1. **Welcome and Agendas** (Judy Card)

2. **Approval of Minutes**
   a. Minutes from January, 2006 board meeting were approved unanimously.

3. **Strategic Plan and Mission/vision/goals/values** (Anne Masters)
   a. Discussion and review of Strategic Plan, Mission, Vision, Goals and Values
      i. Mission Statement: “To provide a forum for the exchange of ideas among those interested or engaged in continuing library education, training and staff development”
      ii. Vision: “The CLENE Round Table is the library’s resource for continuing education.”
      iii. Core Values Statement: Quality, inclusiveness and Support Pete suggests “Promote quality continuing library education by providing an inclusive and highly supportive forum.” Board will wordsmith later.
   b. Strategic Plan, Suggested changes:
      i. Correct Objective F: “Produce one program at each Conference, Biannually (usually Sunday 9 AM) [2005-2007]
      ii. Lorelle: Add to objective E: Create a promotional plan for pre-conference.
      iii. Objective I: “Participate in other Conference and Programs”
      iv. Will pick up on Monday and discuss Chairs.

4. **CLENEExchange**
   a. No comments on Gail’s Report
   b. Reminder: Go by exhibits, note which vendors are doing good things related to CE and let Gail know. Talk to vendor and let them know that we’re highlighting them and give them a CLENE card.
   c. 

5. **CLENE Budget** (Pat)
   a. We have a balanced budget and we are in good shape
   b. Recommendation to continue to work on membership
   c. Suggest getting labels from ASCLA and PLA because they are our natural members.

6. **Programs**
   a. Good CLENE Fun (Jasmine)
      i. Would like people there ½ hour early (1:00)
      ii. 
   b. Training Showcase (Alan)
      i. Come a little early
      ii. Jasmine: Suggests that Board members stop by tables and thank people individually.
      iii. The Board thanks Alan and Barbara for all of their work.
      iv. Barbara will be Chair next year. We’re looking for a co-chair.
c. Membership (Jasmine and Cheryl)
d. Past Presidents
e. Other
f. Discussion of Tracks
   i. Anne and I attended Round Table Coordinating Committee
   ii. Our calendar for scheduling is very tight
   iii. When we turn in our forms on Tuesday (of what programs we’re doing) we don’t have to
        have everything fleshed out.  Just general descriptions
   iv. Even though our programs are clearly about continuing education, we do not get on the
        track. Program Chair needs to work with ALA to make sure that our programs get on the
        right track.
   v. Kenna:  We need to find out why we’re not on the right tracks. Communicate with our new
        liaison.
   vi. Judy:  Put something right on the form that says “We think we should be on Human
        Resources and Staff Dev. Track)
   vii. Motion (Unanimously approved): When we do program proposals.
        1. We stay within the recommended track times;
        2. That we right on the form and suggest which track we think we need to be in.
        3. That the Program Chair (Cynthia Akers  cakers@emporia.edu) contacts our RT liaison
           a several times to make sure she knows about it and stays aware of it.
   viii. Judy:  We should advocate that we should have a permanent seat on the committee that sets
        the tracks (get the name from Judy)

7. CLENE Revenue Discussion (Judy)
a. Judy: Should we consider doing a pre-conf in 2007-8 to bring in revenue
b. Anne: DC is a good place to do a preconference (highly populated; popular location) Maybe do a ½
day preconference to entice people to come a day early and then have time to see the city.
c. We will do informal survey over next few days and discuss again at Monday Board meeting.
d. Partner with new LAMA group (Education Interest Group)  Pat Taviss will attend the LAMA IG meeting
   on Monday.
e. Judy: Put a message out to list to see if we can find someone who is also a member of LAMA that
   can serve as a liaison.
f. Kenna asked about whether there are other pre-conferences.  Can we
g. Pete suggested a partnership on creating a Staff Dev. Plan to partner with LAMA.  Cal has it in the
   can.  She can do it in ½ a day (Friday morning)

h. Anne: Interested in seeing something added about the logistics of using online training as part of
   staff development .  Cal says we probably wouldn’t add that, but could follow up on Training
   Showcase (“And if you come to the training showcase, you can get more on...”)
i. Unanimously Resolved: We will do the ½ day pre-conference on Friday afternoon in DC.  On our
   own (no co-sponsoring). “How to develop a staff development plan” (Cal, Alan, Pete?)
j. Market to PLA
k. Kenna:  They have a Staff Development Committee.
l. Training Showcase: How to implement and evaluate your plan.
m. Make sure we get in the “Knowledge and Networking” flyer.

