Expectations of Core Technology Section Leadership

Created and adopted: January 2022

Purpose

Serve a coordinating role with Core leadership and ALA; Provide administration functions to the section by creating documentation and appointing members to committees and task forces; communicate within the section to connect members as well as solicit activities to highlight to the Core board; be a resource to engage with membership and ensure groups (Committees, Interest Groups, Project Teams) are active and engaged.

Formation

Established as per the Core division bylaws.

Membership

Section membership is open to anyone interested in technology and applications for librarians and other information professionals. Section leadership membership is appointed by current section leadership members. Prospective members should have committee work experience, be able to articulate the value of the technology section and demonstrate how they plan to bring DEI values to this leadership position.

Terms last 2 years and can be renewed.

Roles

Chair and vice-chair. 2-3 members at large. Liaison from Core Board.

Responsibilities

Administration:

- Appoints committee members and chairs to all open positions, coordinating this activity with the current section and committee chairpersons
- Facilitates and presides at Core Technology Section meetings
- Chair and Vice-Chair attend Core Section Leadership Meetings with the Core Leadership

Communication:
● Prepares the updates for the Technology Section section of the Core annual report.
● Encourages section committees and interest groups to send highlights of activities to the various Core news sources
● Establishes a regular communication schedule, which includes providing administrative updates to the full section
● Elevates points of concern and opportunity to the Core Board Liaison for attention and recognition
● Communicates quarterly with each Technology Section committee chair

Engagement:
● Develops year-long schedule and engagement activities, and delegates engagement opportunities to help cultivate engagement across the section
● Coordinates between committees, interest groups, and task forces to enable the plans, activities, and programs of the section, assuring that they are responsive to the needs of members.
● Meets approximately quarterly with committee and interest groups chairs
● Helps Core Forum planning by providing feedback on the Technology Section conference proposals

Succession:
● Identifies potential new section leaders
● Recruits new section leaders at completion of term, and helps with onboarding