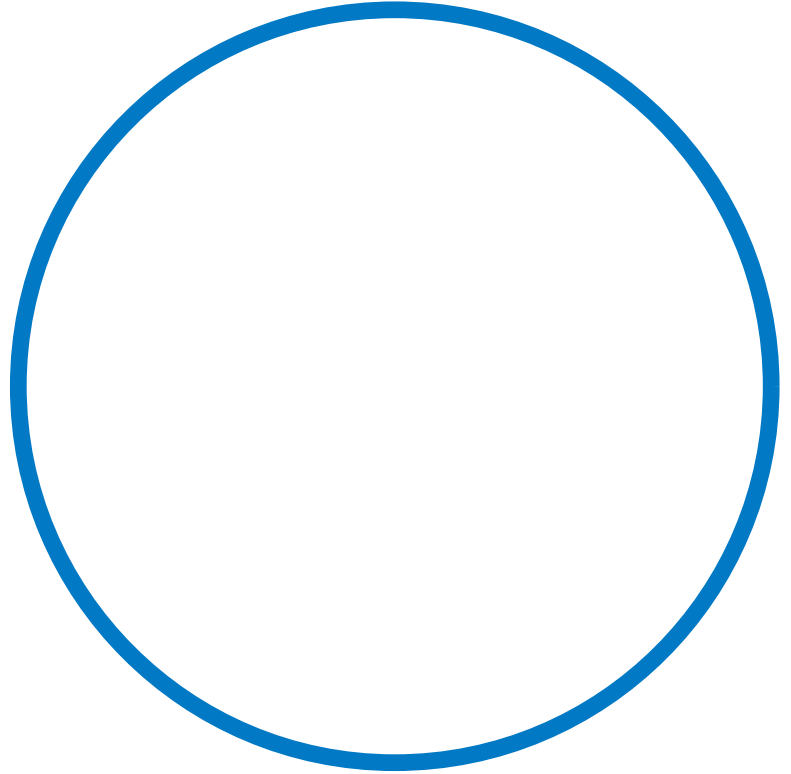




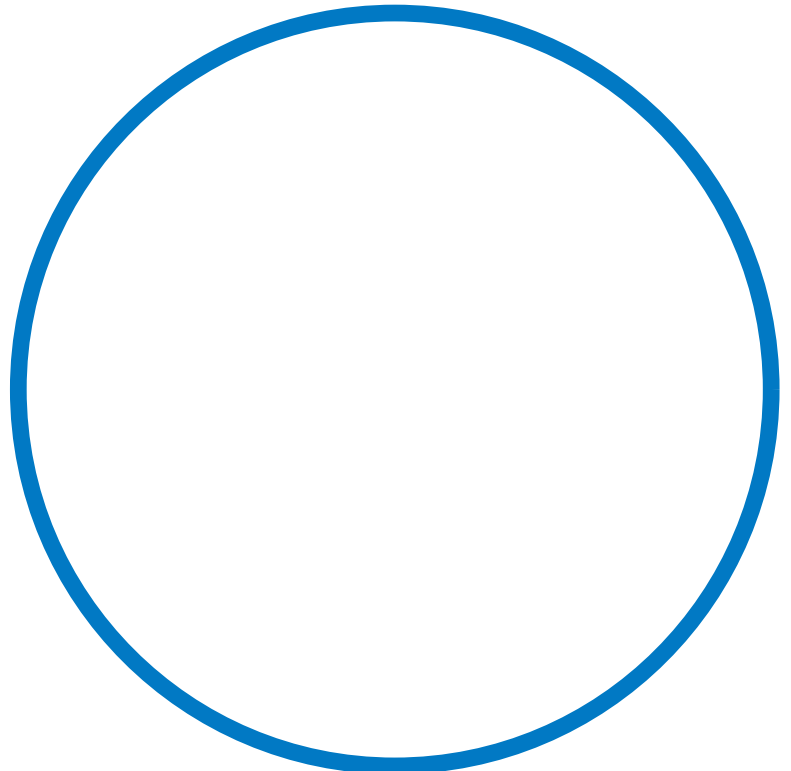
Action Planning: Liaison Roles

What is your current job/position?

How do you currently spend your time at work? Use the circle on the right to create a pie chart breakdown of time percentages spent on tasks for your current job.



