American Statistical Association
Section on Teaching of Statistics in the Health Sciences
Minutes of the May 2020 Executive Committee Meeting
May 15, 2020

Attendees: Laila Poisson (Chair), Amy Nowacki (Past Chair), Ann Brearley (Chair-Elect), Maria Ciarleglio (Program Chair), Jaya Satagopan (Program Chair-Elect), Bob Oster (Secretary/Treasurer), John Doucette (Communications Officer), Heather Hoffman (Publicity Officer), Ed Gracely (Webmaster)

Unable to attend: Jose-Miguel Yamal (Council of Sections Representative), Carol Bigelow (Portal Representative), Travis Loux (Resource Review Editor)

CALL TO ORDER
- Laila called the meeting to order at 1:05 PM (Eastern).

REVIEW/APPROVAL OF APRIL 2020 MINUTES
- Motion: To approve the minutes of the April 17 meeting. The motion was made and seconded. The motion was approved.

TREASURY REPORT
- Bob provided a brief treasurer’s report. He noted that the treasury balance on May 15 was $17,408.87. The balance on January 1 was $16,269.34.
- Bob noted that Stata requested a refund of their sponsorship ($5,000) since JSM will not be held this year. He contacted Rick Petersen at the ASA office to make the arrangements for the refund.
- Bob mentioned that the sponsorship from R Studio ($500) will remain in the ASA deferred account until JSM 2021 (unless R Studio requests a refund, which is not expected).

PUBLICITY OFFICER UPDATES
- Heather is in the process of writing the publications report. Executive committee members suggested that she reach out to others for information to complete the report.
- Laila suggested that Heather create a REDCap form to store the information.
- Executive committee members suggested that the publications listed should be directly related to teaching, and that the list should include publications from 2018 and 2019.

COMMUNICATIONS OFFICER UPDATES
- John will put a post on the section blog about this year’s virtual JSM (see item below about JSM 2020 updates).

WEBMASTER UPDATES
- There were no new updates.

JSM 2020 UPDATES
- Maria and Jaya provided updates for JSM 2020.
- Sessions will be offered on Monday, Tuesday, Wednesday, and Thursday. Maria already sent a list of scheduled events out over the section listserv. The final schedule of events will be made available soon. Session times are different than they have been for prior
JSMs. The times will be at 10:00 am (EST) and 1:00 pm (EST). The large late afternoon sessions (e.g. the presidential address) will be at 3:00 pm (EST).

- The roundtables are still part of the JSM 2020 program. Details on the times of these will be made available soon. Jaya contacted the roundtable leaders, and they all agreed to still participate.
- Maria will follow up with ASA regarding the support that will be offered to the sections that are hosting virtual mixers.
- Ed will look into alternative online formats for the TSHS mixer.
- JSM 2020 registration is scheduled to open on May 27.

**TSHS PORTAL UPDATE**
- There were no new updates.

**COS NEWS**
- There were no new updates.

**OTHER ITEMS**
- The 2020 TSHS Awards Committee members include Amy (Chair), Laila, and Ann.
- Amy noted that she received one nomination for the Outstanding Teaching Award and none for the Young Investigator Award as of today’s meeting.
- There were no new updates on the status of the TSHS handbook.

**NEXT MEETING**
- The next TSHS executive committee meeting will take place on June 19, 2020 at 1:00 PM (Eastern).

**ADJOURNMENT**
- Laila adjourned the meeting at 1:50 PM (Eastern).