CALL TO ORDER
Jacqui opened the meeting at 1:03pm Eastern.

WELCOME NEW MEMBERS
Jacqui introduced the new committee members Darsy Darssan (Webinar Coordinator) and Melinda Higgins (Chair-Elect 2023).

REVIEW/APPROVAL OF May 2022 MINUTES
- Motion: To approve the minutes of the May 20, 2022 meeting. The motion was seconded and approved.
- Jesse announced that he won’t be able to attend JSM in person but will be able to take minutes at the business meeting on Zoom. Carol will be present for the meeting and offered to also take minutes.
TREASURY REPORT
• Bob reported that he hasn’t received any updates from ASA this month. Bob will send names of award winners to ASA so they can receive their cash awards.

JSM UPDATES
• Brandon, Amanda and Jacqui updated the committee on plans for JSM:
  o The TSHS Business meeting will take place Monday Aug 8th at 7am-8:30am in the Marriott Marquis (901 Massachusetts Ave NW) Farragut North conference room.
  o The TSHS Mixer will take place Monday August 8th 6pm-8pm in the Marriott Marquis (901 Massachusetts Ave NW) Mount Vernon Square reception room.
  o A Google poll has been sent to TSHS members to get an idea of how many will attend JSM and the mixer. Any changes to the total food count need to be made by June 30th. So far, 19 said yes, 2 maybe, and 6 No.
  o Carol Blumberg said ASA will be sending out information soon about how to sign up for time slots at the Education booth. Brandon and Amanda have been helping to update the flyers to be passed out at the booth.

AWARDS COMMITTEE UPDATE
• The awards committee (Ann, Jacqui, Maria and Laila) met on June 9 and made these decisions:
  o The Young Investigator Award will go to Amanda Ellis, University of Kentucky
  o The Outstanding Teaching Award will go to Tom Braun, University of Michigan
  o The Distinguished Achievement Award will go to Scott Evans, George Washington University
• All awardees have been notified and have responded. Amanda and Scott will be able to attend the TSHS mixer at JSM 2022 to receive their awards; Tom will be on a family vacation.
• Bob will take care of the award certificates and checks; Jacqui will make the award presentations; Heather will post the photos with a suitable description on the blog and the community forum after JSM.
• Ed usually takes pictures of the award winners but will not attend JSM in person this year. The awards committee will identify a volunteer to take pictures this year.
• The awards committee suggested that Amanda Ellis be invited to give a webinar on her winning paper, “Development and Implementation of a Fully Online Introductory Data Analysis Course to Better Prepare Students for the Public Health Workforce” (2021). Amanda was present at the meeting and agreed to give the webinar.

WEBINARS UPDATE
• Darsy reported that she is having discussions with Mine Dogucu about doing a webinar but no firm plans have been made yet.

CAREER DEVELOPMENT COMMITTEE UPDATE
• Heather reposted the survey and the number of responses is now 22 (up from 11 previously).
The Top responses were:
- #1 Creating a repository of example dossier documents (n=16)
- #2 Help with identifying potential reference letter writers (n=15)
- #3 Tip sheet for writing a strong personal statement (n=13)

Next steps will be:
- Reach out to career development committee for ideas on how to set up a repository and where to store the files
- Set up a system for requesting help with letter writers
- Ada will draft an initial tip sheet and send it to the committee for review, edits and additions.

PUBLICITY UPDATE
- Heather reported that she:
  - Reposted announcement for Webinar Coordinator position
  - Reposted Career Development survey
  - Posted survey for JSM/TSHS Mixer

BLOG UPDATE
- The committee decided to post a link to the Wix site (which is public and visible to people who are not TSHS section members) to the ASA Community when new blog posts are available.

WEBSITE/YOUTUBE UPDATE
- No updates

PORTAL UPDATE
- No updates

COUNCIL OF SECTIONS UPDATE
- No updates

FELLOWS NOMINATIONS UPDATE
• Amy announced that it is time to request names/volunteers for 2023 cycle of ASA Fellow nomination(s).

OTHER BUSINESS
• None

NEXT MEETING
Next meeting: Friday, July 17, 2022, 1pm Eastern via Zoom

Jacqui adjourned the meeting at 1:46pm Eastern.