**ALA LHRT Committee Meeting**

**June 25, 2017**

**McCormick Place, W195**

**ALA Annual, Chicago, IL**

**Attendees**: Voting Board Members: Ellen Pozzi (Chair), Suzanne Stauffer (Vice-Chair attended via Skype), Eric Novotny (Past-Chair and Journal Editor), Jenny Bossaller (member-at-large and Vice-Chair/Chair-Elect). Other attendees: Anthony Bernier, Dominique Daniel, Nancy Dupree, Kelsey Henke (ALA Roundtable Liaison), Mike Hunter (Secretary / Treasurer-elect), Christopher Jimenez, Bernadette Lear (Journal Editor), Mark McCallon, Alexandra Smith, Emily Spunaugle

1. Meeting brought to order at 8: 40 a.m. by Ellen Pozzi
2. Ellen Pozzi welcomed attendees, and attendees introduced themselves
3. Pozzi distributed the Midwinter meeting minutes to attendees, and after a call for corrections, Novotny made a motion to approve and distribute the minutes as corrected. Minutes were unanimously approved following a second to the motion.
4. Brief officer and committee reports
   1. Hunter reported end of April 2017 totals for the fiscal year: total revenues $4,549; total expenses: $1,909; total assets: $61,344; budget remaining $3,958 (of $5,867 budget). Hunter, Novotny, and Henke noted that there were additional journal expenses that had not yet shown up on the financial report. Novotny will investigate whether Penn State University Press has submitted all fiscal year invoices to ALA and whether they had received payment from ALA.
   2. Pozzi reported that roundtable membership numbers are up 10% since November 2015 with 383 members in May 2017.
   3. Journal report: Pozzi expressed appreciation to Novotny and Lear for the excellence of the first issue of *Libraries: Culture, History, and Society* and stated that comments about the journal have been overwhelmingly positive. Novotny distributed a report about the journal written by Novotny and Lear (see handout). Out of 40 total submissions, the editors accepted 11 peer-reviewed manuscripts, rejected 16, asked for revisions and submittals for 12. One was withdrawn. Novotny also distributed a publisher report for June 2017 (see handout), providing print subscription totals, online usage, and pricing. June total subscriptions were 378. The editors established a book review section. Subscribers often take a wait-and-see attitude to new journals, so obtaining new subscribers has been slow as expected. After publication of the journal, LHRT has experienced a membership increase and an increase in use of its Facebook page. The editors are pleased with the support offered by Penn State University Press. Novotny expressed appreciation for the much-needed support of the LHRT community, and Lear added that continued support was needed, encouraging LHRT members to “evangelize” about the journal.

Current Business

1. Pozzi and Stauffer discussed issues arising from the Dain Award deliberations, including confusion caused by submissions of master level works that used the term “dissertation.” There were also issues related to electronic submissions that did not meet the requirements for the submission of print copies, and the cost of shipping. Henke commented on the difficulty of shipping multiple submissions to all of the award committee members. After discussion, Pozzi moved that the clarifying term “doctoral” be used on the website, that all Dain submissions be made in electronic format, and that Dain Committee members who do not have institutional support be reimbursed up to a maximum of $125 for any necessary printing of submissions. Stauffer seconded the motion, which received unanimous approval. Pozzi will make wording changes to the website.
2. Pozzi reported on the ALA Conference redesign (see handout). The purpose of the redesign is to decrease overlapping sessions, maximize room usage, and decrease the conference footprint. Roundtables will be guaranteed a Chairs program and a discussion session. Pozzi suggested that the Edward G. Holley Lecture be used in the chair program slot and the LHRT Research Forum take the discussion slot. Roundtables now get a slot on conference program juries. LHRT will share a slot with LRRT, sending a representative every other year. LHRT will get a representative this year. Lear’s suggestion that past-chairs serve as the representative because of familiarity with the LHRT program received unanimous support. Pozzi will serve as LHRT jury representative this year. Bernier discussed a proposal for joint programming for a future conference between LHRT and the GLBT Roundtable, which is celebrating 40 years of the roundtable. Bernier will be LHRT Representative to discuss how we will support this proposal. Pozzi commented that joint programs were harder to propose under the new design because of issues in determining which jury to send a proposal. Attendees expressed concern that new format was too short for three research forum panelists. Lear suggested evolving the research forum into something more accessible such as putting it online so more people can attend.
3. ALA Connect Update: Pozzi explained that a much better format is coming with an August transition date when the Connect website will be down for three weeks. Everything will be migrated from the old site. LHRT needs to provide Connect with some images. Pozzi will provide these. Pozzi indicated that LHRT needed to choose a Connect administrator who would receive training. Novotny suggested the Secretary / Treasurer be the point person. Stauffer motioned that Hunter, incoming Secretary / Treasurer be Connect point person with a second by Novotny. The motion was carried. Pozzi told Hunter to codify best practices based on training to pass on to next Secretary / Treasurer who will act as the point person.
4. Pozzi is working on LHRT brochure redesign.
5. Pozzi who as chair served on the Roundtable Coordinating Assembly Committee will follow-up on appointing members for various assemblies like Education and Membership.
6. Stauffer is working on the Lee Shiflett Historical Research Essay Award, offering $10,000 for research support at the masters level (awarded in yearly increments of $1,000), and $1,000 to defray costs to attend the conference.
7. Pozzi will be sending out the RFP for the Library History Seminar after annual conference.

**Action Items Summary:** Novotny will investigate Penn State University Press invoices and payments; Pozzi will add “doctoral” to Dain Award website information; Bernier will follow-up on a joint program with GLBT Roundtable; Pozzi will provide images for ALA Connect; Pozzi will submit Hunter’s name as Connect point person; Hunter will codify Connect practices; Pozzi will work on brochure redesign; Pozzi will appoint Roundtable Coordinating Assembly representative; Stauffer will work on Lee Shiflett award.

Adjourned at 10:02 a.m.