

Store and Forward Teledermatology Template Guidelines for Referring Physicians

The fields in red type are "mandatory fields" and the black are "optional."

1. General

- a. Date (dd/mm/yyyy) - [default to Today's date]
- b. Consult ID [automatically generated based on site and sequence of consults]

2. Patient information - If the system is linked to an existing legacy system, it would ideally pull all the below information from the electronic system and populate the data below into the consult

- a. Patient's Last Name
- b. Patient's First Name
- c. Patient's MI
- d. Patient's Date of birth
- e. Patient's Phone #
- f. Patient's Address
- g. Unique Patient Identifier (e.g. SSN)
- h. Insurance information [free text, may require multiple fields based on billing requirements of the organization]
- i. Sex {M/F}
- j. Ethnicity {Cau, Blk, Asian, etc}

3. Referring Physician's information - All physicians should be registered with below information is automatically attached to the consult

- a. Referring Physician name [Last name, first name]
- b. Referring Physician ID
- c. Referring Physician's Location/Site
- d. Referring Physician's Phone #
- e. Referring Physician' Fax #
- f. Referring Physician's Email

4. Clinical Data:

- a. Reason for Consultation {Pull down choices: Diagnosis, Second Opinion, Recommendation for Treatment, Other (type in option)}
- b. Patient's Chief Complaint {rash, growth, acne, nail, hair, other(type in option)}
- c. Location(s) (free text or graphic image for point and click)
- d. Duration {free text or pull down options to include "since birth"}
- e. Chronicity {pulldown menu -intermittent, persistent, other(free text)}
- f. Associated signs and symptoms {Pull down menu -Pruritus, Tenderness, Burning, other (type in option)}
- g. Palliative factors (free text)
- h. Exacerbating factors (free text)
- i. Number of Images (integers)
- j. PMHx (defaults to non contributory unless information is typed in as free text)
- k. PSHx (defaults to non contributory unless information is typed in as free text)
- l. Fam Hx (defaults to non contributory unless information is typed in as free text)
- m. ROS (defaults to non contributory unless information is typed in as free text)
- n. Medications (Defaults to None unless Free text is typed in)
- o. Allergies (Defaults to NKDA unless text is typed in)
- p. Biopsy results/ Laboratory data (Free text)
- q. Provisional(Your) Diagnosis (Free text)
- r. Specific Questions (Free text)