

**ALCTS CaMMS Subject Analysis Committee
2020 Annual Meeting
Friday, June 19, 2020, 1:00 p.m.-4 p.m. C.D.T.
Video Conference**

Members present:

Brian Stearns (Chair), Rose Krause (Intern), Candy Riley (Intern), Caitlin Rozich, Casey Mullin (Chair SSFV), Chris Long, Jeanne Piascik, Karl Pettitt, Karla Jurgemeyer, Rosemary Groenwald, Violet Fox, Iman Dagher, Robert Maxwell, Violet Fox, Julie Reese (ALCTS Office)

Liaisons present:

Adam Schiff (MAC liaison), Barbara Bushman (NLM Liaison), Caroline Saccucci (Dewey Liaison), Cate Kellett (AALL Liaison), Janis Young (LC Liaison), Judy Jeng (IFLA liaison), Rebecca Belford (MLA liaison), Sherman Clarke (ARLIS/NA liaison), Violet Fox (DDC liaison), Diane Vizine-Guest (FAST liaison)

Members excused:

Daniel Joudrey, Lisa Robinson

Liaisons excused:

Annie Wolfe (Library and Archives Canada liaison)

Meeting called to order: 1:01 pm

1.0

Welcome and introduction of members and guests

Stearns let attendees know the meeting was being recorded for purposes of making meeting minutes. If others would like to access a copy of the recording, they can contact him to obtain a link and password to the recording on the ALCTS Zoom cloud platform. There were concerns at Midwinter about recording the meetings, however, attendees at this meeting were comfortable with having this meeting recorded and available on-request.

Members and guests introduced themselves.

1.1

Adoption of Agenda [[SAC20-AC/1.1](#)]

Moved and seconded to adopt Annual 2020 Agenda.

1.2

Adoption of minutes of meeting at 2020 Midwinter Meeting [[SAC20-AC/1.2](#)]

Moved and seconded to adopt 2020 Midwinter Minutes.

1.3

Report of the liaison from the Library of Congress Policy, Training, and Cooperative Programs Division (Janis L. Young) [[SAC20-AC/1.3](#)]

[Note: past practice was amended at this meeting from having liaisons read their written reports, to requesting attendees read liaisons' reports prior to the meeting and using the meeting time for questions and discussion]

Young gave an update on the 670 \$w initiative discussed at Midwinter, which was postponed because of the pandemic, but will be done soon. Expect to implement within the next few weeks. Look for information to be distributed, especially SACO libraries.

They are essentially done with the religious aspects portion of the multiples project. See written report for statistics. Next grouping to work on is the inherently religious headings; for example, "Atonement." She is also looking at a few other categories of headings. Look at the monthly summaries for terms that have changed. Spreadsheet is available on the LC website, which is kept up-to-date.

Clarke referred to the decision on "Poetry. Selections" and that art librarians are looking forward to this applying also to "Painting. Selections." Discussions in ARLIS/NA about application profile for art cataloging, and examples in LC Policy Statements would be useful. Schiff noted that the PCC Standing Committee on Standards will be having a conversation about the conventional collective titles and whether this should be extended more widely beyond poetry. Dagher added that at the POCO meeting yesterday, members endorsed this being applied to other literary forms.

Schiff asked about the moratorium on LCDGT proposals. Young responded that there is no update at this time.

1.4 Report of the liaison from Library and Archives Canada (Annie Wolfe) [[SAC20-AC/1.4](#)]

Wolfe was unable to attend the meeting. Stearns will forward her report once it's received.

1.5 Report of the liaison to the Committee on Cataloging: Description & Access (Robert Maxwell) [[SAC20-AC/1.5](#)]

No report at this time. Their meeting is next month and Maxwell will forward a report at that time.

1.6 Report of the liaison from the PCC Subject Authority Cooperative Program (Paul Frank) [[SAC20-AC/1.6](#)]

Liaison was not in attendance and no report was received.

1.7 Report of the liaison from the Music Library Association (Rebecca Belford) [[SAC20-AC/1.7](#)]

Belford thanked SAC for beginning the process for reviewing LC monthly lists; MLA was inspired to begin a similar initiative. Minor tweak made to LCMPT BPs to reflect change in DCM Z1. New SACO Music funnel coordinator took over in March (Beth Iseminger); Nancy Lorimer was former funnel coordinator.

