

# Google questions and flow

## Course Information

To minimize the amount of emails you receive from our office, please fill out this form so that we know what to expect in terms of your course design.

\* Required

1. Email: \*

2. Name: \*

3. Course Subject & Number: \*

## Reading Materials

For some students, standard print material may present a barrier. Please provide information about reading material you will use so accessible files will be ready for student use as classes begin.

4. I have already been in contact with DRC staff about my reading material for Summer 2019. \*

Mark only one oval.

- Yes [Skip to question 12]
- No

## Reading Materials

For some students, standard print material may present a barrier. Please give us information concerning your reading material so we can start the conversion process now.

5. Will your course have any reading materials? \*

Mark only one oval.

- Yes
- No

6. Do you plan on using an "Inclusive Access" textbook?

Mark only one oval.

- Yes
- No

7. Will reading material be posted to d2l?

Mark only one oval.

- Yes
- No
- Maybe

8. Will this course have a "Class notes" packet available via FastCopy?

Mark only one oval.

- Yes
- No

9. What are the required book(s) for this course? Please include title, author, edition and ISBN

10. Will any of your textbooks include an online component for quizzes or assignments? (e.g. MyPearsonLabs, McGraw Hill Connect, etc.) If the answer is yes - please indicate what platform you'll be using

Check all that apply.

- Yes
- No

11. Online book platform:

## Communication Access

The DRC will ensure communication access for Deaf/hard of hearing (DHH) students enrolled in a course. If a DHH student is in your class - an interpreter or CART writer may be in class to facilitate access to lecture content.

12. I have already been in contact with DRC staff about my video material for Summer 2019. \*

Mark only one oval.

- Yes [Skip to question 14]
- No

## Video Materials

Please indicate how you will be using video material in this course. Feel free to select all that apply to your course.

13. How will you be using video material?

Check all that apply.

- I will not show or assign any video material in this course
- I will show video clips or movies in class
- Students will watch videos at home
- I will be recording my in-person lecture to Panopto for students to review afterwards
- I will post videos via my YouTube channel
- I will post videos via my Vimeo channel
- I will post pre-recorded lectures to Panopto
- I will use VoiceThread in my class
- I will use PlayPosit in my class
- This class will utilize Zoom for online meetings

## Notetaking

Please let us know if you have already incorporated multiple ways to provide access to course content.

14. I have already been in contact with DRC staff about notetaking for Summer 2019. \*

Mark only one oval.

- Yes [Skip to question 16]
- No [Skip to question 15]

## Notetaking (2)

Please identify what type of access you already have in place. If you do not use any of the strategies listed below in your teaching, let us know and DRC will work with the student to identify strategies to access the course or find a classmate who would be willing to share notes.

15. Student can access course content via:

Check all that apply.

- All written materials are available via the course website (online courses)
- Written content available to all students via PPT, class notes, lecture outlines or workbook
- I will provide written content to DRC students
- This course is discussion/activity-based (notes not required)
- I would like to work with the DRC around access to class notes

## Testing

As an instructor, you can create exams that are accessible, flexible and rarely require accommodations. However, when exams pose disability-related barriers, effective accommodations must be implemented.

16. Will your course have in-class exams? \*

Mark only one oval.

- Yes [Skip to question 18]
- No [Skip to question 17]

## Testing (2)

Access for online assessments can be set for DRC students by you.

View instructions on setting up extended time: <https://drc.arizona.edu/instructors/exam-administration#Online%20Exams>

17. Will your class have exams online? \*

Mark only one oval.

- Yes - I will set up extended time for my exams. [Skip to question 19]
- My class will have no exams [Skip to question 19]

## Testing (3)

If you would like the DRC to administer your exam, please fill out a testing contract online with instructions on how to best proctor your exam. Log-in to our website here:

<https://hood.accessiblelearning.com/Arizona/instructor>

18. Do you plan on providing accommodations for DRC students in class or online?

Mark only one oval.

- Yes [Skip to question 19]
- No [Skip to question 19]

## Form Feedback

This is the first semester we are using a course information form like this. Please give us any feedback - positive or negative - about this form so we can improve it for future semesters. (Did the questions in the different sections make sense? Was it quick and easy to fill out? Etc.)

Thank you!

19. Form feedback: