

SAMPLE AIS Student Chapter Annual Report FORM_

DO NOT FILL THIS OUT, REFERENCE ONLY

University Name (Spell out, no abbreviations) *

Chapter Email *

The Chapter should maintain a generic email address that remains stable from year to year. This allows AIS to maintain contact with the Chapter and ensures continuity when Chapter leadership changes.

Faculty Advisor Name *

Faculty Advisor Contact *

Faculty Co-Advisor Name

Faculty Co-Advisor Contact

2026-27 President (Incoming) *

First Name

Last Name

2026-27 President Email (Incoming) *

example@example.com

2026-27 Vice President Name (Incoming) *

First Name

Last Name

2026-2027 Vice President Email (Incoming) *

example@example.com

Indicate the total number of Executive Board Members *

Chapter Links

Chapter URL

Chapter Instagram

Chapter LinkedIn

Chapter Twitter

Chapter Facebook

How do you rate your communication with your members?

☐ Frequent

☐ Regular

☐ Minimal

Chapter Other

Event Summary

Technical Workshops Held

Community Service Events Held

Career Fairs Held

High School Outreach Events Held

Other Events Held (Type and Number)

Participation in AIS Activities

Did your school submit to the online competition or SCLC?

- ☐ Yes, online competition only
☐ Yes, SCLC
☐ Yes, both online and SCLC
☐ No

Hosted an AIS Student Chapter Event (list below - eg SCLC; Speaker Series)

Representatives from your chapter attended (check all that apply) *

- ☐ September 12, 2025: NextGen Prompt Lab (webinar) hosted by FIU
☐ November 7, 2025: Student Chapter Online Leadership Conference

- ☐ March 26-27, 2026: Student Chapter Leadership Conference at James Madison University
- ☐ We did not have representatives at any of these events

Fiscal Responsibility

Annual Revenue *

Annual Expense *

Membership

Total Members *

Dues Charged Per Member Annually (if none, enter 0) *

Uploads

You will be asked to upload a narrative report, Financial statement, memebr roster, and photo.

Name of Person Submitting Form *

First Name

Last Name

Email of person submitting form *

example@example.com

Submit