**BARC/F&A Fall Meeting Agenda**

October 19, 2020

11:00 am – 5:00 pm ET/10:00 am – 4:00 pm CT/9:00 am – 3:00 pm MT/8:00 am – 2:00 pm PT

Via Zoom: [Click to Join](https://ala-events.zoom.us/j/93557851648?pwd=MHRUSXVCMHRlRWhkcXJVUWpBRG9DUT09)

Meeting ID: 935 5785 1648

***(All times listed below are CT)***

10:00–10:10 am **Welcome & Introductions**

10:10–10:30 am **ALA-APA BARC/F&A Meeting** P. Hepburn

* + - **Associate Executive Director’s Report** *ALA APABD #12.1* L. Swader
		- **FY 2020 Year-to-Date Financial Results** *APABD #/ALA-APA BARC #tbd* M. Farrell/D. Moritz
		- **FY 2021 Final Budget** *APABD #/ALA-APA BARC #tbd* M. Farrell/D. Moritz

10:30–10:35 am **BARC/F&A Agenda Review**  P. Hepburn/M. Farrell

* + - Approval of BARC minutes from the 2020 September Meeting *BARC #3.5* ***ACTION ITEM***
		- Approval of F&A minutes from the 2020 September Meeting *EBD #3.5* ***ACTION ITEM***

10:35–11:05 am **Executive Director Update** *EBD#12.2* T. Hall

* State of the Association

11:05–11:35 am **FY 2020 Year-to-Date Financial Results and FY 2020** D. Moritz

 **Projections,** *EBD #/BARC #3.6*

***11:35–11:45 am Break***

11:45–12:15 pm **5-Year Pivot Plan FY2021 – FY2025** *EBD #/BARC #12.1.1*T. Hall

12:15–12:45 pm **3-Year Strategic Investment Plan** D. Moritz/T. Hall

* Advocacy *EBD #/BARC #3.7* K. Kromer
* Development Office *EBD #/BARC #3.8* T. Hall
* IT *EBD#/BARC #*3.9 S. Vanyek

***12:45–1:15 pm Break***

1:15–1:30 pm **Publishing Department Overview,** *EBD #/BARC #12.9* M. Mackay

* Best Opportunities Going Forward

1:30–1:45 pm  **Conferences Services Report** *EBD #/BARC #12.13* E. Jones

1:45-2:00 pm **Membership Report** *EBD #/BARC #12.11* M. Walling

2:00–2:25 pm  **Final FY 2021 Budget Approval** *EBD #/BARC #3.10* ***ACTION ITEM*** B. Geene/D. Moritz

* Budget Changes Since September 2020 Meeting T. Hall

2:25-2:40 pm **Controller’s Report** *EBD #/BARC #3.11* J. Lee

* Cash Management
* Liquidity Ratio

2:40–2:50 pm **Director of Financial Reporting & Compliance Report** D. Moritz

 *EBD #/BARC #3.12-12a* ***ACTION ITEM***

* Tax Filings
* Impairment Testing
* Actuarial Analysis
* New audit reporting implementations
* Revenue Recognition
	+ Grants

***2:50-3:00 pm Break***

3:00–3:15 pm **Endowment Trustees Report** *EBD #/BARC #13.1* P. Wand

* Summary of Results

3:15–3:30 pm **BARC FY 2021 Goals**  P. Hepburn

3:30–3:45 pm **BARC Liaison Assignments** *BARC #tbd* P. Hepburn

3:45–3:55 pm **Preparation for Midwinter Meeting (Virtual)** P. Hepburn

* Preliminary Midwinter Meeting Schedule *(Virtual)*
* BARC/Division Leaders/Planning and Budget Assembly

 **Future Meeting Dates – 2021**  P. Hepburn Midwinter Meeting (Virtual)

* Executive Board (TBD)
* BARC/F&A Joint Meeting (TBD)
* F&A Auditor Meeting (TBD)

 Spring Meeting

* Executive Board (April 9th-11th) 8:30 AM, 9:00 AM & 9:00 AM
* Finance & Audit Committee (April 8th) 9:00 AM
* BARC (April 12th – 13th) 9:00 AM & 9:00 AM

 Annual Conference

* Executive Board (June 25th-28th) 8:30 AM, 1:00 PM & 1:00 PM
* BARC/F&A Joint Meeting (June 25th) 12:00 PM
* BARC (June 27th) 4:30 PM

3:55-4:00 pm **Summary of Meeting & Adjournment**