

**American Statistical Association
Section on Teaching of Statistics in the Health Sciences
Minutes of the October 2020 Executive Committee Meeting
October 16, 2020**

Attendees: Laila Poisson (Chair), Amy Nowacki (Past Chair), Ann Brearley (Chair-Elect), Jacqui Hicks (Chair-Elect-Elect), Maria Ciarleglio (Program Chair), Bob Oster (Secretary/Treasurer), John Doucette (Communications Officer), Heather Hoffman (Publicity Officer), Ed Gracely (Webmaster), Carol Bigelow (Portal Representative), Travis Loux (Resource Review Editor), Brandon George (Program Chair-Elect-Elect)

Unable to attend: Jose-Miguel Yamal (Council of Sections Representative), Jaya Satagopan (Program Chair-Elect)

CALL TO ORDER

- Laila called the meeting to order at 1:05 PM (Eastern).

REVIEW/APPROVAL OF SEPTEMBER 2020 MINUTES

- *Motion: To approve the minutes of the September 18 meeting. The motion was made and seconded. The motion was approved.*

TREASURY REPORT

- Bob provided a brief treasurer's report. He noted that our current treasury balance is \$17,464.75. About \$300 in income was added due to member dues and the ASA interest allocation to TSHS. There were no expenses paid during the past month.
- Laila and Bob will make arrangements for the 2020 Best Contributed Presentation Award (cash award) to be sent to Sujata M. Patil (for the presentation titled "Stats curriculum for pre-clinical scientists").

JSM

- a. 2020 follow-up and 2021 start-up
 - i. Laila announced that Brandon George (Thomas Jefferson University) will be our Program Chair-Elect for 2021 (Program Chair for 2022).
 - ii. Maria noted that she has copies of the slides from all 2020 TSHS JSM presentations. These will be placed in the TSHS repository.
 - iii. Maria noted that Doug Landsittel is willing to expand his 2020 JSM roundtable discussion into a TSHS webinar.
 - iv. Jaya sent her updates for JSM 2021.
 - We are sponsoring one invited panel session at JSM 2021. The title is "Assessing PhD Readiness in Biostatistics" and the organizer is Ananda Sen (University of Michigan).
 - The JSM program committee will announce topic contributed session submissions, which should begin in November. We will advertise these submissions once we receive this announcement. Please think about topics you would like to see presentations on. Perhaps we can also include a very general suggestion for topics in our advertisement.

COS NEWS

- Laila noted that we need to review our charter this year. We are not required to make changes. Our current charter is on the ASA website.
- Laila also noted that we need to update our “section responsibilities and procedures manual”, which is also known as the “operations manual”. Carol will send us the most recent version of this handbook.
- The executive committee noted that charter and the handbook should be publicly available for section members to view.
- Officer nominations are due in to ASA by November 1.
- Phil Scinto is stepping down as COS Vice-Chair at the end of this year. Scarlett Bellamy will be the new COS Vice-Chair beginning in January 2021.

PUBLICITY OFFICER UPDATE

- Heather will post the list of 15 publications (as a PDF) on our blog post, which will be available for everyone to view. She will also post the list of 5 grants, but this list will be behind our firewall (it will be available for only section members to view).

COMMUNICATIONS OFFICER UPDATE

- A blog post was sent out this morning – it congratulated our new ASA Fellows (for 2019 and 2020).
- Amy will compose an email to section members asking them for nominations for ASA Fellows. She will remain in charge of the TSHS Fellows Committee. Laila mentioned that after our JSM mixer, a few members agreed to help with the nominations. Heather will send out the email. There will also be a blog post about this.

WEBMASTER UPDATE

- Ed is posting our award winners on the TSHS website.
- Ed will send a blog post to John about our JSM mixer.

TSHS PORTAL UPDATES

- Carol will write an article about the portal for Chance magazine.
- Doug Landsittel has material from Rosilyn (Ros) Stone that he will send to Carol.
- Carol will post one or two datasets in memory of Ros.
- Ann met with Doug to transfer her responsibilities for the Portal to him. He is interested in attending our executive committee meetings.

OTHER BUSINESS

- Ann spoke with the Chair of the Statistical Consulting section (CONS). CONS is interested in having joint webinars with TSHS, especially on how to teach or train statistical consultants. Ann will find out if CONS is more interested in training consultants or managing consultants. Amy suggested that Ann contact Heather Bush about this.

HOW TO CONNECT WITH NEW MEMBERS

- There should be a committee for connecting with new members. The Chair, Chair-Elect, and Past Chair will be responsible for implementing a process to welcome them. The “chair trio” should have access to the list of new members.
- One suggestion is to send new members a “welcome to TSHS” email that describes many of the benefits of section membership.

WEBINAR ON ANTI-RACIST (SOCIALY AWARE) TEACHING

- Should we try to have this webinar in spring 2021?

- How can we incorporate this information into the materials that we share with TSHS members?
- Each of us thinks about this topic from a different perspective.
- We could reach out to the TSHS membership to ask them for ideas on how to address this topic or how to incorporate this topic into our teaching methods.

NEXT MEETING

- The next TSHS executive committee meeting will take place on November 20, 2020.

ADJOURNMENT

- Laila adjourned the meeting at 2:00 PM (Eastern).