**Equity & Excellence: Access in Higher Education**

**VIRTUAL CONFERENCE 2021**

**C****ontinuing Education- CEUs and General Certificates of Attendance**

To support your professional development goals, Continuing Education Units (CEUs) from the Commission on Rehabilitation Counselor Certification (CRCC) and RID have been preapproved for the virtual conference for sessions attended live OR watched in recorded format. Instructional hours are not available for the AHEAD Business meeting/Awards Recognition; Exhibit Hall sponsor presentations; Knowledge & Practice Community meetings; or the SDS Town Hall meeting. If you maintain certification or licensure from another agency that requires continuing education, AHEAD can document your attendance at the conference to support your application for independent CEUs from your organization.

**CRCC CEU Information and General Certificate of Attendance**

1. List the sessions you viewed on this Attendance Verification Form.
2. When you have watched all sessions for which you intend to claim CEUs (live or recorded), email your completed form to [ahead@ahead.org](mailto:ahead@ahead.org). AHEAD staff will review your form, verify in our online records that you viewed those sessions, and then send you a signed Verification of Completion form.
3. You upload the signed Verification of Completion form to the CRCC website, [following their instructions](https://crccertification.com/wp-content/uploads/2020/10/CRCRenewalCriteria.pdf).

**If you attend sessions from both virtual and in-person conferences, you must complete each form separately to document your attendance.** EACH CRCC FORM (VIRTUAL AND IN-PERSON) CAN BE SUBMITTED ONLY ONCE. Do not submit each form until you have watched and included all the presentations for which you plan to request CEUs on that form.

**Other Professional Organizations**

If you maintain certification or licensure from another agency that requires continuing education, AHEAD can document your attendance at the conference to support your application for independent CEUs from your organization.

Please use the **Verification of Attendance form** to record all sessions you attended. List all sessions you viewed and email the form to [ahead@ahead.org](mailto:ahead@ahead.org).

1. AHEAD will verify your viewing in our online records and return the form with verification and/or provide a Certificate of Attendance, as required by your professional organization.
2. You submit the verification to your professional organization per their requirements.

**VERIFICATION OF ATTENDANCE FORM:**

**2021 EQUITY & EXCELLENCE, VIRTUAL EVENT**

Print Your Name CLEARLY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please check one:  HOME Address  WORK / SCHOOL Address

Request: \_\_\_\_\_ CRCC CEU Verification (For Certified Rehabilitation Counselors)

\_\_\_\_\_ Certificate of Attendance (Be sure to add your **COMPLETE** mailing address)

Instructional hours for each qualifying session (VIRTUAL EVENT ONLY):

Keynote: 1 hour

Concurrent Block 1: 1.5 hours

Concurrent Block 2: 1 hour

Featured Discussion Block 1: 1 hour

Featured Presentation A: 1.5 hours

Concurrent Block 3: 0.75 hour

Concurrent Block 4: 0.75 hour

Concurrent Block 5: 1 hour

Featured Discussion Block 2: 1 hour

Featured Presentation B: 1.5 hours

Concurrent Block 6: 0.75 hour

Concurrent Block 7: 0.75 hour

Concurrent Block 8: 1 hour

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|  | **TOTAL HOURS: Viewed live or via recording** |  |  |