

**American Statistical Association**  
**Section on Teaching of Statistics in the Health Sciences**  
**Minutes of the November 2020 Executive Committee Meeting**  
**November 20, 2020**

Attendees: Laila Poisson (Chair), Amy Nowacki (Past Chair), Ann Brearley (Chair-Elect), Jacqui Hicks (Chair-Elect-Elect), Jaya Satagopan (Program Chair-Elect), Brandon George (Program Chair-Elect-Elect), Bob Oster (Secretary/Treasurer), John Doucette (Communications Officer), Heather Hoffman (Publicity Officer), Travis Loux (Resource Review Editor)

Unable to attend: Jose-Miguel Yamal (Council of Sections Representative), Maria Carleglio (Program Chair), Carol Bigelow (Portal Representative), Ed Gracely (Webmaster)

**CALL TO ORDER**

- Laila called the meeting to order at 1:03 PM (Eastern).

**REVIEW/APPROVAL OF OCTOBER 2020 MINUTES**

- *Motion: To approve the minutes of the October 16 meeting. The motion was made and seconded. The motion was approved.*

**TREASURY REPORT**

- Bob provided a brief treasurer's report. He noted that our current treasury balance is \$17,656.27. About \$200 in income was added due to member dues and the ASA interest allocation to TSHS. There were no expenses paid during the past month.
- Bob noted that he submitted the 2021 budget in a timely manner. For budgetary purposes, he assumed that JSM 2021 would be in-person, that TSHS would have expenses for the mixer, and that Stata would make a contribution to cover the costs of the mixer.
- Bob will send the budget to Jacqui.
- Laila mentioned that if our treasury ever exceeds \$20,000, then we should come up with additional ways to spend the money. One idea is to offer a training, perhaps as a pre-JSM workshop, for teachers of statistics in the health sciences. Another idea is to come up with programs that would increase our reach to the broader JSM community.
- Bob will make arrangements for the 2020 Best Contributed Presentation Award (cash award) to be sent to Sujata M. Patil (for the presentation titled "Stats curriculum for pre-clinical scientists"). Laila will send Bob the contact information for Sujata.

**JSM – UPDATES**

- Jaya noted that the TSHS JSM 2021 invited session is planned and that commitments have been received from all of the presenters. The title of the session is "Assessing PhD Readiness in Biostatistics" and the organizer is Ananda Sen (University of Michigan).
- Proposals for topic contributed sessions are due on December 14. Jaya discussed ideas for three possible topic contributed sessions:
  - One about online teaching
  - One on anti-racism education
  - One on how statistical educators use statistical software packages in their courses
- Other ideas for topic contributed sessions should be sent to Jaya.

## **COS NEWS**

- Laila notes that the annual section reports are due in by December 31. She will send the draft of the TSHS report to the entire executive committee for review prior to our December 18 meeting.

## **PUBLICITY OFFICER UPDATES**

- Heather sent the list of publications to John so that this can be posted in our blog. This list will be available for everyone to view. She also sent the list of grants to John. This list will be available only for section members to view.
- The recording of our most recent webinar is too large for us to post on our website (the file size is very large). It is also too large to post on the CauseWeb site.
- Discussion ensued about creating a YouTube channel for TSHS. We could house the webinar on this channel. Anyone can subscribe to a YouTube channel. Proceeding this way will be good publicity for TSHS. Ed will look into the possibility of creating a YouTube channel.

## **COMMUNICATIONS OFFICER UPDATE**

- Ed sent a complete article about the virtual mixer at JSM 2020, including pictures, to John. John then posted this on our blog.

## **TSHS PORTAL UPDATES**

- Ann noted that the December Portal meeting is the last one that she will be in charge of. Doug Landsittel will assume the role of chairing these meetings in January.

## **FOLLOW-UP**

- a. ASA Fellows
  - Amy has not yet received suggestions for nominations of section members for ASA Fellow or for section members willing to help with the nomination package(s). She will send a reminder e-mail about this to TSHS members.
  - Amy and Bob are working on a way to formalize the ASA Fellow nomination process (for TSHS) for 2022 and beyond.
  - Laila suggested that TSHS nominate at least one section member for ASA Fellow in 2021.
  - Ann noted that we could also look at the current TSHS member roster for ideas on who we might want to nominate.
  - Amy will e-mail the Awards Committee (and Bob) once we have suggestions on section members that we may want to nominate.
- b. Charter Review
  - Carol sent the section charter and the operations manual to all executive committee members to review. She received responses from Ed and Amy on the charter.
  - All executive committee members are asked to review the charter. Comments should be sent to Carol by December 11.
  - There is no strict deadline for completion of the operations manual. However, it was decided that the officer section will be reviewed in January. Ann and Laila will further discuss the process to complete the review of the operations manual and the possibility of forming a working group specifically for this review.
- c. New Members
  - Laila will follow up on connecting with new members.
- d. Anti-racist teaching strategies

- Should we form a working group to further discuss this topic?

#### **END OF YEAR WRAP-UP**

- a. Reports
  - These were discussed earlier in the meeting.
- b. December meeting time
  - All present at the meeting agreed that next month's meeting will be held on December 18 at 1:00 PM Eastern, as previously scheduled.
- c. 2021 Meeting Times
  - Ann will send the Zoom invites for our 2021 executive committee meetings.

#### **NEXT MEETING**

- The next TSHS executive committee meeting will take place on December 18, 2020.

#### **ADJOURNMENT**

- Laila adjourned the meeting at 2:00 PM (Eastern).