Minutes

Attendees:
Roman, Dino – Chair
Andrews, Eric – Vice Chair
Bergman, Jakob – UCI Student Lead – Guest
Chua, Janine -- Member at Large
Hart, Jody -- Communications
Hebison, Jason -- YP
Hernandez, Diego – UCI Student Lead – Guest
Huynh, Jacquie – UCI Faculty -- Guest
Justin, Gene — Secretary
Kilik, Erol -- Career and Professional Development
Kurzhals, Peter -- Programs
Landa, Martin – Treasurer
Pandey, Binay -- STEM Programs/Rockets
Rah, Alec -- Education Programs
Tran, Andrea – UCI Student Lead – Guest
Welge, Bob – Membership

1. Open

Meeting was called to order at 6:08 PM.
- Chair Dino Roman discussed ASAT -- Saturday, 18 May 2024 at UCI.
  - Dino will be there around 0700. Check-in 0800. Keynote Speaker at 0900.
  - Dino Roman discussed plans with Jacquie Huynh/UCI-Faculty.
  - Please register if you have not already.
  - End of Year presentation – inputs to Eric by this coming weekend please.
  - Brochure/name tags/welcome presentation and slideshow to be taken care of by Dino this weekend.
  - UCI -- Need 6 Laptops (3 rooms + slideshow + check-in + slideshow).
  - Dino will bring one older laptop,
  - UCI -- Need 13+ Tables (8 posters + 2 check-in (includes slideshow) + OC/SGV section + AIAA National + Caltech + Catering)
  - Jacquie Huynh/UCI-Faculty said the rules now is that the key for the storage room/tables needs to be by a Grad student (no one so far), or herself.
  - She will work with the UCI Students. Dino said: Thanks.
  - Dino asked about Catering, and cutoff date for the final number?
  - He may lower it from 75, depending on Registration.
Jacquie Huynh/UCI-Faculty said 3 days prior should work, since not paying by check. Dino said: Thanks.

Dino said: Session chairs (UCI Students/Authors, please coordinate with the session chairs)
- Get copy of papers in your session (sent to Session Chair and to Dino by 10 May).
- Sessions Chairs -- Get a short bio for intro.
- Make sure your presenters are registered.
- Make sure your presenters bring their presentation on a thumb drive or on their own laptop.
- Have presentations on a thumb drive or your laptop.
- Keep things moving according to schedule.

Dino and Jason Hebison discussion the Panel discussion at ASAT.

Ed Mugica will be on panel.

On any campus issues, Jacquie Huynh/UCI-Faculty said that she will let Dino know if there are any issues on campus. Dino said: Thanks.

Cal Tech will sponsor parking.

Dino said he will need the final ASAT numbers, and will need to settle up with SGV. Hopefully by end of June.

Dino discussed the End of Year Report – due 1 June 2024.
- Dino gave every chair access to the report.
- (It can’t be edited by 2 people at the same time)
- Eric Andrews said that he is working with authors, and is take a cut at a Draft.
- Eric Andrews will talk with Bob Welge.
- Binay Pandey will work on his section this weekend.
- Eric said he will send out a Draft of the report, when his has it.
- Dino said to coordinate with Eric.
- Please complete by Sunday 26 May, so Eric, Bob and Dino have time to review.
- On the Audit Report, due by 1 July, Treasurer Martin Landa with Eric Andrews and Bob Welge will work on it.

Jakob Bergman/UCI discussed plans for the Region VI Student Conference next year:
- Can’t reservice rooms until July 2024. Bob Welge said this is okay.
- Need to have room for about 250 people -- Main room, 3 side rooms, and a small room for Judges to meet.
- Aiming for next Spring Break.
- Dino suggested asking for a planning date from AIAA.

Dino said: This is his last Council meeting as Chair. Thank you for your support, and all you’ve done these past 2 years. Council members thanked Dino for all he has done.
2. Minute Taker, Record Minutes  
   Gene Justin

3. Old Business  
   Chair Dino Roman
   - No Report.

4. Approval of Minutes  
   All
   - The April Minutes were sent out before the meeting.
   - Gene Justin made a motion to approve the Minutes as submitted.
   - Peter Kurzhals 2nd. Council approved the Minutes as submitted.

5. Financial Report  
   Martin Landa
   - Martin went over the April Financial report.
   - The bank balance matches the report.
   - Discussion about the Pay Pal charges, and the Constant Contact charges
   - Martin sent in an updated April Financial report.
   - The P.O. box was paid -- $216.
   - Dino’s sponsorship of students was recorded in Constant Contact.
   - Anonymous’ sponsorship was recorded in the Bank Statement.
   - Gene Justin made a motion to approve the Financial Report as updated.