Riley thanked Belford for the information at the end of her report about MLA sessions.

Belford asked Schiff if he had sent in LCMPT SACO proposal for the vocabulary. Schiff has sent it in, and there is a heading for the vocabulary itself.

1.8 Report of the liaison from the Art Libraries Society of North America (Sherman Clarke) [[SAC20-AC/1.8](#)]

Waiting for RDA to be more finalized to finish Cataloging Exhibition Publications – RDA Version. Cataloging conventional titles is also of interest. Meet monthly via video conference.

Schiff asked when SACO proposals will be allowed for art terms. Clarke deferred the question to Young. Young answered that the ability to make proposals for art terms is on her to-do list to put some attention to in the next month. Young would like an instruction sheet for genre/form terms before they open the vocabulary for new terms. Clarke offered for the Cataloging Advisory Committee to review a draft, which Young accepted.

1.9 Report of the liaison from the Online Audiovisual Catalogers, Inc. (Rosemary Groenwald) [[SAC20-AC/1.9](#)]

Stearns welcomed OLAC liaison as a new liaison position to SAC. Groenwald included an addition to her report on the structure of OLAC, which includes a Cataloging and Policy Committee (CAPC), which is where all of the best practices and guidelines are initiated from that committee. They have separate meetings at ALA. They are the ones talking about going forward with a change to the OLAC Video Game vocabulary committee becoming a standing committee.

Audience member John DeSantis asked if there's any information about the OLAC fall conference. Groenwald answered that they are planning for in-person and virtual. There will be an update at the June 30 OLAC meeting.

Stearns noted that Groenwald asked for some guidance on what to include in her report, and he suggested an overview of the organization as a way of introducing the organization to SAC.

1.10 Report of the liaison from the American Association of Law Libraries (Cate Kellett)
[\[SAC20-AC/1.10\]](#)

Kellett reported that the AALL conference will be online this summer. She is presenting on the “Change the Subject” documentary. It is available to view for free on Vermont Public Television’s website. Audience member DeSantis commented that there is now an OCLC record for “Change the Subject.”

1.11 Report on Medical Subject Headings from the liaison from the National Library of Medicine (Barbara Bushman) [\[SAC20-AC/1.11\]](#)

Stearns welcomed Bushman as liaison from NLM, a new liaison position. Bushman noted that her report includes information about NLM and the MeSH vocabulary. Belford thanked Bushman for the introduction to MeSH; it was easy to understand for someone who doesn’t use MeSH.

1.12 Report of the liaison from the FAST Policy and Outreach Committee (Diane Vizine-Goetz)
[\[SAC20-AC/1.12\]](#)

Vizine-Goetz noted that FAST training webinar dates have not yet been set. Once dates are set, they will be distributed widely.

1.13 Report on Sears List of Subject Headings from the liaison from Grey House Publishing
[\[SAC20-AC/1.13\]](#)

Stearns noted that SAC still does not have a liaison from Grey House Publishing. Stearns reached out to Grey House prior to the meeting, but did not hear back. SAC continues to include an agenda item for Sears at its meetings.

1.14 Report of the liaison from the Library of Congress Dewey Program (Caroline Saccucci)
[\[SAC20-AC/1.15\]](#)

Report includes statistical information on Dewey. Meeting online with the editors during pandemic.

1.15 Report of the liaison from the Dewey Decimal Classification and OCLC Dewey Services (Violet Fox) [\[SAC20-AC/1.16\]](#)

Fox noted three items in her report: 1) New entry for “Viral pneumonia” where resources on COVID-19 will be classed. Thank you to Julie Beall. 2) Discussion paper in to MARC Advisory Committee on where to mark the date for when the classification was assigned. 3) New exhibits to be discussed in July 2020, including exhibits on BASE-jumping and witchcraft.

Saccucci commented that classifiers and the editorial team are working together more to suggest changes to the classification. Saccucci noted that there is more symbiosis between the classifiers and the editors, which is positive.

1.16 Report of the liaison from the International Federation of Library Associations (Judy Jeng) [[SAC20-AC/1.18](#)]

IFLA will not meet in-person due to the pandemic. Met in March online. Working on translating the IFLA website into multiple languages.

1.17 Report of the SAC Subcommittee on Faceted Vocabularies (Casey Mullin) [[SAC20-AC/1.19](#)]

Stearns noted that fuller discussion of the best practices document will occur later in the meeting.

