

Meeting Minutes

Monday, March 11, 2019

Attendees: *Martin Ho, Meijuan Li, Ja-An Lin, Greg Maislin, Xiting Yang, Zhihao Yao, Zhen Zhang, Chave Zibman, and Hongfei Guo*

Meeting Time: *11:00 -11:30 am, Eastern Time*

- I. SMDD officer and business meetings schedule at JSM
 - a. Meetings to be scheduled on 7/29 and 7/30
- II. JSM program update from Martin
 - a. 1 invited session, 2 topic contributed sessions, and 3 regular contributed sessions are planned for JSM MDD session
 - b. Positive experience in term of abstract submissions
- III. AdvaMed conference update
 - a. Planning for conference this year is done
 - b. Zhen proposed discussing AdvaMed meeting schedule as one agenda item at JSM business meeting
- IV. Mentorship Program Pilot Phase update
 - a. Chava and Ja-An briefed the experience
 - b. A proposal of next step will be ready for review before next meeting
- V. Outreach considerations
 - a. Continued discussions on outreach: mixer at JSM, survey etc.

MEETING ADJOURNED