American Statistical Association  
Section on Teaching of Statistics in the Health Sciences  
Minutes of the February 2020 Executive Committee Meeting  
February 21, 2020

Attendees: Laila Poisson (Chair), Amy Nowacki (Past Chair), Jaya Satagopan (Program Chair-Elect), Bob Oster (Secretary/Treasurer), Jose-Miguel Yamal (Council of Sections Representative), Maria Ciarleglio (Program Chair), John Doucette (Communications Officer), Heather Hoffman (Publicity Officer), Ed Gracely (Webmaster)

Unable to attend: Ann Brearley (Chair-Elect), Carol Bigelow (Portal Representative), Travis Loux (Resource Review Editor)

CALL TO ORDER

• Laila called the meeting to order at 1:00 PM (Eastern).

REVIEW/APPROVAL OF JANUARY 2020 MINUTES

• Motion: To approve the minutes of the January 17 meeting with corrections. The motion was made and seconded. The motion was approved.

TREASURY REPORT

• Bob provided a brief treasurer’s report. He first noted that the treasury balance on February 21 was $16,627.34. He then said that there have not yet been any expenditures this year, and that all of our income this year has been generated by dues.
• Amy noted that Stata will sponsor us again this year.
• Bob will follow up with ASA to make sure that our January webinar presenter, Tom Braun of the University of Michigan, is offered a $100 honorarium.

PUBLICITY OFFICER UPDATES

• Update on publicity plans for 2020 awards
  • Heather noted that the January webinar presentation has been posted on our section website. This is also posted on CauseWeb.
• Spring webinar (Ann to present)
• Section awards – A blurb has been sent to Amstat News to publicize these awards.

COMMUNICATIONS OFFICER UPDATE

• Status of blog
  • Heather sent John a recap of the January webinar.
• Ann will send John a note about a new website devoted to educational efforts. This website contains resources that have been vetted by members of the BERD SIG. This note will be posted to the blog.
• A Resource Review from Travis is due March 9.
• A Secretary/Treasurer report is due from Bob on March 23.

WEBMASTER UPDATES

• Ed noted that all postings are up to date.
• Amy responded to an email from the ASA Committee on Archives and Historical Materials. She sent them links to our various materials.
• In particular, she was asked by Phil Schinto about our section history. Bob will assist with updating the section history. Laila will reach out the TSHS community, asking them to contribute information to the section history.

JSM 2020 UPDATES
• General Schedule
  o Maria noted that we have three topic contributed sessions that are approved
    ▪ “Translational Statistics: Problems in preclinical studies and a call for change” (Talks), overlap resolved
    ▪ “Methods for Fostering Student Engagement in Online Statistics Courses” (Panel)
    ▪ “Characteristics of a successful biostatistics summer internship program”
  o We have 5 contributed papers. Maria is trying to add 2 “orphan” papers so that we will have a full session (with 7 contributed papers).
  o We have 2 posters.
  o We have 1 speed session presentation.
• Roundtables
  o Jaya has received 3 proposals for Roundtables. We have accepted all 3.
• Booth reservations (Laila)
  o Laila completed and submitted the reservation request for the table that we share with Stat Ed.
• Room reservations (Laila)
  o Laila will complete the reservation form for our rooms for the executive committee meeting and also for the business meeting and mixer. For the latter, she reserved a room for 65 attendees. We will not need A/V equipment. Laila will follow up on whether the food selections for the mixer can be made after booking the room.

TSHS PORTAL UPDATE
• There will be a Portal meeting on February 27.

COS NEWS
• Jose-Miguel will forward the COS handbook to the executive committee.
• Updating the section history was discussed earlier in the meeting.

OTHER ITEMS
• TSHS handbook status
  o No report.
• Fellow nomination update (two teams)
  o Amy provided an update for both teams. Both are on track with their Fellow nominations. The hard deadline for submissions is March 1.

NEXT MEETING
• The next TSHS executive committee meeting will take place on March 20, 2020 at 1:00 PM (Eastern).

ADJOURNMENT
• Laila adjourned the meeting at 1:55 PM (Eastern).