Belford and Groenwald are rotating off the subcommittee. Mullin thanked them for their service. Mullin hopes to have 4-5 new members. Committee meeting will be July 9.

1.18 Report of the SAC "Illegal aliens" working group (Violet Fox) [[SAC20-AC/1.22](#)]

There aren't a lot of changes from the version released at Midwinter. There are new appendices. Appendix 1 has suggested replacements for terms. Appendix 2 gives information from the survey on the various LMSs, LSPs, and discovery layers.

Next step is working with ALCTS to create a website to serve as a clearinghouse for documentation on how to implement changes in their systems. Reese noted that Jenny Levine from LITA will be helping stand up the website. Schiff noted that the Orbis Cascade Alliance consortium is moving forward with a proposal and implementation in their catalog. Audience member DeSantis noted that Cal State has already made the change in their consortium catalog (Alma/Primo). Fox noted that this is the type of information that will be compiled on the website so people have one place to go to locate information on implementation.

Fox noted that the charge of the working group was to create the report. Some members of the working group are willing to continue on with the website work, but she is not sure how to proceed with the working group's focus. Stearns asked if the working group should now transition to looking at other problematic headings. Fox encouraged other working group members to comment. Her first thought was that the working group should finish the work with the website, which could include information about problematic headings. Pettitt commented that their library has started looking at headings for Native Americans in North America, similar to the work that's been done in Canada. He could see the website including information about what libraries have done to address problematic headings. Rozich

commented that it might make more sense to close out the working group and form a new working group for reviewing problematic headings in general, since this working group's charge was so focused on one heading. Jurgemeyer commented about keeping a separation between the current work and future work on problematic terms because there is a distinction between the current work, which is documenting work arounds, while the discussion at Midwinter extended to submitting changes to the vocabularies. Stearns commented that he doesn't want working group volunteers to think they are committed to the working group forever. Fox commented that she would prefer to continue and finish the work of creating the website, which she sees as a continuation of the report. She suggested completing this work, then considering the longer-term need for a working group on problematic headings. Maxwell commented that the central issue for "Illegal aliens" was a procedural issue with the Library of Congress not being able to make a proposed change. He suggested this is an unusual situation, and different from regular review of problematic headings, for which there is a procedure and workflow. This was a particular issue; if it happens again, we should look into it again, but SAC can use the regular channels for problematic headings. Schiff noted they have submitted a heading change for Japanese American internment, which will impact other terms. Maxwell commented that submission of heading changes in general is different than the situation with the "Illegal aliens" heading, which was blocked by a member of Congress. Jurgemeyer commented that she would like to keep the "Illegal aliens" work separate from the more extensive work on problematic headings in general.

Fox asked if there needed to be a vote to approve the report. Strader noted that because the working group is part of SAC, there doesn't need to be a formal approval vote, but there can be a vote to endorse the report. The report was endorsed by the committee. Fox thanked the working group members for their service. Fox asked for a future discussion either at Midwinter or Annual regarding the future of the current working group or a new working group. Stearns thanked the working group for their service.

1.19 Report of the chair of SAC (Brian Stearns) [SAC20-AC/1.21]

Stearns noted that since Midwinter's brainstorming session, at least some of the areas of action have been acted on. The most significant work has been the review of the LC monthly tentative lists.

Break

1.20 New Business

New liaison positions

Stearns noted that SAC is welcoming new liaisons from OLAC and NLM. RBMS Vocabularies Editorial Group is interested in sending a liaison but didn't have time to appoint anyone in time

for this meeting. Stearns has reached out to the Getty regarding the Art and Architecture Thesaurus. Stearns asked members to suggest ideas for additional liaisons. Saccucci asked if there was an existing relationship between ARLIS/NA and the Getty; Clarke responded that there is no current relationship. Clarke can assist with a specific contact at the Getty, if needed. Saccucci noted that Getty catalogers are part of CIP. Clarke commented that, surprisingly, the Getty book catalogers do not use the Getty vocabularies.

