

## **ASA Statistical Consulting Section Executive Committee Section Executive Committee Conference Call**

June 9, 2005, 1PM

Members in attendance:

Susan J. Devlin, Jane F. Pendergast, Elaine Allen, Tim Max, Tzu-Cheg Kao, Brenda Gaydos, Harold Dyck, Anamaria Kazanis, Keith Muller, Todd Nick, Phil Dixon, Sue McGorray

**1. Approval of Executive Committee Minutes from the May, 2005 Meeting Conference Call.**  
Approved as amended.

**2. New Officers and New Fellows:** Susan welcomed the new officers and congratulated new Fellows from the Consulting Section.

**3. 2006 JSM:** The inclusion of an introductory/overview session will be pursued with ASA. This would be a 45 minute introductory session. Suggestions for presenters include Doug Zahn, Janice Derr, Sandra Stinett, Martha Gumpertz, Brian Joiner, Jonas Ellenberg, Rom Iman, and Ron Snee. Janice Derr is already on board for an invited session next year. Todd will pursue this and contact Doug Zahn first.

**4. S005 JSM:** New Officers will be invited to the Executive Committee Meeting. Susan is soliciting restaurant recommendations for the Sunday dinner meeting. The business meeting has been moved from Tuesday to Monday night. On the agenda for the business meeting is:

Current and new business reports

Door prizes

Food and Drinks

Group Open Discussion

**5. Board Presentation:** In order to be closer to the sections, there will be 15 minute presentations by the sections to the ASA Board. Jane and Phil will work with Susan on this and will focus on new services by the section (conference roundtables, consultant directory, rates survey), successful consulting practice (technical expertise, consulting skills, business savvy), development of MS level consulting practice skills and the necessary scope.

**6. Section membership update:** Of the 24 sections, 19 have declining membership. We are the 3<sup>rd</sup> or 4<sup>th</sup> largest section. The marketing section is showing the largest decline.

**7. Project update:**

- i. Consultant Referral Website for the Section – The listing must be sensitive to fairness to the listee while providing usefulness to the user. Liability information must be clearly stated on the website. There will be a proposal outlining this listing service presented to the business meeting. Unresolved questions include the charge to the members or include this in the section fee or have consultants fees include the section membership. All listings must be reviewed every 2 years and there should be a place for client feedback.
- ii. ISOSTAT – Elaine and others will provide listserve info for statistical consultants similar to the ISOSTAT site.
- iii. Section survey – Tim and Karen are working on the section survey and will have a report by JSM.

- iv. Brochure – Phil will bring this group together and get separate brochures relating to academia, biostatistics, consulting. These may follow the brochures done by the Survey Research Section.
- v. Travel Awards – Elaine will notify Marcia Clark regarding the winners of the Travel awards.
- vi. Position descriptions – Each officer should be working on a description of their own position.
- vii. Charter rewrite – Susan, Phil, Jane, and Stuart will take the lead on this.

Next meeting will be the Executive Committee Dinner at JSM.