Marshall called meeting to order at 18:05

Chair - Opening Remarks – Marshall Lee -> Kristi Farley

- Elections:
  
  **Elected Council Officers for 2024-2025**
  Number of votes: 2024- 137 Votes (Up from 2023 – 82 Votes)

  Chair - Kristi Farley
  Vice Chair - Christopher Vigil
  Secretary - Ciprian Dumitrache
  Membership Director - Lynnane George
  Communications Director - Amanda Camarata

  **Note:** Kathleen will take a more active role in the council (“mission specialist”).

- ATS Update:
  - Date: September 12th-13th
  - Lynnane has drafted a schedule and topical sections for the technical content.
  - Need to generate list of keynote speakers.
  - Similar to last year:
    (a) Meet the employers on Thursday (Sept 12th)
    (b) Technical Content (actual ATS) on Friday (Sept 13th)
  - Changes from last year:
    (a) We will have laboratory visits on Thursday (Sept 12th)
    (b) Technical talks (as opposed to panels only) on Friday (Sept 12th)
  - More focused on military content (Colorado Springs – Air Force Academy, Space Comm, etc).

  **Action:** Marshall and Ciprian will meet to discuss establishing an ATS Organizing Committee (with regular meetings).

- AIAA Yearly Report:
  AIAA national has created a spreadsheet which needs to be filled by each section.
  Due date: Friday, May 31st.
  Public policy & Young Professionals still need to be filled.
  **Action:** Kyle will send Marshall & Ciprian a report from the Young Professionals/Early Career for the AIAA Yearly Report by Friday May 31st.
Vice Chair Reports – Kristie Farley -> Chris Vigil

Secretary – Ciprian Dumitrache

- **Election Results for 2024-2025 AIAA RMS Council:**

<table>
<thead>
<tr>
<th>Role</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>Recurring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
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<tr>
<td>Immediate Past Chair (Ex Officio)</td>
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<tr>
<td>Vice Chair</td>
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<tr>
<td>Secretary</td>
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<tr>
<td>Treasurer</td>
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<tr>
<td>Communications Director</td>
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<td>Engagement &amp; Outreach Director</td>
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<tr>
<td>Membership Outreach Director</td>
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</tbody>
</table>

- **1 Year Terms:**
  - Chair
  - Vice Chair

- **2 Year Terms:**
  - Secretary
  - Communications Director
  - Membership Outreach Director

Candidates so far:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Kristi Farley</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Christopher Vigil</td>
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<tr>
<td>Secretary</td>
<td>Ciprian Dumitrache</td>
</tr>
<tr>
<td></td>
<td>Jennifer Giang</td>
</tr>
<tr>
<td>Membership &amp; Outreach Director</td>
<td>Lynnane George</td>
</tr>
<tr>
<td></td>
<td>Charlie Crouse</td>
</tr>
<tr>
<td>Communications Director</td>
<td>Amanda Camarata</td>
</tr>
</tbody>
</table>

Election Schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Assigned</th>
</tr>
</thead>
</table>
Rocky Mountain Section Council of AIAA
Committee Meeting Agenda
May 30th, 2024

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Responsible Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 2nd</td>
<td>Council/Council Chair appoints Nominating Committee (3-4 volunteers)</td>
<td>Kathleen, Ciprian, Kristi, Gene</td>
</tr>
<tr>
<td>May 2nd</td>
<td>Chair appoints Tellers Committee</td>
<td>Chair (Marshall), Gene, Larry, Roger</td>
</tr>
<tr>
<td>May 6th</td>
<td>Send email to AIAA members to advertise open positions. Will include description</td>
<td>Ciprian &amp; Marshall &amp; Gene</td>
</tr>
<tr>
<td>May 6th – 13th</td>
<td>Open period for candidature submission</td>
<td></td>
</tr>
<tr>
<td>May 13th</td>
<td>Electronic Voting/survey monkey ready</td>
<td>Blake Lee</td>
</tr>
<tr>
<td>May 14th</td>
<td>Submit slate to secretary</td>
<td>Nominating Committee</td>
</tr>
<tr>
<td>May 14th</td>
<td>Open Votes</td>
<td></td>
</tr>
<tr>
<td>May 14th, 20th, 24th</td>
<td>Send election email/reminders to RMS</td>
<td>Ciprian</td>
</tr>
<tr>
<td>May 27th</td>
<td>Voting Closes</td>
<td>Marshall Lee</td>
</tr>
<tr>
<td>May 31st</td>
<td>Tellers Committee submits certified results to secretary</td>
<td>Tellers committee</td>
</tr>
<tr>
<td>June 3rd</td>
<td>The secretary sends out congratulations email. Sends out general RMS email with results</td>
<td>Ciprian &amp; Kathleen</td>
</tr>
</tbody>
</table>

• AE Day @ the Powerhouse (CSU)

**Action:** Ciprian will meet with Marshall to discuss the Membership e-mail list (we need to have it updated).

**Treasure – Taylor Lily**

**Action:** Marshall will reach out to Taylor Friday, 5/31, to obtain a treasurer report (status of budget so that we can allocate funds for events such as Kyle’s movie night, etc).

**Section Committee Reports**

**Communication Director:** Amanda Camarata

- Create centralized event calendar (this will guide how we advertise events).
- We need to figure out a place where to centralize all of our documents.
- Jonathon: we could use Confluence Collaboration Tool (we will centralize there documents, flyers, etc).
- Benefits of Confluence: is similar to being an editor on Wikipedia. Would let you self-organize (create webpages, create documents, crowdsource our agenda/minutes, etc). Confluence pairs well with Google Drive.
- Canvas for generating content/flyers etc ($120/yr)

**Action:** Kristi asked for making a calendar for implementing Confluence.
Action: Amanda to work with Marshall and Gene to build a committee for managing/revive the Newsletter.

Action: Amanda requested that we add the people that are interested in helping with the xxxx

Diversity and Inclusion .......................... Paul Deaderick

STEAM/Education Committee Chair: .............. Trip Carter
  • .....  

Young Professionals/Early Career Chair: ............ Kyle Dagg
  • Movie Night: Top Gun Maverick (originally May 24th was postponed to July 19th)
    Need to increase budget (~$9,000).

Action: Kyle will put a proposal together and send it to Marshall and Kristi. Then proposal will be brought to vote.

Programs: ............................................. Chris Zeller/Leah Rafaelli
  • .....  

Membership Outreach Director: ...................... Jonathan Wrobel

Action: Jonathan will prepare a “lite” version of Confluence for the Council members to try it out (intended users: Jonathan, Amanda, Ciprian, Kristi, Leah, Chris).

Membership Committee Chair ........................ Charlie Crouse
  • .....  

College Outreach Committee Chair: ................... Cord Orona
  • .....  

Professional Development Chair: .................... Eric Cain
  • Leverage the Speakers event (Chris Zeller) to get feedback from audience about topics of interest. Plan for an event ~June.
Industry benchmark survey to see where training & additional resources are needed to benefit AE industry. E-mail was sent to the members on 5/29/2024. (16 responses so far. Aiming for ~100 by end of June.)

Engagement & Outreach Director: Leah Rafaelli

Event: Rob Chambers (Lockheed Martin) on April 18. Topic: “Moon River: How a Nuclear-Enabled Water-Based Economy Will Open Up the Earth/Moon/Mars Trade Routes and Enable Exploration”. Good attendance: 76 people were registered.

Upcoming events:
- Blue Origin: On a Mission to Benefit Earth. Speaker: Pat Remias. May 15th
- Ursa Major: Joe Laurienti, CEO of Ursa Major pushed to June 26th.

Location: Berthoud, CO.
The event will include facility visit at Ursa Major (additive manufacturing of rocket engines).

Organized platform so that everyone can contribute to the organization of events (plan: to integrate that with Jonathan’s Confluence).

Action: Marshall, Leah & Chris will meet (Tuesday, May 7th, 7PM) to discuss future of “Programs” (work on transition)

Honors & Awards Chair: Ben Mottinger/Larry Price

- Alberto Conti – Was a very good invited speaker (JWST)
- Venue: SpringHill Suites Denver Downtown at MSU Denver
Venue was convenient but parking and traffic was challenging (started late, ended late)
- Turnout: ~40 people (typically ~100-125)
- Gene, Kristi, Carolyn, Larry, and I held a hotwash for the Honors and Awards banquet

Action: Ben will prepare a report and will share it with the council.

Newsletter: Joel Blake

- ..... 

Webmaster: Blake Lee/Duncan Hills

- ..... 

Public Policy Chair: Lisa Luedtke/Marlene Price/Raleigh Nolan
Public Policy Committee

- Beginning the planning stages of a policy paper on the benefits of Cislunar aerospace development for the section
Rocky Mountain Section Council of AIAA
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- Met with AIAA national about some of the key issues, and got some additional information we can use for the paper.
  - Followed up with a request for contacts to consult in the creation of the policy paper.

Alberta Engagement Committee

Committee to help promote AIAA engagement in Alberta, and foster the growth of an aerospace community

- Submitted a committee proposal to the council
- Met with Marshall about various event ideas next steps.
- Consulting with the committee to formulate an event plan for the year. Will follow up with Marshall once it is complete.

Next Meeting: July 27th, 18:00

Adjournment:

Marshall adjourned at 19:35

Present at the meeting:

- Online: Marshall Lee, Kristi Farley, Ciprian Dumitrache, Leah Rafaelli, Eric Cain, Kathleen Pirazzi, Gene Dionne, Jonathan Wrobel, Charlie Crouse, Amanda Camarata, Kyle Dagg,