1st Meeting Mentor/Mentee Checklist

Where/How will we meet?

_________________________________________________________________________________
_________________________________________________________________________________

Identify the specific dates:

_________________________________________________________________________________
_________________________________________________________________________________

How much time are you able to commit to this Mentor/Mentee relationship?

_________________________________________________________________________________
_________________________________________________________________________________

What are you looking to get out of this program?

_________________________________________________________________________________
_________________________________________________________________________________

What are your current career goals?

_________________________________________________________________________________
_________________________________________________________________________________

How will you achieve these career goals?

_________________________________________________________________________________
_________________________________________________________________________________

Is there a goal deadline?

_________________________________________________________________________________
Identify any limitations to achieving your goals:

_________________________________________________________________________________

_________________________________________________________________________________

What current resources do you have access to, to help you achieve these goals?

_________________________________________________________________________________

_________________________________________________________________________________

List any events to attend or literature to read that may be helpful in achieving your goals:

_________________________________________________________________________________

_________________________________________________________________________________