American Statistical Association
Section on Teaching of Statistics in the Health Sciences
Minutes of the January 2020 Executive Committee Meeting
January 17, 2020

Attendees: Laila Poisson (Chair), Ann Brearley (Chair-Elect), Jaya Satagopan (Program Chair-Elect), Bob Oster (Secretary/Treasurer), Heather Hoffman (Publicity Officer), Carol Bigelow (Portal Representative), Ed Gracely (Webmaster)

Unable to attend: Amy Nowacki (Past Chair), Jose-Miguel Yamal (Council of Sections Representative), Maria Ciarleglio (Program Chair), John Doucette (Communications Officer), Travis Loux (Resource Review Editor)

CALL TO ORDER
• Laila called the meeting to order at 1:00 PM (Eastern).

WELCOME NEW MEMBERS
a. Review of 2020 executive committee member information
   • Call attendees reviewed the TSHS Officers List for 2020, which contains the position, email address, and the end of term date for each person.
   b. Status/location of updated handbook?
   • Carol will review the progress on this handbook. She will follow up with those who said that they would send her information and/or corrections. Bob will send Carol material for the Secretary/Treasurer position. Laila and Amy will review the draft handbook once it has been completed.
   c. Note to align the officer terms with what ASA has on record for our officers
   • Laila will contact Jose-Miguel about the terms endings for our officers that ASA has in their records.

REVIEW/APPROVAL OF DECEMBER 2019 MINUTES
• Motion: To approve the minutes of the December 19 meeting with corrections. The motion was made and seconded. The motion was approved.

TREASURY REPORT
• Bob provided a brief treasurer’s report. He first noted that the treasury balance on January 1 was $16,223.71. He then said that the current balance is $16,331.71.
• Bob will follow up with R Studio on a potential sponsorship for our 2020 JSM mixer.
• Amy will follow up with Stata on a possible sponsorship for our 2020 JSM mixer.

PUBLICITY OFFICER UPDATES
a. Update on publicity plans for 2020 awards
b. Winter TSHS Webinar is Thursday January 30
   • Reminders have been posted to the TSHS and Stat Ed forums. There was also a forum post by Ann on 11/26/2019.
   • Laila will keep us updated on the registration numbers. There are currently 81 people registered after accounting for 8 duplicate registrations.
   • Heather will connect with CauseWeb regarding sharing Webinar information.

COMMUNICATIONS OFFICER UPDATE
a. Travis Loux as Resource Review Editor for 2020
b. Communications/Publicity related members met on January 14 to create a 2020 calendar for the blog
   • Call attendees reviewed the blog schedule (tshs_2020blog_schedule.xls)
   • It was noted that by following the schedule, articles will be added to the blog approximately every two weeks.
c. Chair’s message for January 27 – TSHS Goals for 2020
   • Laila will write her first Chair’s message and John will post it to the blog.

WEBMASTER UPDATES
- Feedback on ASA-TSHS homepage, view for non-members
  https://community.amstat.org/tshs/home
  o Ed noted that the links on the webpage that everyone can see should all be active links.
  o Laila noted that we should post a link to our blog. Other key information for people looking to join (pictures, links, contacts) appears to be available.

JSM 2020 UPDATES
a. Three topic contributed sessions approved
   i. “Translational Statistics: Problems in preclinical studies and a call for change” (Talks), overlap resolved
   ii. “Methods for Fostering Student Engagement in Online Statistics Courses” (Panel)
   iii. “Characteristics of a successful biostatistics summer internship program”

b. Contributed sessions needed – how to publicize/encourage submissions?
   • We are low on contributed talks for our contributed presentation session. Perhaps we can encourage more submissions by posting examples of topics that one could present on and links to the program (for the contributed sessions) from prior JSMs.

c. Roundtables – Do we seek out leaders?
   • Jaya has received 2 proposals for Roundtables. She is speaking with another person about leading a Roundtable or doing a contributed presentation.

d. Education Table at JSM 2020
   • We received the form to reserve a table, completed it, and returned it to Claudine Donovan.

TSHS PORTAL UPDATE
a. New submission(s)
   • Portal reviewers are nearing completion of their review of the dataset that Ed submitted.

b. TSHS Portal Updates
   • Carol already contacted 5 other sections about (their potential use of) the portal. These included Biometrics, Biopharmaceutical, Health Policy Statistics, Mental Health Statistics, and Statistics in Epidemiology.
   • She received an affirmative response from the Biopharmaceutical section. She noted that they are ready to move forward (with us) with this.
   • She will reach out again to the Health Policy Statistics and Mental Health Statistics sections.
   • Ann will reach out to the Statistical Consulting and Stat Ed sections.

c. Draft Handbook
• Carol noted she has assembled a draft handbook for the portal.

COS NEWS
• There was no report.

OTHER BUSINESS
• Ann will present our spring webinar. She will talk about “The Islands”.

NEXT MEETING
• The next TSHS executive committee meeting will take place on February 21, 2020 at 1:00 PM (Eastern).

ADJOURNMENT
• Laila adjourned the meeting at 1:55 PM (Eastern).