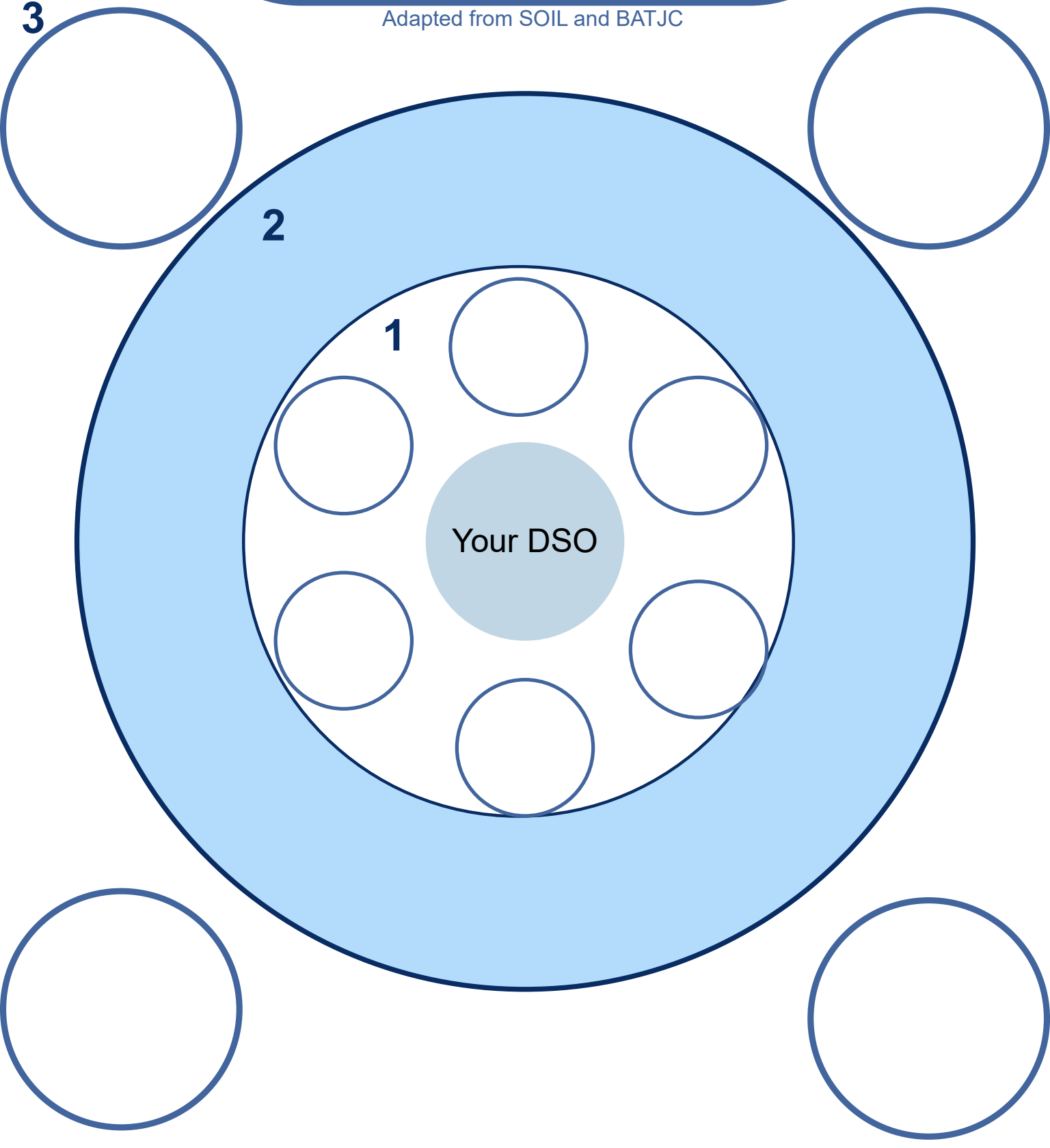
How would you like to spend your time? Change your percentages, prioritizing liaison outreach as much as you'd like.





ACTION PLANNING: LIAISON POD MAPPING

Adapted from SOIL and BATJC



ACTION PLANNING: LIAISON NEXT STEPS

Date Completed:

Progress Check Date:

Step 1: Identifying Campus Departments

Step 2: Identifying Points of Contact & Existing Relationships

Step 3: Why Does Connecting With Each Organization Matter for your DSO?

Step 4: What Metrics Would Determine a Successful Liaison Role?

Step 5: Brainstorm Your Outreach Pitch/Email

