

## CVTC Diversity Resources – Equipment Checkout

Student Name \_\_\_\_\_

Student ID # \_\_\_\_\_ Semester/Year \_\_\_\_\_

Number of Course Credits this Semester \_\_\_\_\_ Length of Checkout \_\_\_\_\_

By signing this agreement, I acknowledge that I will return this equipment in the same condition it was issued to me at the end of the above term by the Library due date. I understand that I am responsible for daily overdue charges, processing, and/or replacement fees. Library holds will be placed on my student record affecting registration activity, transcripts, graduation, and accounts receivable for fines not paid and items not returned. This checkout may include accessories like rechargeable batteries, cables, or cases. If I lose or damage the equipment or accessories, I agree to pay replacement fees (see below for replacement cost). If the batteries need to be recharged during the semester, I can exchange them at the Library desk for immediate replacements.

Additional library account, fine, and fee information may be found at the Library web site at [www.cvtc.edu/library](http://www.cvtc.edu/library).

The following items have been approved for checkout according to a current Accommodation Plan.

- |                                                                                                                                 |                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <b><u>iPad w/case, screen protector, cord, &amp; charger</u></b> <i>(Total Replacement Fee: \$755)</i> | <input type="checkbox"/> <b><u>Noise Canceling Headphones</u></b> <i>(Replacement Fee: \$100)</i> |
| <input type="checkbox"/> <b><u>Laptop w/case, cord, &amp; charger</u></b> <i>(Total Replacement Fee: \$1600)</i>                | <input type="checkbox"/> <b><u>Smartpen</u></b> <i>(Replacement Fee: \$200)</i>                   |
| <input type="checkbox"/> <b><u>Headphones</u></b> <i>(Replacement Fee: \$50)</i>                                                | <input type="checkbox"/> <b><u>Electronic Speller</u></b> <i>(Replacement Fee: \$100)</i>         |
| <input type="checkbox"/> <b><u>Headset with Microphone</u></b> <i>(Replacement Fee: \$50)</i>                                   | <input type="checkbox"/> <b><u>Digital Recorder</u></b> <i>(Replacement Fee: \$50)</i>            |
|                                                                                                                                 | <input type="checkbox"/> <b><u>Other:</u></b> _____                                               |

**\*Rechargeable Battery** *(Replacement Fee: \$2.50 Ea.)*

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Diversity Resources Staff Signature)

\_\_\_\_\_  
(Date)