6. Membership  
   Bob Welge
   - Bob Welge sent in his report:
     - Bob paid the $109 invoice for UCI Parking deposit for ASAT. System would not accept Council Debit Card so Welge paid with his personal credit card and was reimbursed via Zelle from Chase account.
     - Registered for the ASAT UCI Catering food service. Council Debit card is on file but no charges against it yet.
     - ASAT SWAG invoice for $1262.83 was paid using the eCheck option on the invoice from Chase account. Debit card would not work.
     - Call for Council Officer Nominations was sent out--got one response. After some discussion with the candidate he agreed to accept the Technical position on the Ballot. Janine accepted Welge nomination as YP Chair.
     - Council Officer Ballot was sent out--One vacant position--Public Policy. Due 23 May.
     - Participated in first Zoom meeting with Jeff Puschell kicking off the UCI Student Paper Contest Conference for 2025. Bob sent out his notes for that meeting on 29 April. Lindsay/AIAA followed with info on 2024 conference and financials.
     - Bob plans to attend the RAC meeting on 10 May 2024.
7. ASAT 2024

- Nothing more discussion.

8. Around-the-Room All

- Programs -- Peter Kurzhals emailed in his report.  
  1. On April 17, 2024 at noon PDT virtual lecture on Walter Gordon, Business Development Manager, Moog Space and Defense Group (Retired) will present a one-hour virtual lecture on "Once There Was an Arrow, with 22 attendees.  
  2. On 19 June 2024 at noon PDT, Nayan Bohidar, Aurora Flight Sciences Sustainability and Electrification Team Leader, will present a one-hour virtual lecture on "Sustainability and Technology Roadmapping".  
  3. On August 21, 2024 at noon PDT, Dr. Nahum Melamed, Project Leader, The Aerospace Corporation, will present a one-hour virtual lecturer on "Planetary Defense from Asteroids and Comets".

o Public Policy -- Kamal Shweyk (Not Present)  
  - No report this month.

o STEM Programs/Rockets – Binay Pandey/Advisor: Bob Koepke, Rocketry.  
  - Binay discussed that there is a final TARC (2 teams) event this month.  
  - The final SLI team event is the same day as ASAT.  
  - Two students will be presenting a poster at ASAT.

o Education Programs – Alec Rah / Advisor: Jann Koepke  
  - Alec said that he is planning on a Student visit/tour of a small company.  
  - 5 Students/1 Intern.  
  - Dino suggested working with UCI on the name of the students.  
  - Tour would be by the end of this month.  
  - Company is "Flying Car Racing dot com."  
  - Dino mentioned that he had a Tour event as well. He will write it up.

- Communications – Jody Hart  
  - Working with Dino on ASAT 2024 flyer/updates/sign-ins.  
  - Working on the Programs with Peter, and with Erol.

- Career and Professional Development – Erol Kilik  
  - Dino said that the Glider project on hold waiting for Boeing feedback.  
  - Erol sent in his report on Career and Professional Development Programs.  
  - 1- Had a presentation on 1 May, by Dr Paul Bavilaquaa on the “Design of Aircraft for the Best Value”. At one point, Erol saw 31 people attended.
2- Presently looking for a July speaker.
3- Attendance has again mostly been by mid, senior level or retired people. So how to attract young engineers stays as the challenging issue.
4- Erol is thinking of a training service for graduating students “Where do you want to work and what you want to do (analysis, test, ...). All graduating students I met, have no idea where they are going and what they will do. I received possibly 300+ job descriptions over the last say 8 years and I know what is going on in companies.
5- Thinking of competition projects- Erol did not have time yet to examine Dino’s glide project, so it is a possibility; also waiting Dino’s input as was stated in minutes of April meeting. Another possibility is the power improvement of an existing gas turbine engine (for tankers and transport aircraft). And some others.

- Honors and Awards – Lotfi El-Bayoumy (Not present)
  o Lotfi emailed that he needs the template with the AIAA logo to print the award certificates.
  o Lotfi already ordered the frames.

- YP – Jason Hebison
  o Working on YP programs/meet-up.
  o Will work on it some more.

- Members at Large – Janine Chua, Paresh Patel (Not Present), and Alice Chien (Not Present),
  o No report.

9. New Business
   - No Report.

10. Next meeting
    - Next meeting, Tuesday, 11 June 2024, 6 PM.
    - Eric Andrews, New Chair.
    - Eric will work with Colin Helms on setup the Zoom for the June meeting.

11. Adjourned
    - The May AIAA OC Council Meeting was adjourned at 7:10 PM.

Recorded by: Gene Justin.