**American Statistical Association**

**Section on Teaching of Statistics in the Health Sciences**

**Minutes of the April 2019 Executive Committee Meeting**

**April 25, 2019**

Attendees: Amy Nowacki (Chair), Laila Poisson (Chair-Elect), Maria Ciarleglio (Program Chair-Elect), Bob Oster (Secretary/Treasurer), Ann Brearley (Publications Officer), Carol Bigelow (Portal Representative), Ed Gracely (Webmaster), John Doucette (Communications Officer)

Unable to attend: Jacqui Milton (Program Chair), Jose-Miguel Yamal (Council of Sections Representative), Jeff Szychowski (Past Chair)

**CALL TO ORDER**

* Amy called the meeting to order at 1:00 PM (Eastern).

**REVIEW/APPROVAL OF MARCH 2019 MINUTES**

* *Motion: To approve the minutes of the March 28 meeting. The motion was made and seconded. The motion was approved.*

**JSM 2019**

* Program Update
	+ Sessions – Amy noted that Jacqui sent a list of TSHS-sponsored sessions to the executive committee (EC). There are two invited sessions, two topic contributed sessions, and one regular contributed session.
	+ Roundtables – Maria noted that the ASA should contact her about the enrollment for TSHS roundtables after May 1.
* Amy reminded the EC that housing and registration open on May 1.
* Amy will set up a Google doc so that TSHS members can find roommates if they are interested in sharing a room. She will then send an email about this to the section members.
* Laila and Maria will be in charge of the materials that will be placed at the JSM 2019 education table. We will discuss the education table further during our May EC meeting.
* Laila has appointed our 2019 Program Chair-Elect-Elect (Program Chair-Elect in 2020 and Program Chair in 2021). The name and location of this individual is Jaya M. Satagopan of the Memorial Sloan Kettering Cancer Center.

**JSM TSHS BUSINESS MEETING/MIXER SPONSORSHIP**

* Amy announced that the Stata is providing us with a sponsorship in the amount of $5,000. These funds have already been received by the ASA.
* Bob noted that an invoice for $500 has been sent to R Studio, as they had previously agreed to sponsor us for $500 this year and then for $500 for next year (they also sponsored us for $500 in 2018).

**TREASURY REPORT**

* Bob noted that our current balance is $13,829.49. TSHS has not yet made any expenditures this calendar year.

**PUBLICITY UPDATE**

* There was no update this month.

**COMMUNICATIONS UPDATE**

* John noted that he requested a Chair’s report from Amy, and that he had already received this report. He also requested and will soon receive a Publications Officer report from Ann and a JSM 2019 report from Jacqui. In addition, Bob will send John a Secretary/Treasurer’s report in the near future.

**COUNCIL OF SECTIONS (COS) REPORT**

* There was no report this month.

**TSHS 2019 WEBINAR(S)**

* Amy said that Adam Sullivan is interested in presenting a webinar. She has the abstract for this. The date for this has not yet been set, but it is likely to be near the end of May.
* Laila has set up the online registration for this webinar.
* Ann and Ed suggested using Zoom as a presentation platform for the webinar.
* Amy ask EC members to consider presenting a future webinar. She also asked EC members to suggest potential presenters of future webinars.

**AWARD NOMINATIONS**

* Amy noted that she has received two nominations for the Young Investigator Award and none for the Outstanding Teaching Award or the Distinguished Achievement Award.
* The deadline for receipt of nominations for these awards is May 15.

**OTHER BUSINESS**

* ASA Fellow Nomination
	+ Amy announced that Peter Imrey was selected as a new ASA Fellow. He will be recognized during this year’s JSM.
* Significance Research Briefs
	+ Ann submitted a research brief on the TSHS Portal. We hope that it will be selected for publication.
* ASA Speaker’s Bureau
	+ The Committee on Membership and Recruitment assists chapters with finding speakers for chapter conferences and meetings. Suggestions are needed for speakers, especially for those who live outside of the large metropolitan areas. Suggestions for speakers should be sent to Amy.
* Laila announced that her Cause Web caption (for a cartoon) was the winning one for March.

**NEXT MEETING**

* The next TSHS executive committee conference call will take place on May 23, 2019 at 12:00 PM (Eastern).

**ADJOURNMENT**

* Amy adjourned the meeting at 1:45 PM (Eastern).