

**American Statistical Association
Section on Teaching of Statistics in the Health Sciences
Minutes of the Executive Committee Meeting
November 19, 2021**

Executive Committee		
<i>Elected Officers (Voting)</i>		<i>Present?</i>
Ann Brearley	Chair (2021)	<input checked="" type="checkbox"/>
Laila Poisson	Past-Chair (2021)	<input checked="" type="checkbox"/>
Jacqui Hicks	Chair-Elect (2021)	<input type="checkbox"/>
Jose-Miguel Yamal	Council of Sections representative (2019-2021)	<input type="checkbox"/>
<i>Appointed Voting Officers</i>		
Jesse Troy	Secretary (2021-2022)	<input checked="" type="checkbox"/>
Bob Oster	Treasurer (2021-2022)	<input checked="" type="checkbox"/>
Jaya Satagopan	Program Chair (2021)	<input type="checkbox"/>
Brandon George	Program Chair-Elect (2021)	<input checked="" type="checkbox"/>
Ed Gracely	Webmaster	<input checked="" type="checkbox"/>
Heather Hoffman	Publicity Officer	<input checked="" type="checkbox"/>
John Doucette	Blog Editor	<input checked="" type="checkbox"/>
<i>Appointed Non-Voting Officers</i>		
Travis Loux	Resource Review Editor	<input type="checkbox"/>
Carol Bigelow	Portal co-director	<input checked="" type="checkbox"/>
Doug Landsittel	Portal co-director	<input checked="" type="checkbox"/>
Amy Nowacki	ASA Fellows Nominations chair	<input checked="" type="checkbox"/>
Tom Braun	Webinar coordinator	<input type="checkbox"/>
Ada Youk	Career Development chair	<input checked="" type="checkbox"/>
<i>Other</i>		
Maria Ciarleglio	Chair-Elect elect (chair in 2023)	<input checked="" type="checkbox"/>
Amy Nowacki	COS representative elect (2022-2024)	<input checked="" type="checkbox"/>

CALL TO ORDER

Ann Opened the meeting at 1:00pm Eastern.

REVIEW/APPROVAL OF October 2021 MINUTES

- *Motion: To approve the minutes of the October 15, 2021 meeting. The motion was seconded and approved.*

TREASURY REPORT

- Bob reported the bank balance is ~19-20k.
- Bob sent the 2022 budget to ASA and will forward a copy to the committee members
 - The budget includes the following:
 - \$500 for sponsorship of JSM registration costs
 - Expenses: honoraria for webinar speakers, awards, and cost of mixer (\$4k)
 - The budget will show a deficit because TSHS is spending down the money in our account
- There was a group discussion regarding the award for Best Presentation at JSM. The award has traditionally been \$100 and there was a question posed about whether the amount should be increased. After some discussion the committee decided to keep the \$100 award

for Best Presentation. The consensus was that this \$100 is an appropriate amount given the Young Investigator (\$500) and Distinguished Teaching (\$250) are larger awards that reflect a higher level of effort required to achieve these awards.

JSM UPDATES

- Brandon reported that submissions for topic-contributed sessions are open through December 9th.

NOMINATING COMMITTEE UPDATE

- *Laila made a Motion to appoint Amanda Ellis, PhD, Assistant Professor of Biostatistics at the University of Kentucky as the incoming program chair (incoming for 2022, to hold the position in 2023). The motion was seconded by Ann and passed.*
- *Laila moved to add Jaya Satagopan, PhD, Professor of Biostatistics and Epidemiology at Rutgers University School of Public Health and Melinda Higgins, PhD, Research Professor at Emory University School of Nursing to the ballot for Section Chair (for Spring ASA ballot, 2023-2025 service). Ed seconded the motion and the motion passed.*

AWARDS COMMITTEE UPDATE

- No updates

WEBINARS UPDATE

- Tom was not present but provided the following update prior to the meeting:

“Fall Webinar was held two days ago (11/17); had 44 attendees out of over 190 registrants. Recording now available on YouTube at this [link](#). Have not yet pursued idea for winter and will be soliciting speakers.”

- Ada suggested a panel discussion on career development as a webinar and the committee agreed this would be a good idea.

CAREER DEVELOPMENT COMMITTEE UPDATE

- No updates

PUBLICITY UPDATE

- Heather reported she is putting together a summary of the recent webinar to post on the website.
- Heather and Ada announced that their institutions (George Washington University and The University of Pittsburgh) are looking for new teaching faculty in biostatistics.

BLOG UPDATE

- John reported that the secretary’s report is now posted on the blog
- John also reported that he is writing a document that describes how he performs various tasks with Wix, e.g., posting new items to the blog, setting up email notifications, etc.
- John, Travis, Ed, and Jacqui provided the following update on the working group to review the blog software:
 - Ed and Jacqui searched for commonly used blog software and discovered that Wix, which is what the section currently uses, is very popular.
 - The next step will be to make a list of features that Wix has that everyone likes, and a list of features that it lacks that everyone wants.
 - After making this list, the working group will solicit input from people with blog software experience

WEBSITE/YOUTUBE UPDATE

- Ed reported that all of the 2021 award winners have been updated on the website.
 - There was discussion around the following issue that Ed pointed out. Different amounts of information are provided for each award on the website. For example:
 - The Distinguished Achievement awards dating back to 2017 all include a link to a newsletter article, but there was no blog article for Constantine in 2019 and we don't currently have a blog post for Felicity Enders who won the award in 2021.
 - The Distinguished Teaching Award has links to blog posts from 2018 and prior.
 - The Young Investigator Award has a variety of different kinds of information posted every year
 - After some discussion on this topic, it was determined that the apparent inconsistencies related to information posted on the blog for each award is due to the fact that there is no easy way to search the blog content using the Wix software. This will hopefully improve in the future as we search for new blog software (see Blog Update above).
- Ed provided the following additional updates about the website:
 - The mentoring page now shows Ada Youk as the mentoring chair, with the general TSHS web email until Ada indicates how she would like to be contacted.
 - Ada asked to remove the dates for applying and being connected to a mentor until her committee makes further plans about this process.
 - The webinar on null hypothesis significance testing by Philip Sedgwick from Nov 17, 2021 is on YouTube and now in both places on our website (Under News → Educational Activities, which can be seen by non-members, and in the Library, which can only be seen when signed in as a member).

PORTAL UPDATE

- Doug emailed the portal board asking if anyone would like to replace him but hasn't heard anything yet. He will wait another couple of weeks before reaching out to the broader section membership.
 - Carol will talk to an Assistant Professor in her department who might be a good fit for this role.

COUNCIL OF SECTIONS UPDATE

- No updates

FELLOWS NOMINATIONS UPDATE

- Amy reported the letter writers are working now. They have ~1 month until the letters are due. Bob, Ann, Amy, and Jacqui will break into 2 teams to put together the packets.

OTHER BUSINESS

- None.

NEXT MEETING

- Next meeting: Friday, December 17, 2021, 1pm Eastern via Zoom

Ann adjourned the meeting at 1:52pm Eastern.