GSS Executive Board Meeting Agenda  
Friday, January 21, 2022 – 11am EST

**Attending:** Simone Gray, Claire Bowen, Michael Messner, Emily Molfino, Jennifer Parker, Lisa Mirel, Kathy Irvine  

**Regrets:** Stephan Campbell

**Next GSS Board Meeting:** February 18, 2022

**Action Items in Red**

1. **Administrative Items**  
   a. Roll Call / Introductions  
   b. Recognized outgoing members: Jenny Thompson (past chair), Will Cecere (program chair)  
   c. Confirmed next scheduled board meeting [Feb 18 @ 11am]  
      i. Approve minutes (from Steve?)  
         1. Steve had to miss today’s meeting.

   **Emily will reach out to get minutes and approve virtually.**

   ii. Discuss action items  
      1. Mike sent out emails to new board members.  
      2. End of Year Report  
         a. Typically chair fills out. Deadline extended to Jan 31, 2022  
         b. Mike read through the questionnaire and has questions.  
            i. Mike had question about how to fill out part on section on engaging membership and delivering services.  
               1. Mike tried to reach out to state and international members. Never grew out of first exchange. Something like a workshop to discuss.  
            ii. No round table at JSM.  
            iii. No use of social media (but board talked about this last year ... but it would require going through a lot of red tape as government employees.) We could possibly piggy backing on ASA?  
            iv. Facilitated the transportation statistics working group  
            c. Simone is using this to set priorities for 2022  
   3. Nominations List – secretary/treasurer  
      a. Need one more candidate

   **Simone will reach out to our back up list**
2. Standing committees/Team Updates

Discuss next meeting their responsibilities, deadlines, and any other ideas

3. GSS Communications
   a. GSS Microsite
      i. Website should be updated

Emily will update website and Emily will work with new members on how they can check access.

   b. GSS Newsletter (frequency, etc)
      i. Board agreed that we should have one for spring/winter in march
      ii. Board discussed having the June JSM update be an email? And then we can newsletter right after JSM.

Simone will write something about plans

4. New Action Items
   a. Mentoring Program (2022)
      i. Everyone is matched. Planning to touch base with everyone and then start planning a mid year and end of year event. More to report next month.
   b. Working with the NISS government affiliates subcommittee: This was a request from Phil Kott @ RTI
      i. [https://www.niss.org/affiliate-program-information](https://www.niss.org/affiliate-program-information)
      ii. It might involving working together to develop workshops, tutorials
      iii. Need someone in the affiliates to serve on the affiliates committee and the government subcommittee (This involved zoom meetings monthly and at JSM)
      iv. Are we willing to be affiliated with NIST subcommittee?
         1. Need someone to act as a liaison.

Simon will find out more about monthly meeting and what the commitment is. Simone offered to attend first one to see what is about.

c. CHANCE issue on Government Statistics
   i. Publishing a special issue in September related to Statistics in the Government
      1. Great opportunity to promote GSS and recruit
      2. Based on board experiences, it is a low lift effort.

Someone should reach out to Jenny Thomson to write something as someone who has been on the board for a while. But this can be a collaborative effort.

   ii. CHANCE also needs someone to Serve as guest editor
      1. Mike offered

d. GSS Operating Procedures and Charter
   i. Nothing to update in these documents.
5. ASA New ideas + topics for next meeting
   a. Round table
      i. General call if people want to hold one. But then we are on the hook for getting everyone at the table. Virtually it was fine.
      ii. Lisa is meeting with Steve about program chair.
      iii. A student mini mentoring round table would work.
   b. Student competition
      i. Lisa reviewed student papers.

Emily will work with GSS to get award.
Emily Molfino is inviting you to a scheduled Zoom meeting.

**Topic:** GSS Board Meeting  
**Time:** Jan 21, 2022 11:00 AM Eastern Time (US and Canada)  
Every month on the Third Fri, until Dec 16, 2022, 12 occurrence(s)  
- Jan 21, 2022 11:00 AM  
- Feb 18, 2022 11:00 AM  
- Mar 18, 2022 11:00 AM  
- Apr 15, 2022 11:00 AM  
- May 20, 2022 11:00 AM  
- Jun 17, 2022 11:00 AM  
- Jul 15, 2022 11:00 AM  
- Aug 19, 2022 11:00 AM  
- Sep 16, 2022 11:00 AM  
- Oct 21, 2022 11:00 AM  
- Nov 18, 2022 11:00 AM  
- Dec 16, 2022 11:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.  
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