

SustainRT Steering Committee and Committee Chairs Meeting Minutes

July 21, 2022, 1:00 EST

In Attendance

Chair - Tina Chan

Steering Committee and Committee Chairs - Sarah Tribelhorn, Sara Dallas, Jen Ripka, Jenn Washburn, Jennifer Embree, Kelsey Flynn, Beth South, Lauren Bissonette, Jen Ferriss, Christina Mayberry, Mandi Goodsett, Heather Heckman

Guests and Members - Tera Ray, Shannon Supple

About SustainRT

(Tina)

1. [Growing our Vision Together: Forming a Sustainability Community within the American Library Association](#)
 - a. Lots of sustainability resources can be found in the [SustainRT Zotero library](#), members can also suggest resources using the form on our website.
2. [SustainRT strategic plan 2021-2024](#)
 - a. This document identifies activities of the round table and committees. Progress toward the goals are also tracked within the document.
3. [SustainRT procedures manual](#)
 - a. Includes job descriptions for steering committees and committee chairs/members
4. [SustainRT organizational chart](#) & [Board and committee roster](#),
 - a. Visualizes the structure of SustainRT and our place within ALA.
 - b. Lists current officers and liaisons
5. ALA executive board [updates](#) (Sara)
 - a. To view Board updates, you will need to be logged in to ALA Connect.
 - b. Reviewed the carbon neutrality report. A more in depth discussion will take place at the October meeting.
 - c. Liaison helps to communicate our priorities to the executive board and to Council, and to share news back.
 - d. The Core Values are being reviewed and revised by a task force.

SustainRT Updates

1. Events at ALA Annual Conference recap (Tina)
 - e. Membership meeting
 - f. DCPL library tours
 - g. SustainRT at ALA lounge

- h. Jen Embree's presentation, "Sustainability Hubs in Practice"
 - i. Lightning discussion
- 6. Website update (Christina)
 - a. Committees can use the webform to update web content.
<https://forms.gle/rhHKjwBX5DzJK3wM7>
- 7. Round Table Coordinating Assembly update (Lisa)
 - a. Patty Wong attended the last meeting.
 - b. Upcoming discussions for dues structure and meeting location are being planned.
- 8. ALA Council Committee on Sustainability update (Tina)
 - a. Tina is on the committee and Matt Bollerman is the chair.
 - b. Sustainability in Libraries: A Call to Action was shared.
 - c. Meeting next month.
- 9. ALA press release about award recipients (Kelsey and Jenn W.)
 - a. Press release is ready for the Citation for Wellness in the workplace.
 - b. Funds have still not been dispersed to the Diversity in Sustainability stipend so we will wait to announce that.
- 10. Potential virtual book club and collaboration (Heather)
 - a. Core Leadership Infrastructure Futures group has a virtual book club that we can participate in and lead a reading discussion. We would suggest readings about sustainability and facilitate discussion.
 - b. Requests for book recommendations.
- 11. Ideas for sessions at LibLearnX? (Heather)
 - a. Suggestion for presentation from the people who developed the sustainable swag rubric.
- 12. ALA president's upcoming BuzzFeed-style quiz about ALA's round tables as a member engagement project (Tina)
 - a. Our group answered questions to help members identify SustainRT by matching with our programs and interests.

Steering Committee Session

Quorum, eight in attendance.

1. Approve minutes from [June 16, 2022 meeting](#) (Jenn W.)
 - a. Motion Approved Tina C., 2nd Jen F.
1. Treasurer's update (Marcy)
 - a. No new updates. A new report will be shared next month.
2. 2023 elections/nominating committee (Lisa)
 - a. Due to ALA Dec. 1st, we then approve them in January.
3. New business
4. Adjourn - Meeting adjourned at 12:57pm (CST).