GSS Executive Board Meeting Minutes  
December 4th, 2017

Attending: Marilyn Seastrom, Gina Wolejko, Michael Davern, Elizabeth Mannshardt, Jenny Thompson, Darcy Miller

1. Section Member Deliverables
   a. Committee to Establish Deliverables
      i. Marilyn will send Michael Hawes, outgoing program chair, to see if he will be interested in leading a committee to establish deliverables. If so, she will ask him to coordinate with Jenny. Marilyn is willing to contribute but not lead the committee.
   b. Webinars & Podcasts
      i. The committee discussed possibilities to deliver webinars and podcasts to section members. The 1 day seasonal adjustment seminar was extremely successful. More than one hundred people signed up for the last webinar. The committee agreed that it would be good to partner with WSS, who has technical experience with delivering webinars.
   c. Seasonal Adjustment Short Course at 2018 JSM
      i. With the success of the last seasonal adjustment seminar, a JSM short course proposal was drafted. Marilyn will follow up with Rick to see what the schedule is.

2. ASA Fellows Committee
   a. Marilyn received a message from Jill Dever that GSS may want to coordinate with SRMS on ASA fellow nominations. Marilyn will forward the email from Jill to our ASA fellows committee. Typically, nominations are due in March, maybe earlier. Marilyn will ask Wendy to send a message to solicit names for nominations and to see if the ASA fellows committee wants a meeting to discuss their recommendations.

3. Additional Funding for JSM Student Travel Award
   a. The committee unanimously approved additional funding for the student travel award this year, since JSM is in Vancouver and travel costs will be higher.

4. Data Challenge Award
   a. The committee unanimously approved funding the data challenge professional award at the $500 level.

5. Section Finances
   a. Darcy let the committee know that the section has been spending thousands of dollars more than the revenue the section collects annually since approximately 2011. The overspending was intentional due to a large influx of money from ICES VI profits.
   b. Currently, the section is close to pre-2011 account levels. The section is projected to be a few thousand dollars below those levels at the end of next year, but still solvent.
c. The section has recently only receive revenue for member dues. Darcy suggested that the committee pursue revenue streams previously used such as donations and new revenue streams (ASA initiative applications) to continue to offer a variety of section deliverables while returning committee finances to a balanced annual budget. The committee agreed that these should be pursued.

d. Michael Davern has a list of organizations to solicit contributions to provided deliverables to section members. He will reach out to those organizations.

e. Darcy will forward the ASA initiative solicitation information to Marilyn and Jenny.

6. GSS Elections
   a. Michael Davern is working to fill a slate of nominations for GSS board members (available in email to the board). He will contact the previous non-elects for interest. The board will need at least one non-federal government employee as an officer.

7. COC Questionnaire
   a. The COC has administered a survey to sections to understand the operation, function, and success in providing content to section members. Jenny will need to fill out the survey and will share the questionnaire with the board for input.

8. Board decisions in Post-Meeting Communications
   a. The board approved an increase in support for the 2018 seasonal adjustment workshop from $500 to $1000.
   b. The board approved $500 in funding for the 2018 adaptive design workshop.