CALL TO ORDER
Jacqui opened the meeting at 1:02pm Eastern.

REVIEW/APPROVAL OF October 2022 MINUTES
- **Motion**: To approve the minutes of the October 21, 2022 meeting. The motion was seconded and approved.

WELCOME NEW MEMBERS
- Jacqui introduced Jim Dignam as the new resource review editor to take over for Charlotte.
TREASURY REPORT
• Bob was not able to attend the meeting but provided the following report in writing prior to the meeting: “The TSHS 2023 budget was submitted on time. I incorporated all updates received from this committee. I also sent John a copy of the submitted budget.”

JSM UPDATES
• No updates.

AWARDS COMMITTEE UPDATE
• No updates.

NOMINATIONS UPDATE
• Ann sent in our two nominees for chair-elect to the ASA elections committee (elections@amstat.org) on November 14th. The two nominees are Brandon George and Jaya Satagopan.

WEBINARS UPDATE
• Darsy reported that the fall webinar was a success and thanked the speaker, Amanda Ellis. Approximately 40 people attended. Ed posted the recording on the TSHS YouTube channel and posted a link to the video on the TSHS website under Educational Activities.
• The next Webinar will be in February 2023 based on a presentation from JSM 2022.
  o Topic: Teaching in the Health Sciences: Is there a Viable Teaching Career Pathway?
  o Moderator: Amy Nowacki
  o Panel: Steve Foti, Matt Zawistowski, Amanda Ellis, Matt Hayat, Steve Grambow and James Odei
• Ann is working on identifying a day and time for the February webinar, and preparing an abstract based on the presentation that was made at JSM 2022.

CAREER DEVELOPMENT COMMITTEE UPDATE
• Ada sent Heather a call for personal statements, letter writers and tips for the successful dossier tip sheets.
• Ed will post these materials on the website, with the exception of the list of letter writers which will be kept private. Any ASA member will able to access the materials once they are logged in to their account. Access can't be restricted to TSHS members only.

PUBLICITY UPDATE
• Heather will post the Fall webinar summary on the TSHS blog before our December meeting and will advertise the February webinar once the details are finalized.

BLOG UPDATE
• Charlotte reported there were no new updates about the resource review editor post at this time. Charlotte is looking into having the name and affiliation of the reviewer on post for the new year.
• Charlotte will be arranging a meeting with the new co-editor, Jim Dignam, to go over the process of the resource reviews. They are still waiting to hear back from the other co-editor if they are interested in the position.
• Ann asked about whether we can see the author of blog posts. John will try to find out why the author is not displaying in the blog posts. In the meantime, the author’s name could be included in the text of the blog post.

WEBSITE/YOUTUBE UPDATE
• Ed reported the following.
  o The fall 2022 webinar by Amanda Ellis is posted on the website.
  o The Young Investigator, Outstanding Teaching, and Distinguished Achievement awards appeared in the October 2022 blog and there is a link to this blog post on the website.
  o The website now includes pictures for the past winners of the Distinguished Achievement, Young Investigator, Outstanding Section Service, and Outstanding Teaching awards.
  o Links to announcements about the about the 2021 and 2019 Distinguished Investigator Award winners, Constantine Daskalakis and Felicity Enders, will be added to the website soon.

PORTAL UPDATE
• Carol reported that the Portal Committee is still looking for DEI datasets and considering options for how to solicit submissions.
• Heather will send a request to the membership for DEI datasets through email.
• Jacqui suggested the Jackson Heart study might be a possibility and will look into this.

COUNCIL OF SECTIONS UPDATE
• Amy reported that the section questionnaires are due on December 31st. This questionnaire is filled out by the section Chair.

FELLOWS NOMINATIONS UPDATE
• No updates.

OTHER BUSINESS
• No other business.

NEXT MEETING
Next meeting: Friday December 16, 2022 1-2pm Eastern on Zoom.

Jacqui adjourned the meeting at 1:23pm Eastern.