

To: ALA Council

Re: Operating Agreement Policy Discussion, November 3, 2022

ACTION REQUESTED/INFORMATION/REPORT: none

CONTACT PERSON:

Maggie Farrell, maggie.farrell@unlv.edu, Councilor at Large and Past Operating Agreement Work Group Co-Chair

Andrew Pace, andrewkpace@gmail.com, Chair, COO and Past Operating Agreement Work Group Co-Chair

DRAFT OF MOTION: none

DATE: October 31, 2022

BACKGROUND:

<https://operatingagreement.ala.org/>

<https://operatingagreement.ala.org/wp-content/uploads/2022/09/EBD-10.12-CD-40.1-Operating-Agreement-Work-Group-Report-w-Recommendations-June-2022-3.pdf>

The Operating Agreement Work Group (OAWG) presented its [final report and recommendation](#) at the 2022 Annual Conference meetings. The goal for this discussion is to determine if additional changes need to be made and to determine when Council will be prepared to vote on the proposed policy. Please review the proposal prior to our discussion on *Thursday, November 3, 1:00 eastern/12 central/11 mountain/10 pacific/7 Hawaiian*.

The proposed policy achieves the following:

- Shorter, clearer policy
- References to Constitution, Bylaws, and other policies to reduce duplication
- Clear direction about the budget process
- Elimination of overhead – costs to be determined within budget process
- Policy is focused on policy only while practices/implementation to be documented within budget and operational practices
- Focus is on Divisions but the policy influences Roundtable practices

The OAWG also recommended the formation of two work groups which have been appointed:

1. Operational Practices is an internal ALA work group updating how ALA, Divisions, Roundtables, and other units will manage operations.

2. OA Implementation Task Force (OAITF) - to develop and outline a new budget process for FY25. This task force should begin immediately to bring forward concepts for the January (LLX) Division and Association meetings. Note: a smaller subgroup within this TF may be formed to accomplish the work.

1. Two Division Representatives (Division Executive Director + Division Treasurer) from each of the 8 Divisions
2. BARC Chair, Karen Schneider
3. ALA Treasurer, Peter Hepburn
4. Round Table Coordinating Assembly Convenors (Charles Kratz and Mark Robison)
5. ALA Executive Director, Tracie Hall
6. Chief Financial Officer, Dina Tsourdinis
7. Budget Director, Brad Geene

8. Director Governance, Sheryl Reyes
Total: 24 members (12 staff and 12 members)

Next steps:

Provide suggestions or edits to the draft policy.
Consider the timeframe for an ALA Council vote.

ACTIONS: No formal action required.