Fox asked about EPC liaisons. Dewey EPC has historically had a liaison on SAC, but there is a lot of overlap between the work done by the Dewey editors and what EPC approves. Saccucci commented that ALA has not appointed anyone to EPC since Deborah Rose-Lefman's term ended. Stearns asked if SAC is comfortable with the EPC no longer having a seat at the table. Schiff asked if the EPC relinquishes the seat, could the other Dewey representatives give updates to cover all Dewey areas? Fox said that is the scenario that occurred at today's meeting, where the two Dewey representatives provided information about what the editors have worked on and what the EPC has approved. Maxwell commented that he's always been puzzled by the various Dewey positions on SAC. Saccucci commented that she is a standing member of EPC as part of her position at LC. Clarke commented that he is most concerned about receiving reports of what has occurred with new headings, etc., which is what happened at this meeting with Fox's report. Groenwald asked if people change positions at LC, would that mean there could be an information gap. Fox will consult with EPC to see if they would like to retain the seat on the committee.

Review of work coming from the brainstorming session at Midwinter Meeting [[SAC20-AC/1.23](#)]

Stearns shared a document of potential SAC work that was brainstormed at the Midwinter meeting. The work to review LC tentative lists has commenced. He hopes more SAC members will contribute. Riley has compiled some statistics, if anyone would like to see them. Stearns asked for feedback on the initiative so far and what we want to keep doing and keep moving forward.

Fox commented that with the shift to ALA virtual there was no presentation to coordinate. Jurgemeyer had coordinated a speaker (Daniel Joudrey) that would have worked if the conference hadn't transitioned to virtual. Schiff suggested that an online presentation or workshop could still be done outside the ALA conference time. Schiff suggested perhaps something on faceted vocabularies since these are being approved currently. Stearns commented that OCLC is willing to assist us with presentations; he and Riley presented with them earlier this week. Stearns noted that ALCTS would get "first dibs" on any presentation. Schiff commented that the 300 person limit on Zoom is a problem. Reese commented that ALCTS can use Go To Webinar in order to provide more seats for sessions; up to 1,000 seats. Schiff commented that one of the benefits of the virtual meetings is he can attend more meetings than he can in-person at ALA. Reese commented that she thinks there will be more attendance at a virtual presentation. Bushman asked if the presentation would be free. Reese commented that interest group content has generally been free for members, but with moving to CORE, there may need to be a conversation. Krause commented that she has been on ALCTS Fundraising Committee and perhaps OCLC could be approached as a sponsor for an

ALCTS-hosted presentation. Dagher expressed interest in having the speaker Jurgemeyer mentioned (Joudrey) present on the topic of “aboutness.” Jurgemeyer is still willing to coordinate a speaker/content for an online presentation; she will contact Reese to move forward with logistics. Stearns commented that we need to regularize programming and stabilize the programming committee. Fox asked if this is a request for volunteers. Stearns responded that there was a task group structure laid out in the document he sent out, and he requested SAC members to identify which task groups they would be interested in. Jurgemeyer and Stearns will compile a ranked poll for committee members to identify which task groups they would like to serve on. The poll could also include a space for members to comment about work they would like to do that is not on the list. Stearns commented that he would like to see SAC members dividing the work and contributing to shared initiatives. Fox commented that a future task she would like to see SAC being involved in is to have Dewey headings reviewed by SAC. Fox will submit an ask to SAC in August or September.

Approval of “Best Practices for Faceted Chronological Data” document [[SAC20-AC/1.24](#)]

Mullin laid out two prefatory questions about process:

1. Where will the document live and how will version control work?
2. How to gather feedback from external entities?

Regarding question 1, Mullin proposed using a similar version control system as used by MLA, and that the document be available on the ALA institutional repository, with links from the sub-committee’s website.

Regarding question 2, Mullin proposed that after SAC approves the document, feedback would be solicited from various sources (PCC, OCLC, MLA, OLAC, etc.). This was similar to the feedback process used for the white paper. It would be useful to have more formalized feedback channels so that we don’t have to hold policies in draft status.

Schiff commented on the location of the document, and that it should be available either on the subcommittee’s website or the SAC website. Mullin responded that it should at least be on one of the official ALA websites.

Maxwell concurred that SAC can approve the document, and he recommended gathering feedback before SAC approves the document. Or perhaps tentatively approve pending feedback. Mullin suggested that this sounds similar to the MAC process, wherein proposals are publicized before approval. Mullin commented that he has also considered that it might be good to obtain some sort of tentative approval from SAC so the best practices don’t get stuck in perpetual draft status.

