GSS Executive Board Meeting Minutes  
Friday, October 2, 2020 – 11am EDT

Attending: Stephen Campbell, Will Cecere, Simone Gray, Elizabeth Mannshardt, Mike Messner, Tara Murphy, Jennifer Parker, Jenny Thompson

Regrets: Jenny Guarino, Kathi Irvine, Emily Molfino, Michael Yang

Next GSS Board Meeting: Friday, November 6th @ 11am EST

1. Administrative Items
   a. Next scheduled board meeting
      i. Confirmed Friday, Nov. 6th @ 11am
   b. Minutes/Action items from previous meeting
      i. Minutes approved from September meeting
      ii. Discuss action items
          1. Consider potential recipients for Roger Herriott Award for newly established committee
          2. GSS Budget – will be discussed today
          3. Nominations for GSS Board – will be discussed today
      iii. Proposed agenda topics for next meeting
          1. Archiving GSS materials on the website
          2. GSS 2021 Nominations
          3. Interactive Roundtable Report and Practicums Report
          4. December – end of year report for ASA

2. GSS 2021 Nominations
   a. Open positions: Chair Elect, Program Chair Elect
      i. Must be GSS members to be on ballot. The nominees that we approach do not have to be GSS members currently.
      ii. Names are due to ASA around November 15th
      iii. We have to provide two candidates per open positions on the ballot

Confirmed Candidate: Minsun Riddles (Westat) – either position
Declined: Denise Abreu (NASS) for 2021 (retain on list for future years)

Suggestions from Executive Board

<table>
<thead>
<tr>
<th>Position</th>
<th>Candidate</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Either</td>
<td>ASA Fellow Nominee #1</td>
<td>Mike</td>
</tr>
<tr>
<td>Either</td>
<td>ASA Fellow Nominee #2</td>
<td>Mike</td>
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<tr>
<td>Program Chair Elect</td>
<td>Doug Williams (BLS)</td>
<td>Will</td>
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<tr>
<td>Chair Elect</td>
<td>Shelley Martinez (OMB)</td>
<td>Elizabeth</td>
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<tr>
<td>Either</td>
<td>Lyndsay Shand</td>
<td>Elizabeth</td>
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<tr>
<td>Chair Elect</td>
<td>Samson Adeshiyian (EIA)</td>
<td>Jenny</td>
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<tr>
<td>Either</td>
<td>Statistics Canada</td>
<td>TBD</td>
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<tr>
<td>Either</td>
<td>NCHS (TBD)</td>
<td>Jen P.</td>
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Stephanie Shipp (University of Virginia) provided the following recommendations last year:

1. Emily Molfino: emily.molfino@census.gov (Secretary/Treasurer 2021-2022)
2. Stephen L. Campbell: Stephen.campbell (Program Chair Elect 2021)
3. Misty Heggeness: misty.l.heggeness@census.gov
4. Sharon Stern: sharon.m.stern@census.gov

ACTION ITEM: Mike and Will should contact the top three candidates and notify Elizabeth. If that does not result in four candidates, we will work down the list. In the meantime, we will keep a list of potential nominees.

3. Finalize GSS 2021 Budget – due to ASA by October 31, 2020
   a. Thoughts on offering short courses in the future?
      i. Could offer a honorarium to speaker
      ii. M. Yang’s roundtable ‘sold out’ within 24 hours
   b. Cash on hand should be no more than twice the operating budget
   c. Offering honoraria to federal government employees is difficult
   d. Tara added a line item for “Experimental Outreach Products” at $1,000
      i. GSS could create a flashy video highlighting section efforts to attract young employees and students
      ii. GSS could purchase a GSS Zoom Account
   e. Elizabeth and others encourage spending majority of funds on students and young professionals outreach
      i. SRMS paid for the student travel awards at JSM; GSS could pick up the tab in 2021, especially if JSM is virtual again
      ii. One of Wendy’s ASA presidential initiative was outreach to K-12
         1. Could GSS put together a Zoom or YouTube video to share with students to encourage them to learn more about government statistics?
         2. ASA has a big poster competition for K-12 students and DC personal outreach so should have contacts for GSS to use
      iii. GSS could offer a panel discussion of young and junior professionals
         1. Mike Jadoo at BLS could be a good moderator for this
            a. Very involved in WSS
               i. Is he interested in running for an open GSS board position?
            b. Increased student memberships by nearly double for WSS by doing meet and greet sessions
         2. Jenny will work with Jennifer P. offline to plan this idea more
         3. Could be good to offer in January or February
   f. Tara will keep the budget “open” until Friday, October 23\textsuperscript{rd} in case there are any more updates that should be made
      i. She is planning to submit to ASA on Monday, October 26\textsuperscript{th}
         1. Will include Emily on that email for her future reference

4. Mentoring Team Updates
   a. Handful of mentees, one mentor currently
      i. Will encourage more mentors
   b. A second blast will be sent via GSS Listserv as a reminder to sign up for the program
   c. Sending an article to Amstat News
   d. Team should post to ASA Connect Board on the ASA website
      i. Won’t cause an email to be sent but will be a listing on the ASA page

5. Fall Virtual Workshop Practicum Updates
a. First session was held Sept. 24
   i. 115 attendees
   ii. 15 min presentations, then 10 min discussion period
   iii. Chat was used to exchange contact information for more discussion, which was good

b. Second session to be held Oct. 22
   i. Another presenter added to the lineup

6. Michael Yang’s Virtual Roundtable
   a. Scheduled October 15th
   b. He had to turn folks away who wanted to attend
   c. Also attracted attention of individuals in Australia and New Zealand

7. Amstat News
   a. Feature articles’ length are based on space, blurbs are limited to 200 words
   b. GSS Mentoring Team article for December
   c. GSS Fellows Committee article would be a section blurb
      i. Offering help with nominations- for nominators and potential nominees
      ii. WSS Committee, which also includes SRMS, should be involved with GSS nominations
         1. Jennifer P. is involved with the WSS Nominations Committee
   d. Data Expo Challenge being sent in October as a feature article
   e. Blended data workshop practicum blurb for November

8. GSS Newsletter should be sent at the end of the year

9. Mike is on annual leave until October 23 and then will be officially retiring
   a. Email should be his gmail account

Officers
Chair: Jenny Thompson
Chair-Elect 2020: Michael Messner
Past Chair: Elizabeth Mannshardt
Secretary/Treasurer 2019-2020: Tara Murphy
COS Rep 2019-2021: Jennifer Parker
Program Chair 2020: Michael Yang
Program Chair-Elect 2020: Will Cecere
Publications Officer 2019-2020: Jenny Guarino