8. ALA Ahead to 2010
a.

9. Additions to Agenda
a. CLENE Community
b. CLENE Booth
c. Washington DC Programs
d. Monday Discussion Group
e. ALA Online Communities – Pete discussed...
f. Creation of CLENE calendar

g. Get current list of Board members

Miscellaneous

- Judy:
- Jasmine: Note get committee volunteer form on the website
- Aimee Quinn: Was just elected as Chair of the RT Coordinating Assembly to make sure our voices are heard.
- Our new Councilor is Mary Mcelroy (???) Ask Anne and Judy for summary
- Cheryl: Did a mailing, sending out AMA membership, flyer on showcase and Good CLENE fun.
- Anne: we have 449 members, up from 424.

We are not listed under “Training” in Exhibit guide... Judy will also follow up with Lorelle about how to address this... Lorelle:
- For next year, Whoever does our booth has to list everything that we want. Lorelle will send a “kit” to whomever we designate as our booth person. Might be able to get a copy of the “exhibitor kit” from Patrick Murphy (needs to be in just after mid-winter) Cheryl volunteers to do the booth.

- Ribbons: If ribbons don’t turn up, can we get ones that go across.
- **Motion** to purchase a trunk: Unanimously approved.

- Lorelle: If you want something done, email Darlena. We can cc Lorelle, but send to Darlena.
- HRDR Advisory Committee: How can we get a CLENE member on? Lorelle says it is a presidential appointment. COO (Committee on Organization) has to recommend to council whether or not we get a standing seat on HRDR Advisory Committee. We could assign someone to attend those meetings unofficially. Cal suggests to have a liaison to HRDR committee

- Lorelle’s Questions: Structure and Communication
  - Who does programs? Past Pres? Answer: The Program Chair
  - Lorelle wants to know who does: Membership, Programs, Booth, Showcase.
  - Lorelle asks for Anne to send list to Lorelle of who’s in charge of what.

- Add to website:
  - List of duties for all positions with timelines
  - Calendar
  - Update Cal’s record (now “manager for consortial outreach—or something)
  - Update web with new positions...
  - Take off links to publications

- Booth Discussion: Jasmine:
  - We don’t have a procedure for dealing with the booth, we need one.
  - Our stuff is lost. Banner, gifts, etc.
  - **Motion**: If our banner does not turn up by January 31, we will purchase another one. **Unanimously passed**.
  - Lorelle’s recommendation is to get a trunk and keep everything in one trunk, rather than multiple boxes.
  - Procedure is fluid, because each convention center has different rules about how to get in.
  - We will have an opening booth procedure and a closing booth procedure.
  - Jasmine: Booth should be staffed for 4 hours/day in 1 hour shifts
  - How much does it cost? We don’t know. Pat H. thinks Lorelle may have negotiated some deal for us. Pat will follow up and get cost info to us.
  - Pat: Have “The Doctor is in” for the booth; invest in two white lab coats.
  - Lorelle: Let Darlena know who is coming in early to the booth. We will get exhibitor badges.
CLENE, 6/26/06, 8-10
Present: Rita, Alan, Peter (recording), Kenna, Anne M., Judy, Cheryl

1. At Your Library (Kenna)
   a. Sally Reed is asking all Divisions/RT’s to respond to new sets of objectives for the Campaign for America’s Libraries.
   b. We’re being asked to respond to 5 questions:
      i. Q1: Are there other objectives that the campaign should be considered for the second phase?
         1. none
      ii. Q2: Any suggested changes to the “key messages.”
          1. We would like to see more emphasis on the library being virtual as well as.
          2. Make them more user-centered
          3. Break out 2 key messages: one on place and one on virtual
      iii. Q3: Strategies: Targeted Campaigns: Are there other audiences that they should be targeting and if so, why?
      iv. Q4: Strategies: Developing Partnerships: Other partnerships to pursue?
         1. FedEx
         2. UPS
         3. Home Depot
         4. Parent Magazine
         5. USA Today
         6. Oprah
      v. Q5: Tool and Materials: (i.e.@ your library publicity, radio, tv) Any other tools/materials that could be developed
         1. Sandwich board
         2. Book cart drill team in Macy’s Day parade (or other parades)
         3. Creating presence in social software (facebook, myspace, second life)

2. Training Showcase Debriefing:
   a. Kenna saw an easel advertising the Diversity Fair outside the door to the exhibit. Can we get more support from ALA and get us on par with the Diversity Fair? See if we can get closer to the exhibits or IN the exhibits?
   b. Make sure we have an evaluation forms (for Good CLENE fun)
   c. We need bigger room: (Size of 235-236 in Morial—probably 30 by 60)
   d. “The Doctor was In” was successful. Got good questions. Good to have two doctor’s staffing the Doctor is in.
   e. Suggestion to do a “How to do a Staff Day” table at Showcase (Janie and Jasmine). This will be promoted at the pre-conference.

3. Do we want to do other programs?
   a. Jasmine met Pat Carterette at a talk table at PLA on “Learning When there's no time (or money) to learn: Managing Training and Staff Development .
   b. Support to do program at next annual, dropping “Managing Training and Staff Development”.
      Unanimously approved

4. Should our programs be in convention center (non-track) or hotel (track). We need more information to decide. Basic support for being in convention center. If we can have board meetings in same hotel as programs (and if they are all in the same hotel) we may support being in track. Judy will call Lorelle. The questions: What is attendance to track programs in staff development? How close will we be to convention
5. Timing:
   a. We’ll schedule pre-conference 1-5. We may change this later to 2-5
   b. Training showcase will stay Sunday 1:30-3:30
   c. “Learning when there’s no time to learn: 1:30-3:30
   d. Monday morning Board meeting, time to be announced.

6. Getting on other Committees
   a. HRDR Committee: Judy thinks we should send a lurker. Kenna will attend HRDR Committee meeting today.
   b. Our real need is to get on Conference program coordinating team

7. Judy thanked Board members and passed on the recap cap to Anne.

8. Introduction to New Officers
   a. Anne Masters,
   b. Janie Hermann, Secretary
   c. Jasmine, Booth Coordinator
   d. Cal, Vice-President
   e. Rita McGeary, 2005-07
   f. Pat Taviss 2005-07
   g. Judy, Immediate past President
   h. Jasmine is off the board
   i. Ann Andrews is off the board
   j. Peter Bromberg is off the board
   k. Alan Harkness off is off the board
   l. Kenna Forsyth off is off the board
   m. Peter will be webmaster and Member Chair

9. Cal Shepard resigned as VP, the Board appointed Pat Taviss as VP. We still have two open board positions: Judy will follow up with interested parties and check in with Board.

10. We will ask for 8-12 for our Monday board meeting at next annual

11. Pat, sat in on LAMA education interest group. Got agreement to partner with them on Succession Planning.

Summary of Motions passed (all unanimous)

1. January 2006 minutes were accepted
2. If our banner does not turn up by January 31, we will purchase another one.
3. We will purchase a trunk
4. We will do the ½ day pre-conference on Friday afternoon in DC. On our own (no co-sponsoring). “How to develop a staff development plan”
5. When we do program proposals:
   a. We will request to stay within the recommended track times
   b. We will write on the form and suggest which track we think we need to be in.
   c. Our Program Chair (Cynthia Akers cakers@emporia.edu) will contact our RT liaison a several times to make sure she knows about it and stays aware of it.