Dagher asked about the directions regarding use of the 500 field with 046 and 388 fields. Mullin said there was discussion within the committee about how much justification is needed in the RDA environment. Schiff commented that community practice and cataloger judgement

should be used regarding addition of 500 notes. Mullin will add some text to the document regarding cataloger judgement and 500 notes.

Mullin commented that he is leery about using the word “draft” on the document because he wants catalogers to understand that being in “draft” status does not mean it’s not ready to implement. He gave the example of PCC drafts that are used/implemented before final approval. Schiff suggested assigning a number prior to 1.0 to indicate the draft is not yet approved, such as 0.9. Mullin noted that some of the diacritics did not come through the PDF conversion; he will fix these, as well as some punctuation errors. Belford suggested asking ALCTS to help with checking the document for accessibility.

Maxwell asked if there were areas where Mullin is looking for specific feedback. Mullin commented that Dates of expression is an area where there will need to be revision as new fields are developed. They are not encouraging coding of certain data because they don’t want catalogers to have to go back and revise records where they know the fields do not yet exist or will change. Maxwell asked about creation of a similar document for authority records. Mullin responded that he would like to see the content adapted into DCM Z1 for authority records when that is appropriate. Schiff noted that will require PCC approval. Mullin noted this document applies to bibliographic records, not authority records. The Introduction points catalogers to DCM Z1. Mullin observed that there is a gap with the 388 field. Schiff noted that a proposal for the 388 field has been approved by the PCC Standing Committee on Standards; it at LC for review. Schiff hopes in the next issue of the DCM there will be an instruction sheet for 388 so it can be used. Validation rules will also need to be updated.

Dagher asked about the 045 and what the position of the best practices is on this field. Mullin noted that the last sentence of the paragraph gives direction; he could move this statement earlier in the section. Mullin and Schiff noted this field is used in older MARC records, but is no longer in use.

It was moved and approved that version 0.9 be provisionally approved by SAC pending community feedback, with the edits suggested, and be released for feedback and comment.

Mullin will move forward with making edits, working with ALCTS to post, and contacting external entities for feedback and comment.

Review of the Code of Ethics for Catalogers

Stearns noted that SAC expressed interest in drafting a response at Midwinter. Draft is available at <https://sites.google.com/view/cataloging-ethics/home>. Stearns and Belford both commented that the document was not as robust as they expected. Stearns asked Maxwell if CC:DA has had any discussion of the document; Maxwell will ask at the CC:DA meeting. Fox, Maxwell, Krause, and Dagher volunteered to create a response from SAC. Fox will coordinate. Deadline for SAC review of a draft is July 17. Feedback due to Code committee by August 1.

ALCTS transitioning to Core

Reese noted that there is a Core transition group that is reviewing all committees, including the standards committees from all three groups. They have acknowledged that SAC and CC:DA will remain essentially the same; they will be asking for committee feedback via a survey. Reese noted that the SAC committee website will remain on the ALCTS website until the Core website is created. Mullin asked if there's any issue with publishing the faceted chronological data document to the website at this time? Reese will check with others at ALA to see if there's any issue with adding the document to the current web page.

Stearns noted that ALCTS said there would be no presence at Midwinter 2021. Reese said she does not believe Core will have a presence at Midwinter. Stearns commented that he thought this virtual meeting went quite well.

Jurgemeyer asked about the discussion at Midwinter about what further tasks SAC could assist LC with. Stearns reached out to the SAC liaison at LC PTCP. Young noted that the letter has been received and will receive a response.

Bushman asked about the date of the SAC Midwinter virtual meeting. Stearns noted that we should have more lead time to plan the Midwinter virtual meeting than we had for planning this meeting.

1.21 Open Discussion / Open Announcement period

Stearns acknowledged the departure of the following committee members who have completed second terms: Joudrey, Long, Piascik, Rozich, and Groenwald (Groenwald will transition to OLAC liaison)

Stearns noted that Pettit is ending his first term, and will continue for a second term; Riley and Krause will join the committee as regular members with two-year terms.

The committee needs two interns for next year.

Stearns will probably chair a second year.

Stearns contacted the ALCTS President to see who has expressed interest via the volunteer form; the section chair appoints new members. Committee appointments are taking a bit longer this year.

Adjournment at 3:58 p.m.