

# SustainRT Steering Committee and Committee Chairs Meeting

Meeting Minutes: October 12, 2023, 1:00 PM EST

## In Attendance

- SustainRT Chair, Mandi Goodsett
- Committee Members and Chairs: Jen Ferriss, Erika Jenns, Jen Ferriss, Tera Ray, Sarah Triplehorn, Christina Mayberry, Jen Ripka, John Burgess, Pixie Rose, Jenn Washburn, Elisa Coghlan, Lauren Bissonette, Angele DeNeve, Jen Smith, Tina Chan, Lauren Read, Michelle Mussuto
- Guests: none

## ALA Executive Board Update

- ALA executive board update, sent to members by email from Sara Dallas.

## Committee Chair Reports

### Awards (Jenn Washburn and Tera Ray)

- Date of most recent meeting: 10/6/23
- Jenn met with SustainRT Officers and ALA staff member Danielle Ponton to discuss stipend check. Suggested that recipient contact Danielle ahead of conference to receive funds or have ALA make arrangements and provide check by mail if it can't be sent ahead of time. Also discussed the award purchasing process for the CWW award. This will be purchased directly and sent to the recipient.
- Jenn met with new committee members and discussed the timeline for the awards committee as well as the changes to the process of obtaining and dispensing awards this year.
- Nomination forms were updated for both 2024 awards
- We have begun working on webpage updates to include the call for nominations and we will send requests to web maintainers for awards webpage updates later this month.
- The Citation for Wellness in the Workplace CFN opens on Nov. 1, 2023 and the New Voices in Sustainability ALA Conference Stipend CFN opens Dec. 1, 2023.

### Education and Programming (Mandi Goodsett and Tina Chan, Jenny Garmon not in attendance)

- Date of most recent meeting: 10/5/23
- Reviewed our actions and progress within the strategic plan
  - Realized we would need more information from SustainRT leadership regarding Action 7 - are there specific topics within sustainable economic development and

local economic development to cover or should we look into a foundational program?

- Discussed the submission of our program proposal for ALAAC2024 (Action 13)
- Shared progress on the three webinars (Action 13), including one question for SustainRT leadership
  - Diana will participate in a November conference in Croatia and will intentionally seek out potential presenters for a webinar about how international libraries address sustainability
  - Kacper will reach out to authors for potential webinars in early 2024
  - Question: Jenny is slated as a presenter for the Webjunction [series](#) in December ([Stronger Together: Collective Impact and Climate Action Programming](#)) ...would that count as a SustainRT webinar?
- Diana shared that the Sister Libraries group within IRRT will be hosting a virtual gathering on February 1 at noon Eastern time and one of the topics for breakout rooms will be sustainability...she'll share the links in ALA Connect when they are ready.
- Tina shared that SustainRT is looking for participants on the nominating committee and looking for people to run for positions within SustainRT. Tina also shared that SustainRT is 10 years old this year! There will be a virtual celebration.
- I shared the climate cafe proposal from The Resilient Activist with the committee - looking forward to hearing back from SustainRT and ALA about potential ways forward. Thank you!
  - Mandi - The request included \$10,000 to seed their program, it is unlikely that SustainRT and ALA will be able to contribute that amount
  - Alternatives discussed included scaling down to a pilot program and seeking other organizations to join in contributing.

#### Membership (Lauren Read)

- Date of most recent meeting: 9/25/23
- Realized mentorship program is something to start now! All agreed this time we'd tweak it to be small-group peer-mentoring, keeping in the spirit of learning from each other while removing apprehension about abilities and eliminating issues around mentoring 'orphans'
- 10th anniversary virtual event = quiz game
  - Lauren B. - Is the quiz game official, or still in the works? Are we ready to announce on social media? Lauren R. - Still in the works. Mandi - We will have information ready for outreach soon.
- 10th anniversary in-person @ LibLearnX, Healthy Harbor Eco-Tour
  - Tina - Who is coordinating that? Lauren R. - We are organizing it for Friday on the LLX Explore Baltimore day and we will coordinate with the membership committee.

