**American Statistical Association**

**Section on Teaching of Statistics in the Health Sciences**

**Minutes of the April 2020 Executive Committee Meeting**

**April 17, 2020**

Attendees: Laila Poisson (Chair), Amy Nowacki (Past Chair), Ann Brearley (Chair-Elect), Maria Ciarleglio (Program Chair), Jaya Satagopan (Program Chair-Elect), Bob Oster (Secretary/Treasurer), John Doucette (Communications Officer), Heather Hoffman (Publicity Officer), Carol Bigelow (Portal Representative), Travis Loux (Resource Review Editor), Ed Gracely (Webmaster)

Unable to attend: Jose-Miguel Yamal (Council of Sections Representative)

**CALL TO ORDER**

* Laila called the meeting to order at 1:05 PM (Eastern).

**REVIEW/APPROVAL OF MARCH 2020 MINUTES**

* *Motion: To approve the minutes of the March 20 meeting. The motion was made and seconded. The motion was approved.*

**TREASURY REPORT**

* Bob provided a brief treasurer’s report. He noted that the treasury balance on April 17 was $16,959.60. He then said that the only expense paid this calendar year was the $100 honorarium for Tom Braun (our January webinar presenter).
* Bob also noted that the current member count for the section is 619; of these, 60 have free one-year memberships.

**PUBLICITY OFFICER UPDATES**

* Heather noted that our spring webinar will take place on April 23. The title is Out of the Classroom and into the “Real” World: Learning Statistics by Doing Statistics with “The Islands”, and the presenter is Ann Brearley. The seminar will take place on Thursday, April 23, 2020 at 1:00 PM Central Time (2:00 PM Eastern).
* Laila noted that there are already 220 registrants for this webinar.
* Heather posted a reminder about our 2020 section awards in various forums, including the ASA Community. These awards include the Outstanding Teaching Award and the Young Investigator Award.

**COMMUNICATIONS OFFICER UPDATES**

* John updated the 2020 officer information on the section blog.
* John also posted a blog with Ann and Heather with links to instructional videos regarding tools and strategies for online teaching.
* Bob will send a Secretaty/Treasurer’s report to John – this report will be posted on the blog.

**WEBMASTER UPDATES**

* There were no new updates.

**COS NEWS**

* There were no new updates.

**JSM 2020 UPDATES**

* Jaya and Maria noted that JSM 2020 will now be virtual.
* As a reminder, TSHS is sponsoring 1 invited session, 3 topic contributed sessions, 1 regular contributed session, and 3 roundtables.
* Maria and Jaya will send an email blast to our members to encourage them to participate in this year’s JSM.
* It was noted that the roundtables could potentially be converted into Zoom conference calls.
* Laila noted that our executive committee meeting during JSM could be done as a Zoom conference call.
* We will decide how to handle our mixer at a later date. It was noted that we will be saving money by not having to pay for a mixer. It was also noted that networking will be a challenge during a virtual mixer.

**TSHS PORTAL UPDATE**

* TSHS Portal Updates
	+ Carol is waiting to hear from the Biopharmaceutical Section about their collaboration with us. She said that the Biopharmaceutical Section mentioned that this collaboration will help their graduate students and young professionals have access to teaching materials.
* Draft handbook
	+ No new updates. However, Carol will have more time to work on this after the current semester concludes.

**UPDATE ON ASA FELLOW NOMINATIONS SUBMITTED BY TSHS**

* Amy noted that the TSHS had submitted ASA Fellow Nominations for Bob Oster and Felicity Enders. She was happy to report that both of these nominations were successful!

**NEXT MEETING**

* The next TSHS executive committee meeting will take place on May 15, 2020 at 1:00 PM (Eastern).

**ADJOURNMENT**

* Laila adjourned the meeting at 1:45 PM (Eastern).