Chair - Opening Remarks – Marshall Lee

Marshall called meeting to order at 18:22

Update from the Leadership meeting:

- Discussion about organization strategy, organizing events, growing our membership, how to improve communication.
- Main changes to RMS Organization:
  - Leah Raffaeli - Director Engagement & Development
  - Mickey Mathews – Director Communication & Education/STEAM

- Need to improve volunteer participation and engagement
- Stepping our outreach to our remote regions (WY, MT, Canada)
- Partnering Events: we will take part at the Aerospace Day at the Capitol & Joint Holiday Party.
- Vectors – a new event at UCCS (similar to Trajectories – which we organized before)
- Budget: CAT 1 – funding has been allocated ~$4,500.
  ($1,000 SOF + $1,000 Vectors + $2,500 CSU DBF team)
Swag could go to all of our events:

**Action:** Swag will be ordered by Charlie Crouse (Marshall will get in touch with Charlie)

Motion to allocate this funds to the specific budget accounts listed in the spreadsheet.
Ciprian calls the motion

Kristi second it

Vote results: Ciprian, Marshall, Leah, Kristi – yes

**Vice Chair Reports – Kristie Farley**

- **Action:** Kristi & Kathleen to work together on increasing engagement (especially with industry)
- **Action:** Marshall will supply the list of attendants from AIAA-ATS + organization current roster.

**Secretary – Ciprian Dumitrache**

- CSU Rocket Team?
- **Action:** Produce a proposal ($$$)
- **Action:** Ciprian & Marshall will talk with Ellen & Christian to: let them know about AIAA-ATS and decide on the event date for ’24.
- Document archive
  - **Action:** Duncan & Ciprian will work to consolidate our documents into a single repository.
  - **Action:** Ciprian will reach out to Ellen and request her repository from AIAA-ATS.

**Treasure – Taylor Lily**

**Action:** Marshall, Ciprian & Taylor meeting to discuss budget allocations & update to the RMS organizational structure.

**Section Committee Reports**

**Membership Outreach Director:** Jonathan Wrobel

- ...

**Membership Committee Chair** Charlie Crouse

- ..... 

**Diversity and Inclusion** Paul Deaderick (Marlene Price)

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**College Outreach Committee Chair:** Cord Orona

- ...

**Professional Development Chair:** TBD

**Wyoming/Montana/Calgary Chair:** TBD

**Engagement & Outreach Director:** Leah (Jean Koster)
Rocky Mountain Section Council of AIAA
Committee Meeting Agenda
November 28, 2023

- To work with Chris Zeller on the Technical Seminar.
- Marshall: NOAA tour in Boulder, Airbus facility tour,

**Young Professionals/Early Career Chair: Kyle Dagg**

- Update from Kyle:
  - Movie Night planned for Apr 19th
  - In terms of funding: Marshall suggested we start with $2000

Update regarding Happy/Social Hour:
- Participation of High-school up to PhD students
- Age: Max 35 people.

Future events: Volleyball, Hiking, Visit to the Wings over the Rockies
- Moonlight starlight (~August next year)
- Skiing (~Winter of ’25) - Loveland ski area (~$80 for group of 20)
- More “Movie Night” events

Movie night in November: Top Gun
Action: Kristi to bring a guest speaker for Movie Night

**Action:** Kyle & Ciprian will connect to discuss about a young professional event in Fort Collins, CO.

**Honors & Awards Chair:** Larry Price/Ben Mottinger

Organize awards banquet this upcoming Spring

Larry, Ben & Gene work together to organize the banquet + how to conduct the awards selection process.

**Action:** Gene will take the lead and set-up a meeting with Larry and Ben to discuss about the awards selection process (expected before Christmas).

**Idea:** to get the awardees more involved in the organization through guest lectures/invited talks.

**Programs:** Chris Zeller

**Action:** Gene to set up a meeting with Marshall and Chris to discuss future of technical program (currently led by Chris).

**Communication Director:** Mickey Mathew

Need to have someone step in and help Mickey.

**Action:** Marshall will reach out to Amanda Camarata to join us on the communication directorate. (especially on social media – where Amanda excels)

**Newsletter:** Joel Blake

**Action:** Ciprian will reach out to the CSU Student branch to volunteer with the newsletter.
Marshall idea: to have a reporter at all major events and write an article about it. Gene & Kristi & Kyle volunteered to help with the newsletter and reporting from events.

**Webmaster:** Duncan Hills
Duncan will leave the council.
We will need a webmaster to keep our website updated (especially for events such as ATS)
Blake Marshall will take over from Duncan as the webmaster.
Duncan’s Idea: to increase our membership engagement through advertising (e.g., LinkedIn)
**Action:** Duncan will check about embedding Engage Forum into our AIAA-RM website.

**Public Policy Chair:** Lisa Luedtke
Lisa oversees the organization’s involvement Aerospace Day at the Capitol (xxx March ’24)

**Education Outreach/STEM K-12 Chair:** Trip Carter
**Action:** Kristi & Gene will reach out to Trip and establish an in-person meeting.

**Other items on the agenda:**

**Next Council Meeting:** 18 January

**Adjournment**
Marshall adjourned at 20:00

**Action:** Ciprian, Cord, Marshall will work to better define the selection criteria for funding a graduate student to go to national AIAA events (e.g., Aviation, Ascend, Scitech, Propulsion etc).

Present at the meeting:

- *In-person:* Marshall Lee, Kristi Farley, Ciprian Dumitrache
- *Online:* Kyle Dagg, Jean Koster, Ben Mottinger, Leah Raffaeli, Duncan Hill, Gene, Kathleen