio

Unable to attend: Jose-Miguel Yamal (Past Chair), Katy Wright (Book Review Editor)

Jeff called the meeting to order at 1:00 PM (Eastern).

REVIEW/APPROVAL OF MINUTES

Motion: To approve the minutes of the June 18 meeting with corrections. The motion was made and seconded. The motion was approved.

TREASURY UPDATE

Bob provided an update on our treasury.

- The current balance in our treasury is $9,277.09.
- Bob mentioned that contributions from Stata ($5,000) and R Studio ($500) were received by ASA and were placed into a deferred account. Bob followed up with Rick Peterson on these funds. Rick said that the funds would be used to pay for our JSM mixer and other section expenses, but could not be transferred to our treasury until JSM has concluded.
- Bob noted that the cost of the mixer would be less than $5,000, which is the amount we had set aside (from the contribution from Stata) to pay for this.
- Bob also mentioned that there are currently 630 section members.

JSM 2018

a. Volunteers for Shared Education Booth
   - Jeff encouraged all of us on the Executive Committee to sign up to staff this booth. There are plenty of open spaces remaining. In order to sign up, we should visit the website www.volunteersignup.org/ABT4L.

b. JSM 2018 TSHS Sponsored Program
   - Jeff worked with ASA to make sure that our section mixer appears on the online program.
   - Jacqui noted that we canceled one of our roundtables due to the very small number of participants who signed up. The roundtable leader agreed that this should be canceled. Our other two roundtables will go on as scheduled.
   - Jeff encouraged us to speak with presenters in TSHS sponsored sessions about possibly presenting a webinar in the fall.
   - Kendra will let session organizers know that they can send their presentations to her to be posted.
• Session evaluations were next discussed. Regarding the use of the JSM app for evaluations, some like it, some don’t like it, and some don’t find it reliable. We decided to use paper forms for the evaluations (in addition to results obtained via the app). We need to make sure that we ask the same questions on these forms that are asked by the app, but are still free to include additional questions. Kendra will email all TSHS session chairs that TSHS members (other than the session chair) will be distributing paper forms during the sessions, and that the chairs should encourage attendees to fill out the form. An announcement about the form should be made twice during the session.
• Jeff will visit the EXPO on Sunday in order to ask booksellers and other vendors to consider contributing door prizes to our section mixer.

NEWSLETTER/BLOG UPDATES

Laila noted that there would be a link on the TSHS blog to the Stat Ed blog, and vice versa.

OTHER BUSINESS

Laila mentioned that ASA announced the winners of the officer elections. Laila was elected as Chair-Elect for 2019 (Chair in 2020) and Jose-Miguel was elected as Council of Sections Representative for 2019-2021.

A report from the Council of Sections (COS) was presented and discussed.
• Carol will be attending her final COS meetings at JSM, as her term as our COS Rep. ends on December 31. Jose-Miguel, our incoming COS Rep., will be invited to attend these meetings.
• There is a workshop for section leaders on Monday, July 30, from 2:00-3:30. Amy plans to attend this workshop.
• The Lifetime Data Science interest group has applied to become a full section of ASA.
• Changes are being made to the charters of interest groups. They now need to report back to the larger committee (that oversees sections and interest groups).
• There is a new template for annual section reports. We should review this.
• Newly elected section officers should be invited to executive committee meetings at JSM.

Jeff and Jose-Miguel will follow up on our section awards for this year. Amy noted that there are no portal awards being given this year.

NEXT MEETING

Jeff reminded call attendees that the TSHS executive committee meeting at JSM will take place on July 30. The next conference call will take place on August 20, 2018 at 1:00 PM (Eastern).

ADJOURNMENT

Jeff adjourned the meeting at 1:50 PM (Eastern).