



**ASA Statistical Consulting Section 2013 Executive Committee Business Meeting
Minutes of Executive Committee of the Statistical Consulting Section, American Statistical Association
The Joint Statistical Meetings, Montreal Canada
Chez Leveque Restaurant, Sunday August 4, 2013 6:30pm to 9:30pm**

Section Microsite: <http://community.amstat.org/CNSL/Home/>

Prepared by Ann Lazar, Secretary/Treasurer Elect

CNSL section officers present: Marlene Egger (Chair Elect - 2013), Ralph O'Brien (Past Chair Elect-2012), Walter Ambrosius (Chair Elect-2014); Ann Lazar (Secretary/Treasurer Elect- 2012-2013), Nan Hu (Program Chair- 2013), Chris Barker (Publications 2013-2014), Chuck Kincaid (Webmaster 2011-2020), Eric Vance (Sections Rep 2012-2014; 2015 Chair Elect Elect), Stuart Gansky (Sections Rep 2013-2015), Nilupa Gunaratna (Exec Comm member 2011-2013), Chris Holloman (Exec Comm member-2013-2015)

Absent: Margaret Nemeth (Exec Comm Member-2012-2014; Christopher Swearingen (Newsletter Editor 2011-2020); Nick Pajewski (2014 Program Chair)

Marlene Egger called the meeting to order at approximately 6:30 pm. Marlene Egger distributed the agenda for the meeting.

Described below are decisions made by the executive committee that were unanimously agreed upon:

- 1) Changed criteria for awards; no longer require membership to receive an award and now including free CNSL membership as part of the award
- 2) "Executive members are not eligible to win awards"
- 3) "Executive committee members can propose an invited session but they cannot vote on invited sessions"
- 4) Approved all changes made to the charter
- 5) Added poster award for \$250, including for the 2013 JSM
- 6) All 2012 minutes were approved.

Other Announcements (including post-JSM announcements):

- For roundtables sponsored by CNSL, our section will pay for one presenter; if two co-present, they are responsible for the cost of one of the meals.
- Duties of executive committee need to be updated on microsite
- Eric Vance elected section chair (2015)
- Kim Love-Myers was appointed by Eric Vance to be the 2015 CNSL program chair



- Scott Berry was elected as Executive Committee at Large (2014-2016)
- Ann Lazar was elected for a second term as secretary treasurer (2014-2015)
- Closed joint account for 'Education/Consulting Health'
- Survey of CNSL section members developed by Chris Swearingen
- JSM 2014 Business Meeting will be held on Monday at 7am instead of Sunday evening

Future Discussion Items:

- Policy/Customs procedure guide proposed by Marlene Egger
 - Should we re-arrange the awards so that they can be presented at Sunday night meeting at 7pm? This year the awards were announced at the Business meeting, but the plaques and monetary portions of the awards were distributed post JSM.
 - Add webinars related to statistical consulting
 - All officers need to update description of duties
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- Nan Hu (Program Chair-2013) reviewed the sessions for this year.
 - 3 Invited sessions: 4 Topic contributed sessions; 5 posters; 1 regular contributed session (usually propose two)
 - Roundtables: 3 roundtables (organized by Nick Pajewski, 2014 Program Chair)
 - Awards presented at the Business Meeting:
 1. Best Topic Contributed Session (Organizer): Li Qin, Amazon.com Awarded \$750 + plaque and CNSL membership, if applicable
 2. Best Presentation for Regular Contributed Session (presenter): Jason Parcon, Pepsi Co. awarded \$500 + plaque and CNSL membership, if applicable
 3. Best poster presentation (presenter): Andrew Hoegh, Virginia Tech, awarded \$250 + plaque and CNSL membership, if applicable
 - Walter Ambrosius (chair elect 2014) – Led Charter Review Committee (members were Stuart Gansky, Ann Lazar, Nan Hu, Margaret Nemeth)
 - Changes made to the charter were reviewed and accepted
 - Membership will vote on the revised charter in the 2014 ballot
 - Chuck Kincaid (webmaster)– Transitioned CNSL website to ASA microsite
 - microsite linked by ASA staff to resources, including the current officers and charter
 - Need to sign-in to ASA website with your password, then go to ASA Community, then look for your own name, and click on My Communities, and scan down to Statistical Consulting Section
 - Ann Lazar (Secretary/Treasurer elect) gave the Treasurer's report, and she distributed a copy of the 2013 treasury report (on-line)
 - The overall balance has decreased from \$11205 in 2011 to \$10420 in 2012, with expenses exceeding revenues by \$786. Revenues were \$5493 and expenses were \$6279. The reason the expenses were higher than the revenue this year was because two travel awards totaling \$1500 had not been received by the recipients from JSM 2011, and these were paid in 2012 (See full treasurer's report for details.). We discussed raising chapter dues by \$1 as a way to increase revenues since adding this additional award over time will deplete our surplus. For other sections, chapter dues range from \$3 to \$12.
 - Cost of webinars are increasing to \$550 per webinar.



- To increase revenue, we propose to raise chapter dues by \$1 from \$6 to \$7 and spend less on food at the executive meeting and/or business meeting. We discussed having the executive meeting during breakfast on Monday instead of Sunday night dinner.
 - Membership increased this year, and the number of dues paying membership slightly increased from last year. From the surge of free members in 2007-8, many are letting their section memberships expire.
 - CNSL is a large session, ranking 3rd or 4th among all ASA sections.
 - Ann, Walter and Marlene discussed working together to finalize the 2014 budget before submitting it to ASA in October 2013
- Eric Vance (chair elect-elect 2015 and consulting section representative 2014): Liaison to STATCOM (Statistics in the Community) and Committee on Applied Statisticians
 - CNSL is partnering with Canadian Statistical Association since Canadians do not have a consulting section
 - New section called medical diagnostics, Stuart Gansky and Eric Vance plan to vote to support this new section unless they hear otherwise
 - Change in Council of Sections; COSGB Chair Elect Duties;
 - Change in Council of Sections Charter Revisions, Methods of selecting section representatives and section chair elects;
- Stuart Gansky (consulting section representative)
 - Available travel funds for a conference called “Women in Statistics” May 15-17 2014
 - 2014 JSM theme “175th birthday of statistics” in Boston
- Chris Holloman – (executive committee) liaison to “Committee on Career Development”
 - Reported on liaison with career development committee
- Chris Barker (publication officer)
 - Reported on electronic resources and venues that would benefit section members- Will be reporting back to section members about any thoughts or needs from our members at 2014 JSM
- Nilupa Gunaratna (executive committee) liaison to “Statisticians without Borders”
 - Statistics without borders provides free statistical consulting
 - They need to formalize procedures for providing services
 - Requested input and help; interest in volunteering or ideas or resources, please contact Nilupa
- Ralph O’Brien (2012 chair)- chair of the nominations committee for 2014; webinar subcommittee; liaison for committee on isolated statisticians
 - Proposed webinar on proc power/glm based on unified power; webinars on hold for now;

Other topics:

- Door Prizes: Marlene Egger and Ann Lazar contacted vendors, and they were very successful in lining up contributions and gift certificates from Exhibitors for door prizes at the Tuesday August 6, 2014 Business Meeting. They collected over 40 new books.
- Suggested to implement a way to control quality of answers on CNSL blog
- A suggestion to send a welcome email to new members, including free members, was carried over from last year.
- Ways to fix the ASA Directory of Statistical Consultants was discussed (discussion carried over from last year);