

Accessible Events Implementation Roadmap



Phase 1: Advocate

Build a cross-functional team to raise consciousness about the legal and ethical urgency of accessible events.

Phase 2: Propose

Form a working group to draft the event toolkit, consulting with affected areas, and gathering resources. Make sure the toolkit addresses all five consideration categories.



Phase 3: Endorse

Secure official approval, such as cabinet endorsement or a resolution from campus governance.

Phase 4: Implement and Promote

Make the toolkit official by posting it in a central, public location (like a University events webpage) and actively promote it. Secure a dedicated budget for event accessibility and accommodations.



Phase 5: Institutionalize

Integrate the toolkit into existing infrastructure and policies, and reset default expectations (e.g., microphones are automatically included with all room reservations).

Phase 6: Monitor and Iterate

Reinforce the new standards and hold units accountable.

