

Getting Started on ALTA Connection

Make the most of your ALTA Connection experience online by taking these steps to allow others to find and connect with you, engage in meaningful conversations about the topics that matter to you, and build your presence in the online community.

Log in:

Your login credentials will be the same as your credentials for alta.org. When you go to <https://community.alta.org> click "Sign in". You can reset your password on the next screen, by clicking "Click here to reset your password" If you need to update your email address, contact service@alta.org.

Profile Set-Up:

Tell us about yourself: Is this what you really look like? Upload a profile picture and add some information to your profile so it is easier to find and connect with like-minded peers.

The screenshot shows a user profile page with several sections. A red box labeled "Add or change your profile" points to a grey silhouette icon with an "Actions" dropdown menu. Below the icon is a "Contact Details" section with an edit icon. To the right, a navigation bar includes "My Profile", "My Connections", "My Contributions", "My Account", and "My Inbox". A notification bubble says "1 new message". The "Bio" section has a description "Share information about yourself - your work life and personal interests" and an "Add" button. A red box labeled "Click here to edit" points to the "Add" button. Below are three more sections: "Social Links" (Link to other social media accounts, Add button), "Education" (Share where and when you received your education, Add button), and "Job History" (Provide an overview of employment experience, Add button).

Profile Settings

Customize your profile settings: While on your profile page, click on the tab for **My Account**. Here you can set up how you want to receive emails from ALTA Connection, how much of your profile you want visible to other members, design the signature area that appears under your discussion posts and more. If you have any questions about what a certain setting means, please email the Community Manager at communitymanager@alta.org for help.

Email Delivery Options: Your frequency can be in the form of a daily digest—a single email each day summarizing the hottest topics in your community, or stay informed in real time with instant alerts.

The screenshot shows a web browser window displaying the profile settings page for Taylor Spolidoro. The page is titled "Profile" and includes a navigation bar with tabs: "My Profile", "My Connections", "My Contributions", "My Account", "My Inbox", and "Admin". The "My Account" tab is selected, and a dropdown menu is open, showing options: "Privacy Settings", "Email Preferences", "RSS Feeds", "Community Notifications" (highlighted with a red arrow), and "Discussion Signature".

Below the navigation bar, the "Community Notifications" section is visible, stating "Community notification will be delivered to your primary" and providing the email address "tspolidoro@alta.org". A red arrow points to this section.

The "Notification Settings" section is also visible, showing a table with columns "Community" and "Discussion Email". The table lists two communities: "Best Practice Pillar 3 Projects" and "Cyber Security Outreach Project". The "Discussion Email" for "Best Practice Pillar 3 Projects" is set to "No Email", which is highlighted with a red arrow.

Other visible sections include "Contact Details" for Taylor Spolidoro, Director of Member Engagement & Development, American Land Title Association, and "Social Links".

Build your contact list: Select [Directory](#) from the top navigation bar to find friends and colleagues belonging to ALTA Connection. Creating a contact list helps identify relationships and build searchable networks. Our [Advanced Search](#) option offers further parameters for making connections. The Member Directory is a benefit reserved for ALTA Members. If you would like to become an ALTA Member, click [here](#).

Join the Conversation

Posting a Message:

1. “Post New Message” if on the Discussions page

Latest Discussions Posts:

Discussion Posts - American Land Title Association | ALTA - ALTA Membership

community.alta.org/browse/allrecentposts

Contact Us | ALTA Code of Conduct | Community FAQs | How-to Guide | Go to ALTA.org

search

American Land Title Association **ALTA Connection**
Protect your property rights

Home | Communities | Directory | Events | Browse | Participate | Join ALTA

Discussion Posts

[Browse / Discussion Posts](#)

Most Recently Updated | Posts in my communities | 50 per page | **Post New Message**

Thread Subject	Replies	Last Post	Community Name	Status
★ testing	7	yesterday by Leah Shimp Vass Original post by Taylor Spolidoro	Staff Only	
Events Page	1	yesterday by Sally Lynn Original post by Lauren Dollerschell	Staff Only	
Testing is fun!!!	0	yesterday by Sally Lynn	Staff Only	
Impexium Technical Worksheet	0	5 months ago by System	Staff Only	

Discussions page:

2. You can upload attachments (attachments will automatically be added to the specified community library).
3. You can @mention specific ALTA Connection members.

The screenshot shows a web browser window with the URL community.alta.org/participate/postmessage?ReturnUrl=https%3a%2f%2fcommunity.alta.org%2fbrowse%2fallrecentposts. The page title is "Participate / Post a Message". The form includes a "Post to community" dropdown menu set to "Women In Title Community", a "Cross post to (optional)" dropdown menu set to "No Additional Threads", and a "Discussion subject" text input field. A blue callout box labeled "Add a relevant subject" points to the subject field. Below the subject field is a checkbox labeled "Automatically insert content preview for links" with "Yes" selected. A rich text editor toolbar is visible, followed by a large text area for the post content. At the bottom of the form, there is a "Signature" field, an "Add Attachment" button with a red plus icon, and a blue callout box labeled "Add attachment" pointing to it. The bottom of the form has buttons for "Post", "Schedule", "Save as Draft", and "Cancel".

*You can save a draft of the post. The system will also automatically start saving your message once you start adding content. You can schedule a post to go live at a certain time. To access your scheduled posts and drafts, go to Profile > My Contributions tab > List of Contributions.

Reply to a Discussion:

- **Reply:** Reply to the entire thread.
- **Reply Privately:** Sends a private response to the member's community inbox.

Share a Resource:

1. To add the ALTA Connect Resource Library select Browse from the navigation menu and then select Library Entries.

2. To add a new library item select "Create New Library Entry". Complete the required fields on the library entry form: Title, Library, Description, Entry Type. Based on the Entry type you select you will need to take additional steps after you select next.

What now?

- **Let us know you're here:** Say hello and share what you are hoping to gain by participating.
- **Ask questions:** What do you want to know more about? Have a question about anything from professional development to everyday problems? There's someone out there with the answer.
- **Share ideas:** Is there a hot topic you want to discuss? How about a lesson you've learned that might help your fellow members? Start a discussion thread to give others a peek inside your world or to demonstrate your expertise on a topic.
- **Give feedback:** Use your knowledge and experience to answer other members' questions. Just click **Reply** to the right of any discussion post, or comment underneath a library entry.
- **Spread knowledge:** Check out our useful **Resources**, such as the ALTA Connection Resource Library, to see what others have uploaded and keep the sharing going.
- **Have Questions?:** check out the [Community FAQs page](#) to answer your questions quickly.