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|  | **Continuing Education CEU’s and General**  **Certificates of Attendance for CRCC**  **and Other Professional Organizations** |

**VIRTUAL MINI-CONFERENCE 2022**

To support your professional development goals, Continuing Education Units (CEUs) from the Commission on Rehabilitation Counselor Certification (CRCC) and RID have been preapproved for the virtual conference for sessions attended live OR watched in recorded format. If you maintain certification or licensure from another agency that requires continuing education, AHEAD can document your attendance at the conference to support your application for independent CEUs from your organization.

**CRCC CEU Information and General Certificate of Attendance**

1. List the sessions you viewed on the **Virtual Attendance Sheet** below.
2. When you have watched all sessions for which you intend to claim CEUs (live or recorded), email your **Virtual Attendance Sheet** and **Certificate Request** (below) to [ahead@ahead.org](mailto:ahead@ahead.org) AHEAD staff will review your form, verify in our online records that you viewed those sessions, and then send you a signed **Verification of Completion** form.
3. After receipt, log in to the [CRCC website](https://crccertification.com/) and upload the signed Verification of Completion form to CRCCConnect per their instructions.

**If you attend sessions from both virtual and in-person (Cleveland) conferences, you must complete each form separately to document your attendance.** EACH CRCC FORM (VIRTUAL AND IN-PERSON) CAN BE SUBMITTED ONLY ONCE. Do not submit each form until you have watched and included all the presentations for which you plan to request CEUs on that form.

**Other Professional Organizations**

If you maintain certification or licensure from another agency that requires continuing education, AHEAD can document your attendance at the conference to support your application for independent CEUs from your organization.

Please use the **Attendance Sheet** to record all sessions you attended. List all sessions you viewed and scan and email the **Attendance Sheet and Certificate Request** to [ahead@ahead.org](mailto:ahead@ahead.org)

1. AHEAD will verify your viewing in our online records and return the form with verification and/or provide a Certificate of Attendance, as required by your professional organization.
2. You submit the verification to your professional organization per their requirements.

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**CERTIFICATE REQUEST**

Please print clearly

Print Your Name:

Email Address:

Complete Mailing Address:

Please check one:  HOME Address  WORK / SCHOOL Address

Request: \_\_\_\_\_ CRCC CEU Verification (For Certified Rehabilitation Counselors)

\_\_\_\_\_ Certificate of Attendance (For other professional agencies)

Instructional hours for each qualifying session (VIRTUAL EVENT ONLY):

Opening Plenary-on-demand: 1 hour

V1.1 Legal Year in Review: 1.5 hours

V1.2 Leadership: 1.5 hours

V2.1 Meeting Faculty :1 hour

V2.2 Sensory Disabilities :1 hour

V2.3: Crisis Management 1 hour

V3.1 True Barrier:1.5 hours

V3.2 AHEAD FAILCON :1.5 hours

V3.3: Nondisabled Privilege 1.5 hours

V4.1 Legal Year in Review: 1.5 hours

V4.2 Health Science: 1.5 hours

V5.1 Housing :1 hour

V5.2 After Lockdown :1 hour

V5.3 Disability CRT :1 hour

V6.1 Ps & Qs :1.5 hours

V6.2 Remote Instruction :1.5 hours

V6.3 Equity Office :1.5 hours

V7.1 Decision-Making :1.5 hours

V7.2 Math Success :1.5 hours

V7.3 Anti-racism :1.5 hours

V8.1 Digital Access :1 hour

V8.2 TBA :1 hour

V8.3 Compliance/Inclusion :1 hour

V9.1 Accessibility Rubric :1.5 hours

V9.2 Leave Absence :1.5 hours

V9.3 Mentoring Program :1.5 hours

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**VIRTUAL ATTENDANCE SHEET**

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| Session # | Abbreviated Session Title | Date Viewed | Hours Viewed |
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|  | **TOTAL HOURS: Viewed live or via recording** |  |  |