#### Public Advocacy and Awareness (Sarah Tribelhorn and Erika Jenns)

- Date of most recent meeting: 10/5/23

- Emerging Leaders project proposal submitted - Thanks very much to Tina and to everyone who contributed!
- We've contacted the San Diego Public Library to propose the tote bag collection program at ALA 2024. We are waiting for feedback.
- We are collaborating with the Publicity and Outreach Committee on a write-up for WebJunction about the sustainable swag rubric.
- We've resumed work on contacting regional, state, and local library organizations to encourage adoption of a sustainability pledge. We hope to contact all of the orgs on our list by Jan 2024.

#### Publicity and Outreach (Lauren Bissonette and Elisa Coghlan)

- Date of most recent meeting: 10/10/23
- Reviewed social media roles
- September Discussion question posted, Oct will be out in a week or so
- Fall Newsletter-submissions extended to Wed 10/18. Thanks to those who have already submitted. Please share if you have anything! <https://forms.gle/M2nAYht49MaosqkB9>
- Content to advertise: SustainRT awards and Carbon offset for LLX Baltimore
- Sustainable swag content for OCLC Web Junction and Sustainable Libraries Initiative - with Public Advocacy & Awareness Committee
- Further ideas for celebrating SustainRt 10th Anniversary? Mandi suggested "10 reasons to join SustainRT"

#### Sustainability Resources (Angele DeNeve and Jen Ripka)

- Date of most recent meeting: 9/11/23
- No live meeting in October, but we've been working asynchronously via email to review the Zotero database for errors and broken links and add books to the longlist for our annual booklist.
  - Angele D. - Suggestion to make a top ten list for resources as part of the 10th Anniversary.

#### RoundTable Session

- No Councilor report to share this month. (Jen F.)
- LLX Vendor Awards and Other Conference Ideas (Jen F.)
  - <https://2024.alaliblearnx.org/sustainability>
  - No idling policy for shuttle buses.
  - Locally sourced food for conference meals and no red meat meals.
  - Public Awareness and Advocacy group could work with vendors to have a contest for the "greenest vendor award" that would be displayed at their booth.
  - Selfie backdrop for people who take the sustainability pledge and ribbons for carbon-offset participants.
  - Planning to try things at LLX that can be duplicated at ALA Annual.
- Call for SustainRT Nominating Committee members (Tina)

- Committee meets virtually (emails and/or meetings) between mid-October and December
- Ensure we have candidates interested in standing for election for coordinator-elect, secretary, treasurer, member-at-large
- Ensure candidates have their biographical information to submit to ALA by the end of the year for the upcoming spring election
- Possible virtual meeting (drop-in?) for members to learn more about the positions and ask questions
- Looking for members to join the nominating committee by tomorrow, (10/13).
- Emerging Leaders Project status (Tina, Jen F., Erika, Sarah T., Mandi)
- SustainRT Emerging Leader Selection (Mandi & Tina)
- ALA Reimbursement Process update - covered with Awards Committee meeting was attended by Mandi, Tina, Marcy, Jenn W.
- SustainRT 10 Year Birthday Party Planning (Mandi, Tina, Jen E., Elisa)
  - Padlet birthday card
  - Event components: networking, founders panel, game, giveaway drawing
- [SustainRT Strategic plan](#) (Mandi, Tina, Pixie)
  - Thank you very much to all committees for contributing to our planning document!
  - SLI-ALA National Climate Action Strategy for Libraries Working Group input?
  - Any additional feedback on [member input form](#)?
- ALA/SustainRT Partnership with The Resilient Activist - cover with Education and Programming Committee updates. (Mandi)
- WebJunction Article (Mandi, Erika, Sarah T., Lauren B., Elisa)

## Steering Committee Session

- Quorum: Seven in attendance.
- Approve minutes from September 14th, 2023 meeting (Jenn W.). Tina motions to approve and Jen F. seconds.
- Treasurer's update (Mandi G. Marcy not in attendance)
  - \$27,274 in the SustainRT funds, the report was received by the treasurer earlier this week.
- Student membership coupons
  - We can decide to buy a set number of coupons. We need more information and can put it on the agenda for the next meeting.
- New business, none.
- Adjourned at 1:57 PM EST.