

## INCLUSIVE COURSE CONTENT

Striving for a campus where all born-digital content is accessible and faculty, staff, and students are aware of how content creation affects both access to information and access to learning.

### GOALS:

1. Teach content creators best practices for selecting and creating universally designed course materials.
2. Collaborate with other departments on campus in order to develop a unified voice. By building stronger networks and exchanging best practices across disciplines, we can have a much wider impact across campus.
3. Build a campus culture that not only expresses the desire to have academic experiences that are accessible to all students, but also the working knowledge on how to achieve that.

### STAKEHOLDERS:

Disability Resource Center (DRC)  
UA Libraries  
Office of Digital Learning (ODL)  
Academic Technologies  
Office of Instruction and Assessment (OIA)  
UA Bookstore  
Curricular Affairs  
Arizona Online

### TIMELINE:

- Started reviewing other universities (mid-October)
- Compiled list of different topics we wanted our checklist to cover (mid-October)
- Researched available services on campus (end of October)
  - "Syllabus project" – discovered an issue with campus syllabus practices that may need to be addressed before publishing an accessible course material checklist.
  - "Document Delivery" – UA library will scan journals and books for faculty. **We should team up with them to train their staff on proper scan and OCR techniques**
- IT Summit - Captioning on Campus presentation (early November)
- E-book platform review w/ Library (February)
  - Still working on approval for a survey to students (June)
- Inclusive Access demo videos w/ Bookstore and Library (mid-March – April)
- Inclusive design workshops w/ Library (fall and spring series)
  - Accessible Events, Course Content
- Accessible Syllabus Workshop by ODL
  - Met with ODL about how to support each other's efforts (March)
- Create rough draft of a checklist/resources guide for instructors (March – April)
- Presentation to IDEA group – instructional designers on how to do captioning (April)
- Global Accessibility Awareness Day Email Campaign (May)
- OIA, ODL, & DRC meeting: Accessible course content project and Accessible syllabus project (May)
- Curricular Affairs outreach (May)
  - Update syllabus template with more accessibility features
- Inclusive Access accessibility page to share with Bookstore (June)
  - <https://itaccessibility.arizona.edu/content/academic-technology/ebooks-ejournals>