

SustainRT Steering Committee and Committee Chairs

Meeting Minutes

December 15, 2022, 1:00 EST

In Attendance

- Chair, Tina Chan
- Committee Members and Chairs: Christina Mayberry, Angele DeNeve, Erika Jenns, Heather Heckman, Jen Ferriss, Lisa Kropp, Mandi Goodsett, Jenn Washburn, Lauren Bissonette, Jen Ripka, Eric Tans
- RoundTable Members and Guests: Pixie Rose, Rachel Sher

ALA executive board update

- Sara: Next year will be ALA's 150 year anniversary.

Committee Chair Reports

- Awards (Jenn Washburn)
 - Last meeting 11/28
 - Our new committee member Sourav Guha joined us for our last meeting.
 - We created a shared list of contacts for both awards and have begun confirming the contacts and reaching out directly to LIS programs, ALA groups, and other library organizations.
 - If you have a contact or group that we should share the CFNs with, please let us know.
- Education and Programming (Heather Heckman)
 - Date of most recent meeting: 12/8/22
 - Thanks to Danielle for helping us navigate the non-juried program submission process—we have submitted a session by the [Resilient Activist](#)
 - Our next webinar is scheduled for 2/2, at 2pm (EST):
 - Presenter: Katrina Ortega (New York Public Library)
 - Title: Creating space and advocating for sustainability at your library
 - Description: Are you concerned that your library is not focused on sustainability? Does it seem like you're the only person in the building who tries to implement sustainable practices? Do you want to get your colleagues on board with sustainability? Join us for this webinar, where we will explore ways to talk about how to encourage your colleagues to adopt sustainable practices as part of their everyday routine, and ways to encourage your library's management to adopt sustainable practices as the norm at every level!
 - If any of y'all have colleagues who could contribute to the discussion around sustainability advocacy, let us know! Katrina is interested in

adding co-presenters and/or scheduling additional webinars on this topic—she especially wants to add voices from rural libraries

- Membership (Katherine Witzig)
 - Date of most recent meeting: 11/29/22
 - Confirmed prompts for December for the Mentorship program;
 - discussed a virtual gathering of mentors and mentees in January (date & time TBD);
 - discussed recruitment and engagement ideas going forward;
 - Since our meeting, I have received feedback from one of the mentors that I want to incorporate into the mentorship prompts going forward. Will discuss with the committee after the holidays.
- Public Advocacy and Awareness
 - Date of most recent meeting: No meeting in December, no updates.
- Publicity and Outreach (Lauren Bissonette)
 - Date of most recent meeting: 12/8/22
 - Beginning to plan Winter Newsletter content, which will be sent out before LiblearnX.
 - Please send in newsletter submissions by Tuesday, January 10th. We want to publish this by January 16th.
 - Did final push for Spring Nominations and will continue to advertise the Citation for Wellness and New Voices Awards
 - Received the information for the Feb. webinar, Creating space and advocating for sustainability at your library, from the Education and Programming Committee, have submitted a web request to add it to the events page and will begin promoting the webinar.
 - We discussed ideas on how we can support Public Advocacy and Awareness' idea to somehow spotlight or recognize vendors who offer sustainable swag. Would like both committees or chairs of both committees to meet and discuss further.
 - As always, contact Lauren (lauren.bissonette@duke.edu), Beth (eabrockm@iue.edu), or the [Outreach form](#) if you have anything you want to share.
- Sustainability Resources (Angele DeNeve and Jen Ripka)
 - Date of most recent meeting: 11/9/22 (we're conducting business by email this month)
 - Gathering Resources for Zotero.
 - Libraries & Sustainability book club provided a wealth of information and they are following up now that it has ended.
 - Book list prep will begin in earnest in January.

Round Table Updates

- (Jen F.) Carbon offset and conference fees, Matt and Uta attended the meeting and recommended next steps. The resolution is in process but they aren't sure when it will be up for a vote.

- Round Table Coordinating Assembly [update](#) (Lisa)
 - Draft 3 is scheduled to be published December 9th with the listening session scheduled on December 19th . December 21 is the deadline for comments for Draft 3 and the committee will begin working on Draft 4.
- SustainRT bylaws update (Lisa)
 - Our bylaws are waiting on ALA bylaws to be established.
 - There will be a bylaws convention at LLX that Lisa will be attending.
- ALA Council Committee on Sustainability update (Tina)
 - Last meeting in Nov. discussed how council committees work. They talked about projects to pursue for the coming year and the Sustainable Libraries Initiative.
 - Next meeting is Monday and they plan to talk about how library sustainability impacts lives.
- [Sustainable Librarianship e-course](#) with Sustainable Libraries Initiative and ALA (Tina)

Steering Committee Session

- Quorum is confirmed with 7 in attendance.
- Minutes from November 17, 2022 meeting. Lisa approves Jen F. 2nds, minutes approved.
- Treasurer's update, (Tina) no reports have been sent in four months.
- 2023 elections/nominating committee update (Lisa)
 - Nominations due to ALA no later than December 31, 2022. So far we have 3 people running for coordinator-elect and 4 for member-at-large.
 - Board approves slate at the January 2023 meeting
 - Candidates invited to prepare blog post introduction in February
 - Voting opens in March 2023 and winners announced Wednesday, April 12, 2023
- New business
 - Steering committee dinner at LibLearnX, Tina will organize a dinner for those that want to meet during the event.
 - Discuss nominations to serve on IFLA's ENSULIB for 2023-2027. Two nominations were received and the steering committee discussed the merits of both nominees and reached consensus on their recommendation.
 - Lisa: The board updates included recognition of sustainable investments.
 - Next meeting in January will be a membership meeting as well. Tina will send out slides for committees to share news with members.
- Meeting adjourned at 1:40 pm (EST)